

Waterloo, Iowa, October 10, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz and Linda Laylin, Chair.

Absent: Dan Trelka.

Unless otherwise noted, all actions were approved unanimously, Trelka absent.

Moved by Hall, seconded by Schwartz that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Kendall Daniels said that the Building Maintenance director employs his son-in-law contrary to the county's Employment of Relatives policy, which he read. He said he expects the supervisors to enforce the policy.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

31331	IA DEPT OF REV	st pay	27,000.74
31332	IPERS	ipers	240,359.58
31334	COLLECTION SVC CTR	oth pay	1,541.40
31335	IRS	fed pay	64,019.99
31336	NATIONWIDE RET	def comp	3,555.75
31337	NATIONWIDE RET SOLS	def comp	3,470.00
31338	SSI	fica	109,545.37
31339	BHC LAW ENFORCEMENT ASSOC	oth pay	318.26
31340	CEDAR VALLEY UNITED WAY	oth pay	7.00
31341	EBC	flex spend	6,706.46
31342	FIDELITY SECURITY LIFE INS CO	ins	2,973.23
31344	MADISON NTL LIFE INS	ins	842.49
31347	PECU	oth pay	20,848.64
31350	ALTENBAUMER KARLA	reimb	81.00
31353	BDH TECHNOLOGY LLC	svc	250.00
31354	BICKLEY, MARK	svc	1,160.00
31355	BLACK HAWK CO SHERIFF	trans	86.55
31356	BLACK HAWK RENTAL	eqp rent	382.00
31358	BMC AGGREGATES LC	supl	2,309.49
31362	CFU	util	410.76
31364	CFU	util	92.50
31365	CFU	util	400.24
31366	CFU	util	102.63
31367	CFU	util	3,872.16
31370	FRESH START CLEANING SOLS-T&C CLEANING	svc	20,125.00
31371	FULLER, ANGELA	svc	550.00
31372	GALLS LLC	unif	257.96
31373	GBM PROPERTY MGMT LLC	rent	225.00
31374	HERNANDEZ, JASON	svc	600.00
31375	HOLZAPFEL SUZANNE	svc	53.50
31377	KARENS PRINT RITE	supl	179.35
31378	KEYSTONE LABS	svc	15.50
31379	KRUSE DAVID	rent	475.00
31380	LOCKSPERTS INC	eqp	5.05
31381	MARTIN REALTORS INC	rent	500.00
31382	MENARDS CF	supl	11.22
31383	MENARDS WLOO	eqp	117.32
31384	MENARDS WLOO	supl	39.48
31385	NAPHCARE INC	svc	155,446.65
31386	NORTHERN SAFETY CO INC	supl	9.84
31387	PEHL, KRISTIN	rent	250.00
31388	PER MAR SECURITY SVCS	svc	6,521.71
31389	RACOM CORP	eqp rpt	7,644.05
31390	ROCK STAR REAL EST LLC	rent	650.00
31393	SLED SHED	supl	16.51
31395	WEX BANK	fuel	716.95
31397	WEX BANK	fuel	49.66
31398	AUKES, WILLIAM	reimb	204.00

