

Waterloo, Iowa, November 7, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS

Aaron Stacy Roberts asked that the county attorney look into fraud in the selling of his father's farm and the settlement made with his heirs.

Robert Sauter of rural Janesville said that he was being denied a permit because of a standard that doesn't exist in the written building code, and he would have an item for next week's Board agenda.

Waterloo Councilmember John Childs said he appreciated cooperation between city and county government and he hoped the county could support the Cedar River trail system.

The Board of Supervisors acknowledged the following employees for years of service: Sheree Van Hauen of the Consolidated Communications for 35 years of service; Adam Stainbrook of the Sheriff's Office for 25 years of service; Maureen Stockdale of the Health Department for 20 years of service.

PRESENTATION – United Way Campaign. Campaign Chair Dr. Lucas Cook presented this year's campaign. Human Resources Director Amanda Fesenmeyer said eight staff meetings have been set up for presentations.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

31562	QUADIENT, INC	postage	10,000.00
31564	IA DEPT OF REV	st pay	26,430.25
31565	IPERS	ipers	238,837.58
31567	COLLECTION SVC CTR	oth pay	1,570.38
31568	IRS	fed pay	65,601.20
31569	NATIONWIDE RET	def comp	3,895.75
31570	NATIONWIDE RET SOLS	def comp	3,805.00
31571	SSI	fica	110,892.66
31572	BHC LAW ENFORCEMENT ASSOC	oth pay	319.46
31573	CEDAR VALLEY UNITED WAY	oth pay	7.00
31574	EBC	flex spend	2,322.11
31575	FIDELITY SECURITY LIFE INS CO	ins	2,958.20
31578	MADISON NTL LIFE INS	ins	842.75
31579	PECU	oth pay	20,565.64
31580	ACCESS SYSTEMS	svc	60.00
31584	BMC AGGREGATES LC	supl	122.25
31585	BREMER CO SHERIFF	svc	36.00
31586	CDW GOVERNMENT INC	svc	372.53
31590	CFU	util	92.50
31591	CFU	util	404.38
31592	CFU	util	88.70
31593	CFU	util	3,076.82
31594	COTT SYSTEMS	svc	3,350.00
31596	FAUSER, SALEM	eqp	63.13
31597	FRESH START CLEANING SOLUTIONS INC	svc	20,125.00
31598	GBM PROPERTY MGMT LLC	rent	200.00
31602	IA REGIONAL UTILITIES ASSOC	util	187.46
31604	KRUSE DAVID	rent	200.00
31605	MARTIN REALTORS INC	rent	275.00
31607	MENARDS CF	supl	135.27
31608	MENARDS WATERLOO	supol	194.40
31609	MENARDS WATERLOO	supl	156.11
31610	MHP WATERLOO LLC	rent	275.00
31611	PER MAR SECURITY SERVICES	svc	2,670.89
31612	ROCK STAR REAL ESTATE LLC	rent	525.00
31614	SCOTS SUPPLY CO INC	supl	31.51

