

BLACK HAWK COUNTY DRIVING RECORD RELEASE

I am aware that motor vehicle reports may be obtained as part of Black Hawk County's evaluation of my job application and/or employment. The reports may be procured by Black Hawk County or its insurance company representative(s), and may include personal information obtained from state motor vehicle departments, my driving record, and an assessment of my insurability for the insurance program.

By signing this release, I hereby provide my authorization for Black Hawk County or their insurance company representative(s), to procure such information and reports, as well as additional reports about me from time-to-time, as deemed appropriate, to evaluate my insurability or for other permissible purposes.

Employees required to drive as a function of their job must meet the following guidelines:

- No more than three (3) moving violations within a three (3) year period.
(Moving violations include speeding; failure to have vehicle under control; failure to wear seat belt; an at-fault accident; and driving while license suspended, denied, cancelled or revoked.)
- No more than two (2) accidents in three (3) years where the employee or applicant was determined to be at fault.
- No license suspensions/revocations for Operating While Intoxicated (OWI) violations within five (5) years.

Signature of Applicant/Employee

Date

Name as it appears on Driver's License

Driver's License No. / State of Issuance

Date of Birth

Driver's License Expiration Date

Department

Job Classification

Place Copy of Drivers License
On a Separate Sheet

Driving is an essential job function
 Driving is required, but not essential
 Driving is not required, but may occur