

Waterloo, Iowa, October 4, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Schwartz that the AGENDA be received and placed on file with the County Auditor as proposed.

Moved by Trelka, seconded by Little to amend the main motion to remove item 8A (approval of the best bid from Gallagher Human Resources & Compensation Consulting for a Classification and Compensation Study with a bid of \$72,500). Trelka said he had questions from other supervisors and he wanted more time to understand it. Little said that he feels such expenditures are best discussed at budget time. Motion carried, Laylin and Schwartz voting no.

Moved by Laylin, seconded by Little to amend the main motion to remove item 9G (allocation of jail administration and room and board proceeds). Laylin wanted discussion on what the 40% unallocated portion of the funds would be used for. Motion failed, Laylin and Schwartz voting yes.

Main motion carried unanimously.

The Board of Supervisors acknowledged the following employees for years of service: Jody Vane of the Sheriff's Office for 45 years of service and Renae Fenske of the Sheriff's Office for 35 years of service.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

28261	EBC	flex spend	4,646.82
28265	EBC	flex spend	221.34
28266	ACCESS SYSTEMS	svc	859.56
28267	ACES	svc	1,235.00
28269	BICKLEY, MARK	svc	800.00
28273	CFU	util	300.00
28275	COTT SYSTEMS	svc	3,350.00
28277	EMSL ANALYTICAL INC	svc	20.29
28278	FIRESTONE PAYMENT CTR	eqp rpr	1,300.59
28281	HOLBACH DENNIS	rent	225.00
28283	KARENS PRINT RITE	supl	203.50
28285	KUCHENBERG, RANDALL	rent	267.50
28286	MARCO INC	svc	85.44
28287	MENARDS CF	supl	14.82
28288	MENARDS WLOO	supl	105.57
28290	PATTERSON DENTAL SUPL INC	supl	1,572.55
28291	PER MAR SECURITY SVCS	svc	4,717.44
28293	ROCK STAR REAL EST LLC	rent	250.00
28294	SANDEE'S	supl	137.05
28295	SCHROCK PROPS LLC	rent	225.00
28298	YOUNG INNOVATIONS INC	supl	285.99
334367	CENTRAL IA JUVENILE DET CTR	shlt	5,200.00
334372	ABD PROPERTY MGMT	rent	625.00
334374	ADVANCE AUTO PARTS	eqp	120.59
334375	AMAZON CAPITAL SVCS INC	supl	365.22
334376	AMERICAN 3B SCIENTIFIC LP	supl	855.00
334377	AQUATICS & EXOTICS OF WLOO	supl	3.50
334383	BUDREAU VETERINARY CLINIC	svc	62.50
334386	CALIBER GROUP PROPERTY MGMT CO	rent	250.00
334387	CAMPBELL SUPL WLOO	supl	110.24
334388	CAPITAL SANITARY SUPL CO INC	supl	219.70
334392	CENTURYLINK	util	149.02
334393	COHESIVE CREATIVE & CODE INC	svc	2,065.50
334396	COURIER	publ	210.00
334397	COVINGTON PROPS	rent	275.00
334398	COX DUSTIN	rent	350.00
334399	CV PROPS I	rent	200.00
334400	DICKEYS PRINTING	svc	25.00
334403	EVANSDALE MUNICIPAL HOUSING	rent	300.00