31617	SMITH NICHOLAS	supl	145.00
31618	SUPERIOR WELDING SUPPLY	svc	32.00
31620	GRAHAM ANGELA	conf	91.00
31622	MAYNER, MATTHEW E	conf	214.00
340836	LEGALSHIELD	svc	182.15
340837	POLK CO SHERIFF	svc	170.04
340839	ABD PROPERTY MGMT	rent	425.00
340840	ABT WATER MGMT	util	36.56
340841	AMAZON CAPITAL SERVICES INC	supl	484.62
340843	AQUATICS & EXOTICS OF WATERLOO	supl	3.50
340844	ARNOLD MOTOR SUPPLY	eqp	514.47
340845	AT&T	util	93.02
340847	BLACK HAWK CO EXTENSION	training	140.00
340848	BRC PROPERTIES LLC	rent	200.00
340849	CAPITAL SANITARY SUPPLY CO INC	supl	2,729.71
340850	CEDAR RIVER TRAIL APARTMENTS LLC	rent	225.00
340851	CEDAR VALLEY REPORTING LLC	svc	224.00
340852	CENTRAL IA JUVENILE DET CNT	svc	177.70
340855	CLIFTONLARSONALLEN LLP	svc	21,522.05
340856	COMMUNITY ELECTRIC INC	eqp rpr	485.95
340857	CROSSROADS AUTO REPAIR	eqp rpr	1,150.06
340859	DICKEYS PRINTING	supl	85.00
340863	FEDEX	svc	71.00
340864	FRY, MICHAEL	rent	200.00
340865	GREEN SOURCE MGMT-THE SHREDDER	fuel	279.35
340866	GREINER LAW OFFICE PC	svc	115.60
340867	HARRIS CLEANING SVC & SLS INC	eqp rpr	1,200.00
340868	HENRY CO SHERIFF	svc	33.50
340869	IACE FIVE SEASONS MOBILE HOME PARK	rent	200.00
340870	IA DEPARTMENT OF PUBLIC HEALTH	svc	500.00
340871	IA HOMELAND SECURITY EMG MGT	conf	150.00
340873	IA SECRETARY OF STATE	svc	30.00
340875	IA STATE SHERIFFS & DEPUTIES ASSOC	edu	600.00
340876	JMG PROPERTIES	rent	250.00
340877	K & I PROPERTIES LLC	rent	325.00
340879	LACHER, JAMES	rent	500.00
340880	LEXISNEXIS MATTHEW BENDER	svc	1,757.94
340881	LINN CO	svc	37.80
340882	LOCK AND KEY PROPERTIES LLC	rent	200.00
340883	LPC CONNECT	util	411.94
340884	MAIL SERVICES LLC	svc	4,318.15
340885	MEYERS, RYAN	rent	250.00
340886	MID AMERICAN ENERGY	util	1,168.97
340887	MID AMERICAN ENERGY	util	418.10
340891	MID AMERICAN ENERGY	util	135.78
340895	MUTUAL WHEEL COMPANY	eqp rpr	114.91
340896	NAPA AUTO PARTS	supl	3.69
340897	NELSON LARRY	rent	225.00
340898	NEOGOV	svc	15,727.00
340899	NEW ERA RENTALS	rent	275.00
340900	ODP BUSINESS SOLUTIONS LLC	supl	108.52
340901	PAGE CO SHERIFF	svc	32.00
340905	SCHIMBERG COMPANY	supl	1,525.64
340908	STOKES DEVELOPMENT	rent	200.00
340909	STOREY KENWORTHY	supl	513.02
340910	STRATEGIC IMAGING	supl	1,384.31
340911	SUMMIT FOOD SERVICE, LLC	food	14,212.68
340913	TEDS HOME AND HARDWARE	util	21.97
340916	WATERLOO CITY OF	fuel	11,423.12
340917	WATERLOO INDELIBLE HOUSING LLC	rent	200.00
340918	WATERLOO WATER WORKS	util	7,426.70
340919	WATERLOO WATER WORKS	util	782.92
340920	WEBSTER CO SHERIFF	svc	33.00
340921	WILSON RESTAURANT SUPPLY INC	eqp rpr	217.50
340923	WRIGHT CO SHERIFF	svc	722.50
340924	ROLLINS, BENJAMIN	training	145.00

GENERAL SUPPLEMENTAL FUND

31564	IA DEPT OF REV	st pay	232.00
31565	IPERS	ipers	2,182.07
31568	IRS	fed pay	532.14
31570	NATIONWIDE RETIREMENT SOLS	def comp	575.00
31571	SSI	fica	1,464.82
31575	FIDELITY SECURITY LIFE INS CO	ins	8.61
31580	ACCESS SYSTEMS	svc	194.69
340854	CLERK OF DISTRICT COURT	restit	1,313.72
340909	STOREY KENWORTHY	supl	36.49

