

Waterloo, Iowa, October 3, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Hall that the AGENDA be received and placed on file with the County Auditor as approved.

Laylin asked if the agenda could be amended to remove item 9.C, Discussion/Possible Board Action – Sheriff's Evidence Processing and Storage Facility. She said that the sheriff had introduced other projects and she thought those and other pending ARPA projects should be discussed together. Little said that he would have preferred to have been informed in advance that the item, which he had placed on the agenda, would be removed. Schwartz and Hall said that if Little would still prefer to keep it on today's agenda, they were inclined to leave it there as long as no action was taken. Little said he preferred that discussion be held today, given that sheriff's staff had attended for the discussion. Motion carried in its original form.

PUBLIC COMMENTS. La Porte City Mayor Jasmine Gaston asked if the Board had considered her city's request for financial assistance for its new wastewater facility, which threatens to raise user rates by \$100 a month. Laylin said it is still on the Board's list of requests to be considered.

The Board of Supervisors acknowledged the following employee for years of service: Lori Steimel of the Treasurer's Office for 25 years of service.

Update presentation from Mr. Patrick Snell with Grow Solar Cedar Valley. Schwartz said that Grow Solar would like to use the county's logo in advertising and to host an event in a county building that had transitioned to solar power. Snell presented a slide show on the organization's goals and methods and listed other public sector sponsors. Schwartz said he would have an item for approval on the October 10 agenda.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

31282	EBC	flex spend	235.62
31283	EBC	flex spend	1,926.00
31285	QUADIENT, INC	postage	10,000.00
31286	ACCESS SYSTEMS	svc	852.00
31288	B&B LOCK & KEY INC	supl	43.60
31289	BICKLEY, MARK	svc	1,980.00
31291	BMC AGGREGATES LC	supl	1,469.63
31292	CDW GOVERNMENT INC	supl	981.38
31293	CFU	util	449.98
31297	COTT SYSTEMS	svc	3,350.00
31298	DUNCAN, TARA	svc	550.00
31299	FASTENAL CO	supl	49.77
31300	FIRESTONE PAYMENT CTR	eqp rpr	298.59
31302	GALLS LLC	unif	131.59
31304	IA REGIONAL UTILS ASSOC	util	196.87
31306	KARENS PRINT RITE	supl	204.00
31308	MARTIN REALTORS INC	rent	300.00
31310	MENARDS CF	supl	44.11
31311	MENARDS WLOO	supl	643.41
31312	MENARDS WLOO	supl	305.31
31313	MENARDS WLOO	supl	77.09
31314	MHP WLOO LLC	rent	200.00
31315	NEWGREN TODD	reimb	74.00
31316	PEHL, KRISTIN	rent	200.00
31317	PER MAR SECURITY SVCS	svc	937.55
31318	PPG ARCHITECTURAL FINISHES INC	supl	141.48
31319	PTS OF AMERICA LLC	trans	4,150.00
31320	RACOM CORP	eqp rpr	127.50
31321	ROCK STAR REAL EST LLC	rent	200.00
31322	SLED SHED THE	supl	82.95
31323	SOMMERFELT FAMILY HOUSING	rent	200.00
31324	SPAIN, BENNIE	rent	500.00
31327	CHASE JEFFREY	reimb	74.00
31328	EMRICH KAITLIN	conf	27.00