334404	FEDEX	svc	51.17
334407	FROST ALLEN	rent	250.00
334412	HARRIS CLEANING SVC & SLS INC	svc	140.00
334413	HAWKEYE PROPERTY MGMT	rent	225.00
334415	IA PRISON INDUSTRIES	supl	1,470.00
334417	IA ST MEDICAL EXAMINER	svc	7,372.03
334418	IA ST UNIVERSITY	training	140.00
334419	JILLBERT PROPS LLC	rent	300.00
334428	LAMPLIGHTER VILLA MOBILE HOME	rent	325.00
334429	LEXISNEXIS MATTHEW BENDER	svc	198.10
334430	LOCKE FUNERAL HOME INC	svc	1,000.00
334431	MAIL SVCS LLC	postage	4,521.59
334433	MERCYONE	svc	20.00
334434	MID AMERICAN ENERGY	util	14.11
334450	MID AMERICAN ENERGY	util	52.40
334451	MID AMERICAN ENERGY/SPEC ACCT	util	2,447.24
334453	MORRIS RICHARD A	rent	400.00
334459	NIEDERT, MARK	rent	300.00
334464	ODP BUSINESS SOLS LLC	supl	477.16
334467	PITNEY BOWES GLOBAL FIN SVCS	postage	791.67
334468	PORTLAND LANDPORT	svc	4,346.90
334469	PRESTO-X	svc	32.00
334471	RENAISSANCE PARK APARTMENTS	rent	225.00
334473	RUSSELL LAMSON LTD P	rent	450.00
334475	SCHEELS	supl	549.89
334477	SHERMAN SPECIALTY CO INC	svc	1,139.44
334478	SHIVE-HATTERY INC	svc	44,025.00
334481	SOUTHGATE PROPS LLC	rent	275.00
334482	SPEE DEE DELIVERY SVC INC	svc	20.37
334483	STAPLES CREDIT PLAN	supl	132.85
334484	STOREY KENWORTHY	supl	1,061.22
334487	SUMMIT FOOD SVC, LLC	food	11,485.64
334488	TEDS HOME & HARDWARE	supl	34.93
334490	THE SHRED MASTER LLC	svc	152.44
334492	TOP PRIORITY PROPERTY MGMT INC	rent	550.00
334496	ULINE	supl	271.73
334497	UNITY POINT-ALLEN HOSPT	svc	235.00
334499	US CREMATION SOCIETY	svc	1,000.00
334501	WLOO WATER WORKS	util	8,092.03
334502	WLOO WATER WORKS	util	824.95
334505	WEST PAYMENT CTR	util	2,369.68
334506	WICKHAM FRANK	rent	300.00
334507	WINDSTREAM IA COMM	util	5,045.53
334508	WITHAM AUTO CTR	eqp	281.86
334509	WOLFF, LONNIE & MAXINE	rent	225.00
334510	WOODLY HOLDINGS LLC	rent	475.00
334511	YES COMMUNITIES OP, LP	rent	200.00
334512	YOUNG PLUMBING & HEATING CO	supl	1,216.46

GENERAL SUPPLEMENTAL FUND

28279	FOLCHERT , BECKY	elec svc	280.00
28284	KOENEKE, TERRY	elec svc	203.00
28292	PFIFFNER, CAROLYN	elec svc	200.50
28299	BUNGER DEBRA	elec svc	200.50
28300	LAMB , LISA	elec svc	19.50
334367	CENTRAL IA JUVENILE DET CTR	alloc	1,800.00
334370	ABBEN, RICHARD	elec svc	271.00
334371	ABBEN, SANDRA	elec svc	220.00
334378	BAGNALL, PAT	elec svc	409.50
334379	BARTELS, CAROL	elec svc	202.50
334380	BELLINGER, JANICE K	elec svc	203.90
334381	BENTLEY , OLGA R	elec svc	202.00
334382	BROWN , PATRICIA	elec svc	201.50
334385	BUNGER , MILTON	elec svc	200.00
334405	FINGEROOS, NANCY	elec svc	349.50
334406	FINGEROOS, RICHARD	elec svc	317.50

334408	GERDES, RITA	elec svc	200.50
334410	GUETZLAFF , DEBRA	elec svc	19.90
334411	GUTHRIE-LOVELL , DORIS	elec svc	30.90
334420	JOHNSTON, DON	elec svc	273.00
334421	JONES , KATHRYN	elec svc	281.00
334422	KALLENBACH, CAROL A	elec svc	27.30
334423	KALLENBACH , ROMAINE	elec svc	42.30
334424	KERNS, RINDA	elec svc	201.00
334425	KRAUS, MAUREEN	elec svc	203.50
334456	NEAPOLITAN LABS LLC	svc	5,000.00
334457	NEW DIRECTIONS COUNSELING SVCS	svc	1,236.00
334458	NICHOLSON, TAMMY	elec svc	24.90
334460	NIEMEYER, JULIE	elec svc	222.00
334461	NOLTENSMEIER , GAIL	elec svc	22.90
334462	NORRIS , KATHLEEN	elec svc	61.50
334464	ODP BUSINESS SOLS LLC	supl	341.32
334465	PAYNE, DEBORAH	elec svc	204.00
334474	SALKELD , VIRGINIA	elec svc	202.50
334476	SERFLING PATRISHA	elec svc	201.50
334479	SMITH, DIXIE	elec svc	208.00
334480	SORGE, PATTI	elec svc	276.00
334485	STORY, MARALENE	elec svc	200.00
334489	TEGTMEIER, ALINE J	elec svc	57.30
334491	TISDALE MAXINE	elec svc	272.10
334493	TRUAX, MARCIA	elec svc	202.00
334497	UNITY POINT-ALLEN HOSPT	svc	25.00
334500	VOLLENWEIDER , TOM	elec svc	203.00
334503	WELCHER, DANIEL	elec svc	250.00
334504	WELCHER, JANA	elec svc	203.00
334507	WINDSTREAM IA COMM	util	41.60
334513	COLLINS, MICHAEL	elec svc	274.00
334514	CROW, PATRICIA	elec svc	201.50
334515	DARINGER, WILLIAM	elec svc	300.50
334516	DREYER, DAVID	elec svc	207.50
334517	FURTH, JANE	elec svc	202.00
334518	GROTH, ANGELA	elec svc	226.00
334519	HACKETT, BETTY	elec svc	201.00
334520	KEMP-ULFERS, JANE	elec svc	204.00
334521	SOLDWISCH, SUSAN	elec svc	200.50
334522	SOMMERFELT, DARRIN	elec svc	202.70
334523	TURNER, NANCY	elec svc	203.50
334524	WASHINGTON, ETHEL	elec svc	205.00
334525	WEBSTER-VORE, JOAN	elec svc	297.50