RURAL BASIC FUND

31564	IA DEPT OF REV	st pay	1,977.75
31565	IPERS	ipers	17,432.59
31567	COLLECTION SVC CTR	oth pay	815.84
31568	IRS	fed pay	5,171.79
31569	NATIONWIDE RETIREMENT	def comp	131.25
31571	SSI	fica	7,319.34
31572	BHC LAW ENFORCEMENT ASSOC	oth pay	75.54
31575	FIDELITY SECURITY LIFE INS CO	ins	145.33
31578	MADISON NTL LIFE INS	ins	25.03
31579	PECU	oth pay	2,871.86

SECONDARY ROADS FUND

31564	IA DEPT OF REV	st pay	3,347.47
31565	IPERS	ipers	29,569.56
31568	IRS	fed pay	7,534.18
31569	NATIONWIDE RET	def comp	530.00
31570	NATIONWIDE RET SOLS	def comp	25.00
31571	SSI	fica	13,652.45
31575	FIDELITY SECURITY LIFE INS CO	ins	453.21
31578	MADISON NTL LIFE INS	ins	125.55
31579	PECU	oth pay	2,053.00
31581	ANTON SALES	eqp	186.75
31582	BLACK HILLS ENERGY	fuel	100.73
31583	BMC AGGREGATES LC	supl	8,389.16
31587	CFU	util	7.25
31600	GORDON FLESCH COMPANY INC	svc	109.00
31601	HOSKINS, JOSEPH D	unif	120.00
31603	KARENS PRINT RITE	supl	7.50
31606	MENARDS CF	supl	115.94
31613	SCOTS SUPPLY CO INC	supl	648.48
31616	SLED SHED THE	eqp	1,396.53
31621	MARKEY, CODY A	unif	114.99
340838	1ST AYD CORP	supl	1,182.74
340841	AMAZON CAPITAL SERVICES INC	supl	506.22
340860	DONS TRUCK SALES INC	eqp	1,831.56
340872	IA PRISON INDUSTRIES	supl	431.20
340874	IA STATE ASSOC OF COUNTIES	conf	325.00
340878	LA PORTE CITY UTILITIES	util	244.11
340883	LPC CONNECT	util	39.78
340892	MIKE FEREDAY HEATING & AIR CONDITIONING	eqp rpr	8,950.00
340893	MITCHELL1	supl	498.00
340894	MURPHY TRACTOR & EQUIPMENT CO	supl	8,313.48
340902	PETERSON CONTRACTORS INC	svc	860.00
340903	PHELPS UNIFORM SPECIALIST	svc	67.12
340904	POMP'S TIRE SERVICE	eqp	1,358.16
340916	WATERLOO CITY OF	fuek	478.51
340922	WOODS FAMILY TOOL SALES LLC	supl	438.95

RECORDER'S RECORD MGT FUND

31599	GORDON FLESCH COMPANY INC	svc	695.27
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JAIL COMMISSARY FUND

31564	IA DEPT OF REV	st pay	82.00
31565	IPERS	ipers	1,170.46
31568	IRS	fed pay	129.07
31571	SSI	fica	454.56
31575	FIDELITY SECURITY LIFE INS CO	ins	19.81
31615	SECURITAS TECHNOLOGY CORPORATION	svc	25,440.00
340914	TURNKEY CORRECTIONS	food	4,310.67

ARP FUND

340907	SNYDER & ASSOCIATES	svc	2,217.38
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LOCAL OPTION SALES TAX (LOST) FUND

31564	IA DEPT OF REV	st pay	186.53
31565	IPERS	ipers	1,899.65
31568	IRS	fed pay	316.21
31571	SSI	fica	613.07
31575	FIDELITY SECURITY LIFE INS CO	ins	27.37
31583	BMC AGGREGATES LC	svc	927.53