31399	GALLMEYER, ROSARIO	reimb	633.67
31400	JAMISON, TIMOTHY	reimb	183.00
31401	KNAPP, ANNA	reimb	175.50
340370	LEGALSHIELD	svc	182.15
340371	POLK CO SHERIFF	garn	431.31
340372	ABD PROPERTY MGMT	rent	725.00
340373	ALLAMAKEE CO SHERIFF	svc	88.65
340374	AMAZON CAPITAL SVCS INC	supl	2,666.35
340375	AMERICAN LUNG ASSOC	supl	1,000.00
340376	AQUATICS & EXOTICS OF WLOO	supl	7.00
340377	ARNOLD MOTOR SUPL	supl	171.97
340378	AT&T MOBILITY	util	89.35
340380	BEECHER LAW FIRM	svc	104.00
340381	BENTON BUILDING CTR	supl	42.62
340383	BOCKES & KUNKLE HOLDINGS LLC	rent	200.00
340384	BOECKMANN, DENNON	svc	251.00
340385	BURGER, THOMAS	rent	200.00
340386	CAMPBELL SUPL WLOO	supl	111.90
340387	CAMPBELL SUPL WLOO	supl	560.50
340388	CAPITAL SANITARY SUPL CO INC	supl	392.63
340389	CEDAR SQUARE APTS	rent	575.00
340390	CEDAR VALLEY REPORTING LLC	svc	268.80
340392	CLERK OF DISTRICT COURT	svc	150.00
340393	COAST TO COAST COMPUTER PRODUCTS	supl	1,091.00
340394	COMMANDO LLC	svc	5,000.00
340395	COMMUNITY AIDS ASSISTANCE PROJECT INC.	svc	1,250.00
340396	CORKERY CREATIVE LLC	svc	3,125.00
340397	COUNTRY TERRACE	rent	200.00
340398	COURIER THE	publ	2,285.67
340399	COURIER THE	publ	46.51
340400	DEPENDABLE AUTOMOTIVE PRODUCTS	eqp rpr	49.53
340401	DICKEYS PRINTING	supl	157.50
340402	EASTGATE MHC LLC	rent	200.00
340403	ECHO GROUP INC	supl	341.80
340404	ECOLAB INC	supl	2,398.70
340405	FEDEX	svc	35.80
340408	GRAINGER INC	eqp	340.28
340409	GREEN, SHANE WILLIE	rent	200.00
340410	GREEN SOURCE MGMT-THE SHREDDER	svc	242.35
340411	GREENHILL POINT	rent	475.00
340412	GREENLEE ENTERPRISES	rent	200.00
340413	GREINER LAW OFFICE PC	svc	95.20
340415	HAWKEYE COMMUNITY COLLEGE	conf	1,860.00
340416	HOTEL PRESIDENT PARTNERS LP	rent	200.00
340417	IMAGE SOLUTIONS	supl	45.50
340418	IA CO ATTORNEYS ASSOC	training	75.00
340419	IA HEARTLAND HABITAT FOR HUMANITY	rent	250.00
340422	IA ST MEDICAL EXAMINER	svc	150.00
340423	IA ST UNIVERSITY	conf	125.00
340424	JAYTECH INC	supl	2,541.05
340425	JDR INC	rent	200.00
340428	KOBLISKA VINCE M	rent	500.00
340429	KROEGER MIKE	rent	200.00
340430	L & G HARDWARE	supl	13.79
340431	LA PORTE MOTOR SUPL INC	supl	8.99
340432	LEXISNEXIS MATTHEW BENDER	supl	1,146.98
340433	LINN CO	svc	105.56
340434	LPC CONNECT	util	411.64
340435	MAIL SVCS LLC	svc	1,210.44
340436	MERCYONE	trans	832.00
340437	METRO INVESTMENTS MULTI UNIT LLC	rent	200.00
340438	MID AMERICAN ENERGY	util	1,228.81
340439	MID AMERICAN ENERGY	util	10.40
340440	MID AMERICAN ENERGY	util	99.93
340441	MID AMERICAN ENERGY	util	100.00
340443	MID AMERICAN ENERGY	util	235.06
340444	MID AMERICAN ENERGY/SPEC ACCT	util	687.24

340446	MUTUAL WHEEL CO	supl	2.95
340448	NAPA AUTO PARTS	supl	21.20
340449	NELSON LARRY	rent	575.00
340450	NETWRIX CORP	lics	2,538.00
340452	ORTMAN, HOLLY	svc	62.50
340453	PATHWAYS BEHAVIORAL SVCS	svc	1,686.00
340455	PITNEY BOWES GLOBAL FINANCIAL SVCS	postage	791.67
340456	POLK CO SHERIFF	svc	211.46
340457	POWESHIEK WATER ASSOC	util	651.40
340458	RESOURCE CONSERVATION & DEVELOPMENT FOR NE IA	svc	600.00
340461	RUSSELL LAMSON LTD PARTNERSHIP	rent	200.00
340462	SCHUMACHER ELEVATOR CO	eqp rpr	235.00
340463	SMITH, JOSH	rent	200.00
340465	SPEE DEE DELIVERY SVC INC	svc	21.48
340466	STAR EQUIP LTD	svc	2,468.79
340467	STOREY KENWORTHY	supl	187.07
340468	SUMMIT FOOD SVC, LLC	food	13,698.98
340469	TEDS HOME AND HARDWARE	supl	31.46
340472	WLOO CITY OF	fuel	1,814.96
340473	WLOO WATER WORKS	util	7,617.58
340474	WLOO WATER WORKS	util	491.15
340475	WLOO WATER WORKS	util	300.00
340476	WEBSTER CO SHERIFF	svc	35.00
340477	WERTJES UNIFORMS	unif	299.90
340478	WICKHAM FRANK	rent	275.00
340479	WITHAM AUTO CTR	eqp rpr	275.82
340480	WOODLY HOLDINGS LLC	rent	200.00