SECONDARY ROADS FUND

28268	ASPRO INC	supl	161.00
28270	BMC AGGREGATES LC	supl	58,800.42
28271	CFU	util	8.50
28272	CFU	util	50.51
28276	DAN DEERY MOTOR CO INC	eqp rpr	110.78
28280	GORDON FLESCH CO INC	svc	99.00
28282	IA REGIONAL UTILS ASSOC	util	31.30
28289	P&K MIDWEST	supl	59.50
28296	SCOTS SUPL CO INC	supl	238.10
334369	1ST AYD CORP	supl	802.81
334375	AMAZON CAPITAL SVCS INC	supl	230.72
334401	DONS TRUCK SALES INC	eqp rpr	53.51
334402	DUNKERTON COOP ELEVATOR	supl	199.50
334409	GILLUND ENTERPRISES	supl	439.20
334415	IA PRISON INDUSTRIES	supl	1,998.90
334416	IA ST ASSOC OF COUNTIES	training	1,600.00
334426	LA PORTE CITY UTILS	util	255.88
334427	LA PORTE MOTOR SUPL INC	eqp	196.39
334449	MID AMERICAN ENERGY	util	23.51
334452	MITCHELL1	supl	230.00
334454	MURPHY TRACTOR & EQUIP CO	supl	1,523.78

334455	NAPA AUTO PARTS	supl	55.98
334463	NORTHERN IA CONSTRUCTION	supl	175.00
334466	PHELPS UNIFORM SPECIALIST	svc	59.93
334494	TRUCK CTR CO	supl	113.61
334498	UNITY POINT-ALLEN HOSPT	svc	263.00
334501	WLOO WATER WORKS	util	1,036.25
334507	WINDSTREAM IA COMM	util	58.56

JAIL COMMISSARY FUND

334495	TURNKEY CORRECTIONS	food	2,799.54
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CONSERVATION TRUST FUND

28287	MENARDS CF	supl	10.14
334377	AQUATICS & EXOTICS OF WLOO	supl	112.98
334384	BUILDERS SELECT	supl	184.98
334389	CF LASER ENGRAVING LLC	supl	27.00
334395	COOK'S OUTDOORS	supl	35.00
334414	IA DOT	supl	146.40
334470	RED BARN FARM IA LLC	supl	2,750.00
334486	STRATEGIC IMAGING	svc	879.00

ARP FUND

334375	AMAZON CAPITAL SVCS INC	supl	908.94
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TECHNOLOGY EQUIP FUND

334394	COMMUNITY ELECTRIC INC	svc	1,782.90
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RURAL SEWER FUND

28297	URBAN SVCS LLC	util	2,677.85
334435	MID AMERICAN ENERGY	util	20.63
334436	MID AMERICAN ENERGY	util	31.65
334437	MID AMERICAN ENERGY	util	29.62
334438	MID AMERICAN ENERGY	util	28.39
334439	MID AMERICAN ENERGY	util	24.50
334440	MID AMERICAN ENERGY	util	20.43
334441	MID AMERICAN ENERGY	util	20.23
334442	MID AMERICAN ENERGY	util	23.18
334443	MID AMERICAN ENERGY	util	25.00
334444	MID AMERICAN ENERGY	util	16.43
334445	MID AMERICAN ENERGY	util	18.90
334446	MID AMERICAN ENERGY	util	15.21
334447	MID AMERICAN ENERGY	util	34.52
334448	MID AMERICAN ENERGY	util	17.57