CAPITAL IMPROVEMENTS - CAP FUND

340858	DEIKE IMPLEMENT CO	eqp	51,150.00
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RURAL SEWER FUND

31619	URBAN SERVICES LLC	svc	1,900.00
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INS TRUST FUND

31563	WELLMARK INC	ins	112,723.41
31566	NAVITUS HEALTH SOLUTIONS	ins	35,690.88
31576	FIDELITY SECURITY LIFE INS CO	ins	8.61
31577	MADISON NATIONAL LIFE INS	ins	1,063.60

SOLID WASTE ADMIN FUND

31564	IA DEPT OF REV	st pay	202.00
31565	IPERS	ipers	1,433.66
31568	IRS	fed pay	525.35
31571	SSI	fica	677.78
31578	MADISON NTL LIFE INS	ins	28.63

E911 SERVICE COMMISSION FUND

31588	CFU	util	311.60
31589	CFU	util	102.50
31595	EAST CENTRAL IA RURAL ELEC	util	205.95
340841	AMAZON CAPITAL SERVICES INC	supl	519.60
340842	AMERICAN TOWER CORPORATION	util	8,536.79
340853	CENTURYLINK	util	178.96
340861	DUNKERTON TELEPHONE COOP	util	817.58
340862	EGROUP HOLDING COMPANY LLC	svc	64,414.61
340888	MID AMERICAN ENERGY	util	196.97
340889	MID AMERICAN ENERGY	util	215.40
340890	MID AMERICAN ENERGY	util	202.21
340906	SHIELD TECHNOLOGY CORPORATION	svc	7,460.00
340912	SWISHER & COHRT	svc	55.50

EMERGENCY MGMT FUND

31564	IA DEPT OF REV	st pay	145.00
31565	IPERS	ipers	1,203.92

31568	IRS	fed pay	255.92
31571	SSI	fica	520.00
31575	FIDELITY SECURITY LIFE INS CO	ins	29.71
31578	MADISON NTL LIFE INS	ins	23.00
340846	AT&T MOBILITY	util	172.38
340915	US BANK	supl	723.70
340916	WATERLOO CITY OF	fuel	196.37

CONS COMM CENT FUND

31564	IA DEPT OF REV	st pay	2,353.00
31565	IPERS	ipers	22,137.57
31567	COLLECTION SVC CTR	oth pay	320.76
31568	IRS	fed pay	5,406.33
31569	NATIONWIDE RET	def comp	125.00
31570	NATIONWIDE RET SOLS	def comp	50.00
31571	SSI	fica	9,916.32
31572	BHC LAW ENFORCEMENT ASSOC	oth pay	65.00
31575	FIDELITY SECURITY LIFE INS CO	ins	258.37
31578	MADISON NTL LIFE INS	ins	82.20
31579	PECU	oth pay	1,057.00
340835	IA DEPT OF REV & FIN	oth pay	50.00

CO ASSESSOR FUND

31564	IA DEPT OF REV	st pay	1,089.00
31565	IPERS	ipers	10,067.54
31568	IRS	fed pay	2,532.17
31569	NATIONWIDE RET	def comp	1,395.00
31570	NATIONWIDE RET SOLS	def comp	325.00
31571	SSI	fica	4,943.32
31573	CEDAR VALLEY UNITED WAY	oth pay	1.00
31575	FIDELITY SECURITY LIFE INS CO	ins	59.43
31578	MADISON NTL LIFE INS	ins	82.25
31579	PECU	oth pay	2,730.00
340836	LEGALSHIELD	oth pay	30.70
340916	WATERLOO CITY OF	fuel	347.27

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said all roads are in good condition and wings are being put on snow equipment. The supervisors are invited to tour the Longfellow maintenance facility on November 14. She said she would like to hold a work session on November 21 to discuss a special assessment district.

Fesenmeyer said three-hour workshops would be held on December 11 and 13 for employees to learn about discovering their strengths.

Jail Administrator Captain Nate Neff said the Sheriff's Office is raising about \$2500 for the Family and Children's Council with No-Shave November. The Jail lobby project is nearly complete.

