



BLACK HAWK COUNTY (UNINCORPORATED AREAS) REQUEST TO VACATE

- Check One:**
- ☐ Offer to Vacate and Purchase County Right-of-Way
 - ☐ Request to Vacate a Public Easement
 - ☐ Request to Vacate a Platted Building Line

There is a filing fee of \$100, payable by check to Black Hawk County. Black Hawk County will never request electronic payment.

APPLICATION INFORMATION:

Applicant's Name (please print): _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Email: _____

Status of Applicant: (a) Owner____ (b) Other____ (CHECK ONE) If other explain: _____

Property Owner's Name if different than above (please print): _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

PROPERTY INFORMATION:

Legal Description of Area Involved in Request: _____

General Location of Property: _____

SELLING PRICE & TRANSFER OF OWNERSHIP (For Right-of-Way Vacates Only):

For right-of-way vacations, what is the offer price (\$1.00 minimum)? \$ _____

For right-of-way vacations, please indicate in whose name(s), company or corporation you want the property assigned to (GIVE SPECIAL ATTENTION TO SPELLING AS THESE NAMES WILL BE VERIFIED AND USED AS SUBMITTED ONTO YOUR DEED). _____

For right-of-way vacations, at the time of the buyer's final payment, the Sellers shall convey the property described above to the Buyers by quitclaim deed. Please indicate the legal form you wish to be transferred in (i.e., as tenants-in-common, joint tenancy with full rights of survivorship, or as individual ownership). _____

For right-of-way vacations, a Federal I.D. number or social security number must be provided for ALL buyers. _____

All publication costs and recording fees must be paid by the Buyer(s). The following easement shall be retained: _____

- ☐ Please provide a site plan of the area requested to be vacated.
- ☐ Completed and signed "Intent to Vacate" form for each adjacent property.
- ☐ Signature of ALL Buyers (date and sign on back if more than two buyers).

Signature of Buyer

Date

Signature of Buyer

Date