INS TRUST FUND

28260	NAVITUS HEALTH SOLS	ins	20,979.87
28262	FIDELITY SECURITY LIFE INS CO	ins	16.72
28263	PREFERRED ONE INS CO	ins	134,829.36
28264	EBC	flex spend	179.55
334368	DELTA DENTAL PLAN OF IA	ins	15,659.08

EMERGENCY MGMT FUND

334373	ACCESS SYSTEMS LEASING	svc	100.97
334390	CENTURYLINK	util	70.78
334391	CENTURYLINK	util	488.88
334432	MEDIACOM	util	206.90

CONSOLIDATED COMM CENT FUND

334392 CENTURYLINK util 1,639.13

ASSESSOR FUND

28274 COMMERCIAL APPRAISERS OF IA svc 7,000.00  
 334375 AMAZON CAPITAL SVCS INC supl 223.15  
 334472 RICOH USA INC svc 6,561.00  
 334507 WINDSTREAM IA COMM util 131.84

AYES: Laylin, Little, Schwartz, Trelka, White.  
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas invited the supervisors to watch beams being cut for the Lincoln Road bridge. She said there would be 4-6 weeks of ditch cleaning this fall, and supervisors are invited to speak at the fall safety meeting 8am Friday at the Sheriff's Shooting Range.

Human Resources Director Amanda Fesenmeyer said she was working with the Board of Health on the Health Department director vacancy and with the supervisors on the County Finance Director vacancy. She will contact Gallagher Human Resources and Compensation Consulting to tell them their bid would be considered next week.

Moved by Trelka, seconded by Laylin that the MINUTES of the Board Meeting held September 27, 2022 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Laylin moved the following RESOLUTION seconded by Schwartz.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
  2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
<b><u>SHERIFF, TONY THOMPSON</u></b>				
DEPRIEST, ZACHARY L	CIVILIAN DETENTION OFFICER	\$ 24.92	9/18/2022	ANNUAL STEP INCREASE
DULIN, NICOLE M	BOOKING CLERK	\$ 23.19	9/28/2022	SCHEDULE/SHIFT CHANGE
NELSON, NICOLE	DEPUTY SHERIFF	\$ 31.02	9/28/2022	SCHEDULE/SHIFT CHANGE
RETTINGER, BENJAMIN	MASTER CONTROL TECHNICIAN	\$ 24.04	9/29/2022	SCHEDULE/SHIFT CHANGE
ROGERS, FAITH E	CIVILIAN DETENTION OFFICER	\$ 23.19	9/18/2022	TERMINATION PENDING
THORN, DYLAN	CIVILIAN DETENTION OFFICER	\$ 23.19	9/28/2022	SCHEDULE/SHIFT CHANGE
<b><u>TREASURER, RITA SCHMIDT</u></b>				
BASS, ASHLEY A	OFFICE SPECIALIST	\$ 18.51	9/18/2022	ANNUAL STEP INCREASE
<b><u>COUNTY ATTORNEY, BRIAN WILLIAMS</u></b>				
ANDERSON, KASHAUNDA R	OFFICE SPECIALIST	\$ 19.35	9/20/2022	TERMINATION PENDING
LAGOW, HILARY J	COURT DEBT RECOVERY OFFICER	\$ 27.66	9/18/2022	ANNUAL STEP INCREASE
ROUSE, JORDAN C	ASSISTANT COUNTY ATTORNEY	\$ 36.51	9/18/2022	ANNUAL STEP INCREASE
<b><u>CONSOLIDATED COMMUNICATIONS, JUDY FLORES</u></b>				
BURTON, MALIA C	CIVILIAN DISPATCHER	\$ 23.19	9/19/2022	NEW HIRE
PREGON, BRANDY D	CIVILIAN DISPATCHER	\$ 23.19	9/26/2022	NEW HIRE
<b><u>MAINTENANCE, RORY GEVING</u></b>				
METCALF, BRAD W	SAFETY COORDINATOR	\$ 33.63	9/26/2022	NEW HIRE
<b><u>ELECTIONS, KAREN SHOWALTER</u></b>				
DABILLO, ROSE A	ELECTION CLERK I	\$ 15.00	9/27/2022	REHIRE
LAMB, LISA M	ELECTION CLERK I	\$ 15.00	9/21/2022	REHIRE

- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Edward Juhl Facility ID# 65919 located at 425 S. Butler Road, Cedar Falls, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
1. The FIREWORKS PERMIT request by Mike Barrett for December 2, 2022, to be held at Beaver Hills Country Club, 8230 Beaver Hills Drive, Cedar Falls, Iowa with Pyrotechnics done by Jason Doorman.
- AYES: Laylin, Little, Schwartz, Trelka, White.  
 NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to accept the transfer of ownership of the "We Rise" sculpture from the Cedar Falls-Waterloo 19th Amendment Centennial Committee to Black Hawk County.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Moved by Trelka, seconded by Little to direct the County Auditor to advertise for a public hearing to be held at 9:07 a.m. on Tuesday, October 4, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-270 from a request submitted by Chad and Trisha Brown at North of 809 N Holgate Road to rezone 2.86 acres from "A" Agriculture District to "A-R" Agricultural-Residential District in order to construct a new single family home. Motion carried.

Moved by Laylin, seconded by Little to direct the County Auditor to advertise for a public hearing to be held at 9:09 a.m. on Tuesday, October 4, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-271 from a request submitted by Mike and Tracy Gensler at west of 12806 Wellman Road to rezone 1.75 acres from "A" Agriculture District to "A-R" Agricultural-Residential District to build a new single family home. Motion carried.

Moved by Little, seconded by Trelka that the APPOINTMENT of Heather Chingren as a representative for the Hawkins Memorial Library Board of Trustees be approved, effective October 4, 2022. Motion carried.

Moved by Trelka, seconded by Laylin to approve the PERSONNEL REQUISITION submitted for an Office Specialist (full-time, replacement) with an immediate start date as recommended by Brian Williams, County Attorney. Motion carried.

Little moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the compensation of Billie Jo Heth for the interim performance of Finance Director duties at a rate of \$44.43 per hour for all of her work attributable to Finance Director duties, for a period not exceeding 30 days, retroactive to September 18, 2022.

ll-thanks for her work

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Little.

BE IT HEREBY RESOLVED

(1) that pursuant to Iowa Code Section 356.7, jail administration, room, and board proceeds shall be allocated as follows:

- a. Sixty percent of jail administration, room, and board proceeds shall be restricted and tracked for expenses enumerated under Iowa Code Section 356.7(5);
- b. Forty percent of jail administration, room, and board proceeds shall be unrestricted in the county general fund, and the use of such unrestricted proceeds shall be determined by the Board of Supervisors; and
- a. Accumulated unspent proceeds not allocated for expenses enumerated under Iowa Code Section 356.7(5) shall be maintained as unrestricted in the county general fund, and the use of such unrestricted accumulated proceeds shall be determined by the Board of Supervisors; and

(2) That the Board of Supervisors may, at its option, accomplish collection of jail administration, room, and board proceeds by employing collections staff, by compensating the Sheriff's Office for collections work, or by contracting with an entity that performs collections work.

Laylin asked if there was anything in particular that was intended by the language in #2, which was added after last week (see minutes of September 27). Little said that the County Attorney provided language that would allow the Board to hire a collections person.

AYES: Little, Trelka, White.

NAYS: Laylin, Schwartz. Resolution adopted.

Discussion – Consideration of all aspects of the American Rescue Plan (ARP) Funding. Tom Kaleko of Baker Tilly (BT), the county's consultants on proper use of ARP funding, discussed ARP aspects with the supervisors. He described BT's evaluation of projects proposed by the county and explained that a high ranking on BT's "burden of proof continuum" doesn't indicate that a project is high risk, it just has to be justified within more stringent rules. He said that the U.S. Treasury will employ a risk-based methodology for enforcing compliance with ARP grant rules, focusing on projects with the greatest likelihood of mistakes or abuse, larger dollar projects and recipients, and random sampling. He said that projects that serve populations impacted disproportionately by the pandemic aren't automatically eligible, but serving impacted populations enhances eligibility. Kaleko gave advice on individual projects and ideas presented by the supervisors and others.

On motion and vote the meeting adjourned.

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Craig White, Chair, Board of Supervisors

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Grant Veeder, County Auditor