GENERAL SUPPLEMENTAL FUND

31331	IA DEPT OF REV	st pay	237.00
31332	IPERS	ipers	2,348.84
31335	IRS	fed pay	440.84
31337	NATIONWIDE RETIREMENT SOLS	def comp	575.00
31338	SSI	fica	1,005.54
31342	FIDELITY SECURITY LIFE INS CO	ins	8.61
340420	IA MUNICIPALITIES WORKERS COMP ASSOC	alloc	25,466.00

RURAL BASIC FUND

31331	IA DEPT OF REV	st pay	2,028.26
31332	IPERS	ipers	17,612.16
31334	COLLECTION SVC CTR	oth pay	844.82
31335	IRS	fed pay	5,384.81
31336	NATIONWIDE RETIREMENT	def comp	131.25
31338	SSI	fica	7,532.85
31339	BHC LAW ENFORCEMENT ASSOC	oth pay	76.74
31342	FIDELITY SECURITY LIFE INS CO	ins	150.11
31344	MADISON NTL LIFE INS	ins	25.29
31347	PECU	oth pay	2,796.86
340472	WLOO CITY OF	fuel	10,749.24

SECONDARY ROADS FUND

31331	IA DEPT OF REV	st pay	3,412.78
31332	IPERS	ipers	30,430.84
31335	IRS	fed pay	7,592.31
31336	NATIONWIDE RET	def comp	530.00
31337	NATIONWIDE RET SOLS	def comp	25.00
31338	SSI	fica	13,705.06
31342	FIDELITY SECURITY LIFE INS CO	ins	429.24
31344	MADISON NTL LIFE INS	ins	125.55
31347	PECU	oth pay	2,053.00
31349	A ROBERT HALF CO	svc	2,727.20
31351	ALTORFER INC	eqp rent	497.00
31352	ANTON SALES	eqp	42.70
31357	BLACK HILLS ENERGY	fuel	36.94
31361	CFU	util	134.40
31363	CFU	util	7.25
31376	HUDSON CITY OF	util	37.04
31383	MENARDS WLOO	supl	203.00

31389	RACOM CORP	eqp rpr	875.00
31392	SCOTS SUPL CO INC	supl	88.20
31396	WEX BANK	fuel	13,492.16
340382	BENTONS READY MIXED CONCRETE INC	supl	1,737.50
340391	CENTURYLINK	util	56.72
340406	FERTILIZER DEALER SUPL	supl	16.87
340407	GRACIOUS FOOD LLC	fuel	81.47
340414	HARTING, MICHAEL	svc	7,331.83
340421	IA PRISON INDUSTRIES	supl	2,465.05
340431	LA PORTE MOTOR SUPL INC	eqp	1,375.03
340442	MID AMERICAN ENERGY	util	3.57
340445	MURPHY TRACTOR & EQUIP CO	eqp rpr	93.56
340447	NAPA AUTO PARTS	supl	264.14
340451	ORIGIN DESIGN CO	svc	1,475.00
340454	PHELPS UNIFORM SPECIALIST	svc	67.12
340459	ROAD MACHINERY & SUPPLIES CO	supl	671.75
340460	ROCKFORD RIGGING INC	supl	494.02
340473	WLOO WATER WORKS	util	1,192.25

JAIL COMMISSARY FUND

31331	IA DEPT OF REV	st pay	76.00
31332	IPERS	ipers	1,113.65
31335	IRS	fed pay	152.79
31338	SSI	fica	493.04
31342	FIDELITY SECURITY LIFE INS CO	ins	19.81
31359	BOB BARKER CO INC	unif	1,988.64
31383	MENARDS WLOO	eqp	715.71
340470	TURNKEY CORRECTIONS	food	8,253.76

CONSERVATION TRUST FUND

340427	KAY PARK RECREATION CORP	eqp	229.00
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ARP FUND

31360	CDW GOVERNMENT INC	eqp	2,712.08
31369	CONVERGE ONE INC	svc	15,336.15
340451	ORIGIN DESIGN CO	svc	13,531.89
340464	SNYDER & ASSOC	svc	6,471.51

LOCAL OPTION SALES TAX (LOST) FUND

31331	IA DEPT OF REV	st pay	140.22
31332	IPERS	ipers	642.50
31335	IRS	fed pay	534.63
31338	SSI	fica	974.72
31342	FIDELITY SECURITY LIFE INS CO	ins	19.49