31330	JOEBGEN MICHAEL	reimb	10.70
340230	ABD PROPERTY MGMT	rent	1,350.00
340232	ADVANCE AUTO PARTS	supl	69.73
340234	AMAZON CAPITAL SVCS INC	supl	544.66
340235	ARNOLD MOTOR SUPL	supl	23.38
340236	ARNOLD MOTOR SUPL	supl	201.58
340237	BABIC PROPERTIES LLC	rent	400.00
340241	BLACK HAWK COUNTY LANDFILL	svc	43.00
340243	CAPITAL SANITARY SUPL CO INC	supl	2,148.96
340245	CENTURYLINK	util	212.28
340246	CENTURYLINK	util	87.42
340247	CENTURYLINK	util	384.81
340249	COLEMAN, CARMEL	rent	250.00
340251	CRESCENT ELECTRIC SUPL CO	supl	251.33
340253	EVELAND, JOHN	rent	250.00
340254	FEDEX	svc	35.80
340255	FISCHELS HOLDINGS LLC	rent	500.00
340260	HAWKEYE ALARM & SIGNAL CO	eqp rpr	1,015.00
340262	IN THE LOOP PROPERTIES	rent	450.00
340263	IA CANCER CONSORTIUM	conf	35.00
340264	IA DEPT OF NATURAL RESOURCES	permit	115.00
340265	IA DOT	supl	876.72
340266	IA LAW ENFORCEMENT ACADEMY	training	6,650.00
340267	IA LAW ENFORCEMENT ACADEMY	training	6,650.00
340268	IA PRISON INDUSTRIES	supl	156.00
340269	IA ST MEDICAL EXAMINER	svc	14,276.08
340278	L & G HARDWARE	supl	18.99
340280	LARSON MGMT	rent	200.00
340283	MALLORY SAFETY & SUPL LLC	supl	109.14
340284	MERCYONE	trans	832.00
340285	MERCYONE	svc	202.00
340289	MID AMERICAN ENERGY	util	13.07
340306	MID AMERICAN ENERGY	util	68.58
340307	MID AMERICAN ENERGY/SPEC ACCT	util	705.24
340309	MOTEL 6	shltr	961.00
340311	MURPHY'S AUTO SVC	eqp rpr	824.80
340313	NELSON LARRY	rent	200.00
340314	NOBLE, AMANDA	reimb	625.00
340317	OPERATION THRESHOLD	rent	200.00
340320	PLATINUM PEST SVCS	supl	500.00
340321	PRESTO-X	svc	35.20
340325	PROFESSIONAL OFFICE SVCS	supl	100.41
340330	ROGER T KALSEM REVOCABLE TRUST	supl	150.00
340333	SVC ROOFING CO INC	svc	3,070.00
340337	SPRINCO USA	svc	615.80
340338	STOKES WELDING	supl	76.00
340339	STOREY KENWORTHY	supl	1,313.76
340340	SUMMIT FOOD SVC, LLC	food	27,635.44
340341	SVS INVESTMENTS LLC	rent	200.00
340343	TEDS HOME AND HARDWARE	supl	46.92
340347	TITAN PROPERTY INVESTMENT	rent	250.00
340349	TYLER TECHNOLOGIES	svc	71,538.73
340352	US CREMATION SOCIETY	svc	1,000.00
340354	WLOO CITY OF	fuel	11,617.51
340355	WLOO WATER WORKS	util	992.50
340357	WHITE RHINO REAL EST LLC	rent	200.00
340358	WINDSTREAM IA COMM	util	3,658.95

GENERAL SUPPLEMENTAL FUND

31301	FOLCHERT, BECKY	elec work	316.00
31305	JACKSON, PATRICIA ANN	elec work	241.00
31307	KOENEKE, TERRY	elec work	246.00
31325	WELCHER, DANIEL	elec work	318.00
31326	BUNGER DEBRA	elec work	220.50
340228	ABBEN, RICHARD	elec work	240.00
340229	ABBEN, SANDRA	elec work	318.00

340238	BAGNALL, PAT	elec work	48.40
340240	BENTLEY, OLGA R	elec work	249.00
340242	BRIMM, KRISTINE	elec work	38.90
340252	DELAGARDELLE, EILEEN K	elec work	226.00
340257	GRUSHA JR, NICHOLAS	elec work	224.50
340258	GUY, RACHEL	elec work	221.00
340259	HAGEMAN, JERRY	elec work	221.00
340270	JOHNSTON, DON	elec work	311.00
340271	JONES, KATHRYN	elec work	321.00
340273	KALLENBACH, CAROL A	elec work	26.00
340274	KALLENBACH, ROMAINE	elec work	36.00
340275	KEHOE, RITA	elec work	242.00
340276	KERN, CLAUDIA	elec work	240.00
340281	LINDA, KATHERINE A	elec work	221.00
340312	NEELY, CONNIE J	elec work	226.00
340315	NOLTENSMEIER, GAIL	elec work	224.50
340316	NORRI, KATHLEEN	elec work	30.00
340322	PRICE, SUSAN	elec work	225.00
340324	PRITCHETT, KATHY	elec work	310.00
340329	RICHTER, ANN	elec work	225.50
340331	RYDER TRANSPORTATION SVCS	svc	462.13
340332	SAINT PAUL UNITED METHODIST	rent	30.00
340334	SHEA, JANE	elec work	225.75
340335	SONKSEN, FAITH	elec work	221.00
340336	SORGE, PATTI	elec work	313.00
340342	TAGGART, GAVIN	elec work	202.50
340344	TEGTMEIER, ALINE J	elec work	23.00
340345	THORNTON, MARILYN K	elec work	313.00
340346	TISDALE MAXINE	elec work	313.00
340358	WINDSTREAM IA COMM	util	9.21
340359	BEAN, CAROL	elec work	223.00
340360	BURGER, MAGGIE	elec work	20.00
340361	DOLAND, RYAN	elec work	224.00
340362	KALTER, CERINA	elec work	220.50
340363	KEMP-ULFERS, JANE	elec work	222.50
340364	KYLER, DEBRA	elec work	224.50
340365	NASH, PHILIP	elec work	223.00
340366	SOMMERFELT, DARRIN	elec work	223.00
340367	TURNER, NANCY	elec work	224.00
340368	ULFERS, HARVEY	elec work	223.50

