

NOTICE TO BIDDERS

The Black Hawk County Conservation Board gives notice that sealed bids will be received for the HVAC system improvements project at the Black Hawk County Conservation office building located at 1346 W Airline Highway, Waterloo, IA 50703. The bidder must be familiar with the specifications and requirements of the bid proposal and the bidder offers to furnish said items to the County as required in its bid proposal.

The bidding documents for this project are on file and available upon request at the MODUS office located at 214 E 4th Street, Waterloo, IA 50703 and available for inspection. Plans are also available electronically through Rapids Reproductions. This published notice is an abbreviation of the bid specifications.

This project is being funded in whole or in part by CFDA #21.027, American Rescue Plan Funds. All related federal American Rescue Plan requirements will apply. Bidders are prohibited from discrimination in employment regarding race, creed, color, sex, or national origin. Bidders must comply with the Title VI of the Civil Rights Act of 1964, Section 504, Minority and Women Owned Business Enterprise standards, affirmative action requirements, the Contract and Work Hours and Safety Standards Act, Federal Labor Standards Provisions HUD-4010, Section 3 requirements per the US Department of Housing and Urban Development Act of 1968, and all contract procurement provisions listed in 2 CFR Part 200, Appendix II, as applicable.

A pre-bid meeting shall be held on Thursday, January 25th, 2024 at 2:00 PM at the Black Hawk County Conservation Office located at 1346 W Airline Highway, Waterloo, IA 50703. It is the bidder's responsibility to determine the bid price based on the bidder's own evaluation. The project and term of contract shall commence upon execution of the contract and be completed on or before October 1, 2024.

Each bidder shall accompany the bid with a bid security by a bid bond, cash deposit, cashier's check or a certified check payable to Black Hawk County in the amount of not less than 5% of the total proposed project. Bid security shall be returned to bidders who were not awarded the contract, upon signing of the contract.

Firms submitting bids must be an "Equal Opportunity Employer" as defined in the "Civil Rights Act of 1964" and in "Iowa Executive Order Number Thirty-Four."

Sealed bid proposals must be received no later than 2:00 PM. on Wednesday, February 7th, 2024 at the Black Hawk County Conservation Administrative Office located at 1346 W. Airline Highway, Waterloo, IA 50703. Each bid is to be clearly marked on the "Form of Bid" and submitted in a sealed envelope clearly marked "Bid Proposal for HVAC Improvements for the Black Hawk County Conservation Office – Black Hawk County, IA.". Bid security shall accompany the bid proposal in a separate sealed envelope and shall be clearly marked "Bid security for HVAC Improvements for the Black Hawk County Conservation Office – Black Hawk County, IA.". The name of the company must be clearly marked on both envelopes. All bids must be hand-delivered or mailed to the above address and it is the sole responsibility of the bidder to ensure that the bid is received by Black Hawk County at the specified date and time. Any bid received after the specified date and/or time shall be rejected. NO FAXED OR EMAILED BIDS WILL BE ACCEPTED UNDER ANY CIRCUMSTANCES.

Upon signing the contract, a Performance Bond and Payment Bond, each in the amount equal to 100% of the contract amount shall be required and submitted before work commences. The Performance Bond shall be in effect until the contract has been satisfied and accepted by the Chair of the Black Hawk County Board of Supervisors. The Payment Bond shall be in effect for a period of at least one year following the day on which the last of the labor was performed or material was supplied.

The bid opening is set for Wednesday, February 7th, 2024, at 2:05 PM at the Black Hawk County Conservation Administrative Office located at 1346 W. Airline Highway, Waterloo, IA 50703 directly following the bid due date and time.

The public hearing is set for Thursday, February 8th, 2024 at 5:00 PM at the Black Hawk County Conservation Administrative Office located at 1346 W. Airline Highway, Waterloo, IA 50703. No bidder may withdraw his bid for at least thirty (30) calendar days after the scheduled hearing of the bids.

The award of contract shall follow at a later date following an examination of the bids for accuracy. Upon signing of the contract, a Certificate of Insurance naming Black Hawk County as additional insured shall be required and submitted before work commences and remain in effect until the project is complete and accepted.

Published upon order of the Black Hawk County Conservation Board, Terri Rogers, President, Waterloo, IA and dated this 11th day of January, 2024.

BLACK HAWK COUNTY, STATE OF IOWA