RURAL SEWER FUND

31368	CEDAR VALLEY PUMP LLC	eqp rpr	6,777.88
31394	URBAN SVCS LLC	svc	8,241.70

INS TRUST FUND

31333	NAVITUS HEALTH SOLUTIONS	ins	32,803.19
31343	FIDELITY SECURITY LIFE INS CO	ins	8.61
31345	PERSPECTIVE CONSULTING PARTNERS LLC	svc	13,500.00
31346	PREFERRED ONE INS CO	ins	969.77
31348	WELLMARK INC	ins	84,010.26

SELF-INSUR/LIAB, PROP ETC FUND

340426	JOHNS AUTO BODY	eqp rpr	7,453.16
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SOLID WASTE ADMIN FUND

31331	IA DEPT OF REV	st pay	202.00
31332	IPERS	ipers	1,433.66
31335	IRS	fed pay	525.35
31338	SSI	fica	677.78
31344	MADISON NTL LIFE INS	ins	28.63

EMERGENCY MGMT FUND

31331	IA DEPT OF REV	st pay	145.00
31332	IPERS	ipers	1,203.92
31335	IRS	fed pay	255.92

31338	SSI	fica	520.00
31342	FIDELITY SECURITY LIFE INS CO	ins	29.71
31344	MADISON NTL LIFE INS	ins	23.00
340379	AT&T MOBILITY	util	172.18
340471	US BANK	supl	1,813.40

CONS COMM CENT FUND

31331	IA DEPT OF REV	st pay	2,478.00
31332	IPERS	ipers	21,874.51
31334	COLLECTION SVC CTR	oth pay	320.76
31335	IRS	fed pay	5,778.88
31336	NATIONWIDE RET	def comp	125.00
31337	NATIONWIDE RET SOLS	def comp	50.00
31338	SSI	fica	10,270.54
31339	BHC LAW ENFORCEMENT ASSOC	oth pay	65.00
31342	FIDELITY SECURITY LIFE INS CO	ins	249.76
31344	MADISON NTL LIFE INS	ins	82.20
31347	PECU	oth pay	1,057.00
340369	IA DEPT OF REV & FIN	oth pay	50.00

CO ASSESSOR FUND

31331	IA DEPT OF REV	st pay	1,088.00
31332	IPERS	ipers	10,044.96
31335	IRS	fed pay	2,490.68
31336	NATIONWIDE RET	def comp	1,395.00
31337	NATIONWIDE RET SOLS	def comp	325.00
31338	SSI	fica	4,790.38
31340	CEDAR VALLEY UNITED WAY	oth pay	1.00
31342	FIDELITY SECURITY LIFE INS CO	ins	59.43
31344	MADISON NTL LIFE INS	ins	82.25
31347	PECU	oth pay	2,730.00
31391	SCHMIDT, LORI	reimb	30.13
340370	LEGALSHIELD	oth pay	30.70
340374	AMAZON CAPITAL SVCS INC	supl	20.79

AYES: Hall, Little, Schwartz, Laylin.

NAYS: None.

ABSENT: Trelka.

Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said gravel roads are being bladed to prepare for winter. She said she would like supervisors to accompany her on visits to public works facilities in Waterloo and Cedar Falls. Facilities Director Rory Geving said that he has received the abstract for the Ray Mount building that the county has agreed to purchase. He said the remodeling projects for the Treasurer and Auditor/Elections on the first and second floor of the courthouse are proceeding. Wes Pilkington of the Board of Health formally introduced Kaitlin Emrich as the new director of Public Health.

Moved by Schwartz, seconded by Little that the MINUTES of the Board Meeting held October 3, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL BASIC - MAINTENANCE - PINECREST - MHDS	16,323.12	GENERAL BASIC - MAINTENANCE - PINECREST - GS	16,323.12
	16,323.12		16,323.12

- The Sheriff's MONTHLY REPORT on fees as of September 30, 2023.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Allen Mast, La Porte City, Iowa for placement of underground water and electric lines on County right-of-way on Black Hawk-Buchanan Road as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Laylin.

NAYS: None.

ABSENT: Trelka.

Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the Black Hawk County endorses and supports the Grow Solar Cedar Valley group solar buy program in an effort to make solar power more affordable for homeowners and small businesses in our community. We allow Grow Solar Cedar Valley to use the Black Hawk County logo on promotional materials. We also allow for the Black Hawk County

Alternative Energy Committee to co-host community educational events with Grow Solar Cedar Valley in one of our county buildings powered by solar electricity.

