

DISHONORED CHECK POLICY

POLICY

It is the policy of Black Hawk County to authorize each Black Hawk County department, where applicable, to assess and collect a fee of Thirty Dollars (\$30) for the processing of each dishonored check it receives.

SCOPE

This policy is applicable to all departments that receive payments from the general public or other entities, as well as to all individuals or entities that issue a check to Black Hawk County which subsequently fails to clear the bank for reasons of insufficient funds, a closed account, or no account.

PROCEDURES/REQUIREMENTS

Each Black Hawk County department that receives payments from the general public or other entities is authorized to assess a charge of Thirty Dollars (\$30) for the processing of each dishonored check it receives. The County department shall clearly and conspicuously display a notice at the usual place of payment, and/or in its billing statement, advising individuals and other entities of the charge that will be assessed for a dishonored check.