RURAL BASIC FUND

340326	QUAD COUNTY FIREFIGHTERS ASSOC	dues	350.00
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SECONDARY ROADS FUND

31287	ASPRO INC	supl	261.63
31290	BMC AGGREGATES LC	supl	35,993.63
31295	CFU	util	8.50
31296	CFU	util	56.22
31303	GORDON FLESCH CO INC	svc	109.00
31304	IA REGIONAL UTILS ASSOC	util	32.55
31309	MENARDS CF	supl	93.96
340233	ADVANCED ENVIRONMENTAL	svc	2,800.00
340234	AMAZON CAPITAL SVCS INC	supl	122.16
340248	CENTURYLINK	util	173.74
340256	GILBERTVILLE CITY OF	util	73.54
340279	LA PORTE CITY UTILS	util	275.14
340282	LPC CONNECT	util	39.78
340304	MID AMERICAN ENERGY	util	23.20
340305	MID AMERICAN ENERGY	util	43.47
340308	MITCHELL1	supl	498.00
340310	MURPHY TRACTOR & EQUIP CO	eqp	178.01
340319	PHELPS UNIFORM SPECIALIST	svc	67.12
340353	VERIZON WIRELESS	util	155.53
340354	WLOO CITY OF	fuel	570.37

340356	WENDLING QUARRIES INC	supl	1,230.28
340358	WINDSTREAM IA COMM	util	50.37

RESOURCE/ENHANCE/PROTECT FUND

340272	JORDANS NURSERY	eqp	87.92
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JAIL COMMISSARY FUND

31311	MENARDS WLOO	supl	69.94
31320	RACOM CORP	eqp	3,528.58
340348	TURNKEY CORRECTIONS	food	6,598.26

CONSERVATION TRUST FUND

31310	MENARDS CF	supl	10.10
340277	KIOSK INNOVATIONS INC	svc	415.00
340323	PRINT INNOVATIONS	svc	108.00

ARP FUND

340239	BAKER TILLY MUNICIPAL ADVISORS LLC	svc	1,467.50
340250	COURIER	svc	108.21
340261	HUDSON HARDWARE PLUMBING & HEATING	svc	68,145.40
340318	ORIGIN DESIGN CO	svc	2,650.00
340328	RAPIDS REPRODUCTIONS INC	svc	475.00

RURAL SEWER FUND

340290	MID AMERICAN ENERGY	util	19.88
340291	MID AMERICAN ENERGY	util	32.22
340292	MID AMERICAN ENERGY	util	30.36
340293	MID AMERICAN ENERGY	util	29.27
340294	MID AMERICAN ENERGY	util	44.55
340295	MID AMERICAN ENERGY	util	18.71
340296	MID AMERICAN ENERGY	util	20.76
340297	MID AMERICAN ENERGY	util	23.21
340298	MID AMERICAN ENERGY	util	24.59
340299	MID AMERICAN ENERGY	util	16.36
340300	MID AMERICAN ENERGY	util	19.58
340301	MID AMERICAN ENERGY	util	14.40
340302	MID AMERICAN ENERGY	util	25.46
340303	MID AMERICAN ENERGY	util	18.52