Schwartz said the county's endorsement will add credibility to the initiative and showcase the county's solar investment.

AYES: Hall, Little, Schwartz, Laylin.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

Discussion/Possible Board Action – regarding the best bid results from the RFP for Jail Medical/Mental Health Services, as recommended by the Jail Medical/Mental Health RFP Review Subcommittee and Captain Nate Neff. Neff said the committee scored the three bids on six criteria (responsiveness to specs, capabilities and qualifications, clarity and completeness, ease of implementation, proposed staffing and cost) and the result was Naphcare 90 points, Advanced Correctional Healthcare 72 points and Elevate 47 points. He said Naphcare's proposal adds a nurse practitioner that may not be needed and he hopes to negotiate it out of the final contract. Little said that Naphcare essentially has a monopoly on this type of facility and he wouldn't support contracting with them because they raised rates 35% before the prior contract was out and he doesn't trust them. Laylin asked if there was anything in the new contract that would make Naphcare abide by the rates set. Neff said that the contract continues to have a 90-day termination clause, which is important for both parties. Schwartz said the real road to savings is the approval on the federal level of a single payer health care plan. Hall said that Naphcare said that if it went to a request for proposal process it would result in a higher cost, and the cost is indeed \$100,000 more. Laylin said they were just going to finish out the previous contract and rebid it anyway.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to award the contract for the county jail's medical/mental health contract to Naphcare based on its proposed three-year agreement costing \$8,118,002.75.

AYES: Hall, Schwartz, Laylin.

NAYS: Little.

ABSENT: Trelka. Resolution adopted.

Moved by Schwartz, seconded by Little to submit the Sheriff's Office proposed new car fleet and body-worn camera system project to Baker Tilly for ARPA eligibility evaluation.

Information Technology Director Al Yu said the camera system needs to be replaced and only three or four companies are in the business.

Motion carried.

Discussion – ARPA funds status and general reserves commitments. With all the projects being considered for funding, i.e., two additional IT projects, evidence intake facility, UNI Dome request, and the requests from the small communities, etc., it would be helpful to know the status of these accounts. Finance Director Michelle Weidner said no funds are left in the \$5,489,501 ARPA expense categories allocation, and of the replacement revenue allocation of \$10 million, \$1,739,044.12 remains, if all budget figures hold true, which she doubts based on experience of projects renovating old buildings. The Board discussed various listed projects.

Weidner discussed the general fund balance. She said Moody's Investor Services, which assigns the county's bond rating, looks for a minimum of 35% of annual revenue in order to assign the best rating. The best practices published by the Government Finance Officers Association recommends a minimum of two months of annual revenue, although Iowa entities often choose three months (25%), since property taxes are paid in installments after the first and third quarters. She said the county should reduce volatility by anticipating disasters, legislative changes, and possible disqualification of ARPA projects. She said that the county should also anticipate unexpected opportunities like the purchase of the Ray Mount building. She projected end of year balances of 69% for FY23 (which hasn't been closed out because of expenses accrued to that year), 51% for FY24, 42% for FY25, 41% for FY26 and 38% for FY27. She said this is based on departmental revenues and expenditures coming in as budgeted, but also has an employee turnover factor of \$1m-1.2 million built in. She suggested that unbudgeted balances realized at the end of a fiscal year be considered for use in the budget under deliberation.

Hall said that items like sheriff's body cameras should be replaced in a staggered manner so that the county isn't faced with periodic large cost items. Weidner said that with technology everything can't be phased in over a five-year period, so she hopes by studying various departmental five-year plans that large projects can be spread out. Laylin said that the county should have more information about its ARPA projects before making decisions on requests from other communities.

CLOSED SESSION

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that pursuant to the Code of Iowa sections §§21.5(1)(k) and 22.7(50) the Black Hawk County Board of Supervisors shall proceed into closed session for discussion of information concerning physical and/or critical infrastructure, security, security procedures, and emergency preparedness where disclosure could reasonably be expected to jeopardize county property.

AYES: Hall, Little, Schwartz, Laylin.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

The Board met in closed session at 10:37 am.

Moved by Hall, seconded by Schwartz to adjourn the Board of Supervisors meeting in CLOSED SESSION at 11:08 am. Motion carried.

On motion and vote the meeting adjourned.