Veteran Affairs Director Yolando Loveless wished a happy Veterans' Day to veterans Little and Trelka. Gift cards will be given to needy vets and veterans' widows for Thanksgiving. He thanked agencies and individuals for donations. He said people can observe Operation Greenlight in honor of vets from November 6-13 by displaying green lights.

Moved by Trelka, seconded by Schwartz that the MINUTES of the Board Meeting held October 31, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The Sheriff's MONTHLY REPORT of fees as of October 31, 2023.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by DLH Enterprise II LLC d/b/a Iowa Select - Wessels Finisher ID#57733 located at 26606 280th St, Shell Rock, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Iowa Regional Utility Association of Newton, Iowa for placement of underground water utility on County right-of-way under Miller Creek Road as recommended by Catherine Nicholas, County Engineer.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Iowa Regional Utility Association of Newton, Iowa for placement of underground water utility on County right-of-way under Raymond Road as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the AGREEMENT received from Flenker Land Architecture Consultants, LLC, Long Grove, Iowa for stream mitigation permitting services for the Brandon Road & Oxley Road grading project in Black Hawk County with a quote of \$13,600 be approved and for the chair to sign as recommended by Catherine Nicholas, County Engineer.

Nicholas said a creek is dangerously near the roadway, and in order to realign it a permit is needed from the Army Corps of Engineers which calls for mitigation that costs more than the realignment. Using the services of Flenker Associates will minimize the cost. Laylin asked how long the project would take. Nicholas said 60-90 days. Hall asked for a cost projection for the mitigation. Nicholas said \$200,000-300,000.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the CONTRACT with Lexipol LLC, for the use of Cordico, a wellness app designed specifically for first responders at a cost of \$11,249.25 to be paid out of the 40% portion of the Room and Board fund be approved, as recommended by Nathan Neff, Jail Administrator.

Neff said suicide rates for law enforcement personnel are as much as twice the public average and 20% of such staff suffer from post-traumatic stress disorder. The Cordico app allows employees to access counseling anonymously as opposed to using the peer support system within the department. The app also references physical health and financial health.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the FY '23 Financial Report of the First Judicial District Department of Correctional Services be acknowledged and filed by the Board of Supervisors according to the by-laws of the Department of Corrections.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Little, seconded by Hall the PERSONNEL REQUISITION for the Office Specialist, (full time, replacement) with start date no sooner than November 27, 2023, in the Treasurer's Office be approved, as recommended by Lynda Hintzman, County Treasurer.

ANY REPORTS OR INFORMATION FROM THE BOARD. Schwartz said that the Board of Health would like a joint meeting with the supervisors at 9am on December 20 at the Pinecrest Chapel and would like such a meeting held annually.

Hall said today is the last day to send a response on preferences for the county's rebrand project, and over 200 responses have already been received. He said in reference to the October 24 discussion on Community Services Funding Applications, others had disagreed with his recollection that the \$18,500 unused for that purpose in FY23 was added to the FY24 budget of \$100,000, but he had found that Laylin had made that recommendation in the July 11 meeting. Weidner said it was discussed informally but it would not be official until after a public hearing and budget amendment, which would likely take place in the spring.

Little asked if there had been follow-through on the earlier discussion on the Sheriff's evidence facility. Trelka said that he attended council meetings in Waterloo and Cedar Falls and learned there is interest in discussions. He thought Waterloo Police Chief Joe Leibold would be contacting Sheriff Thompson.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED pursuant to the provisions of the Iowa Open Meetings Law, the Black Hawk County Board of Supervisors shall proceed into CLOSED SESSION at 9:45 a.m., for the purpose of collective bargaining strategies pursuant to §20.17 of the Code of Iowa.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

The Board of Supervisors met in closed session.

Moved by Trelka, seconded by Hall that the Board of Supervisors meeting in closed session be adjourned at 10:45 am.

On motion and vote the meeting adjourned.

Linda Laylin, Chair, Board of Supervisors

Grant Veeder, County Auditor.