INS TRUST FUND

31279	WELLMARK INC	ins	57,828.64
31280	NAVITUS HEALTH SOLUTIONS	ins	20,186.84
31281	EBC	flex spend	75.60
31284	PREFERRED ONE INS CO	ins	3,057.78
340226	DELTA DENTAL PLAN OF IA	ins	17,086.66
340227	INSURANCE STRATEGIES CONSULT	ins	975.00

E911 SVC COMMISSION FUND

31292	CDW GOVERNMENT INC	eqp	2,362.54
31294	CFU	util	375.52
31320	RACOM CORP	eqp	3,980.00
340234	AMAZON CAPITAL SVCS INC	supl	96.81
340286	MID AMERICAN ENERGY	util	288.89
340287	MID AMERICAN ENERGY	util	282.05
340288	MID AMERICAN ENERGY	util	362.20

EMERGENCY MGMT FUND

340231	ACCESS SYSTEMS LEASING	supl	102.45
340244	CENTURYLINK	util	494.65
340328	RAPIDS REPRODUCTIONS INC	eqp	116.00
340354	WLOO CITY OF	fuel	92.69

CONS COMM CENT FUND

31329	HOSTETLER, DAIN	training	254.00
340245	CENTURYLINK	util	1,485.91
340327	QUILL CORP	supl	37.54
340350	UNITY POINT - ALLEN HOSPITAL	svc	216.00
340351	US CELLULAR	util	46.32

CO ASSESSOR FUND

340354	WLOO CITY OF	fuel	443.64
340358	WINDSTREAM IA COMM	None	81.00

AYES: Hall, Little, Schwartz, Trelka, Laylin.  
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

County Engineer Cathy Nicholas gave updates on bridge construction on Dunkerton and Rice Roads. County Sheriff Tony Thompson said Captain Nate Neff would have the recommendation of the jail health services committee on next week's agenda. Human Resources Director Amanda Fesenmeyer said that the classification and compensation study is nearing completion and a presentation would be ready for the Board before collective bargaining begins. Interim Public Health Director Kaitlin Emrich said she would represent Iowa at a federal Public Health Job Task Analysis Committee in Washington October 19-21. Schwartz congratulated Emrich for her promotion to permanent Public Health Director effective October 9.

Moved by Hall, seconded by Schwartz that the MINUTES of the Board Meeting held September 26, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL SUPPLEMENTAL-TRANSFER	395,000.00	GENERAL BASIC-TRANSFER	395,000.00
RURAL BASIC-TRANSFER	171,746.39	LOCAL OPTION SALES TAX-TRANSFER	171,746.39
RURAL BASIC-TRANSFER	144,866.16	LOCAL OPTION SALES TAX-TRANSFER	144,866.16
GENERAL - GENERAL ASSISTANCE	1.89	GENERAL BASIC - DHS	1.89
GENERAL BASIC -TRANSFER	6,004.24	LOCAL OPTION SALES TAX-TRANSFER	6,004.24
GENERAL BASIC -TRANSFER	6,682.00	LOCAL OPTION SALES TAX-TRANSFER	6,682.00
GENERAL BASIC -TRANSFER	15,978.90	OPIOID ABATEMENT FUND - TRANSFER	15,978.90
GENERAL BASIC -TRANSFER	5,412.23	OPIOID ABATEMENT FUND - TRANSFER	5,412.23
	745,691.81		745,691.81

- The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

**SHERIFF, TONY THOMPSON**

Cravens, David	Civilian Detention Officer	\$23.89	\$24.49	9/17/2023	Shift Change
Hansen, Melanie	Civilian Detention Officer	\$23.89	\$23.89	9/25/2023	New Hire
Heichel, Leah	Civilian Detention Officer	\$23.89	\$24.49	9/27/2023	Shift Change
Johnson, Cale	Civilian Detention Officer	\$23.89	\$23.89	9/20/2023	Completion of Probation
Peverill, Andrew	Civilian Detention Officer	\$23.89	\$23.89	9/18/2023	Termination
Tejeda-Gasca, Stephanie	Civilian Detention Officer	\$23.89	\$23.89	9/25/2023	New Hire

**TREASURER, LYNDA HINTZMAN**

DenHartog, Mitchell	Office Specialist	\$18.28	\$18.28	9/27/2023	Completion of Probation
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**COUNTY ATTORNEY, BRIAN WILLIAMS**

Esteves, Jill	Assistant County Attorney	\$57.32	\$57.32	9/20/2023	Completion of Probation
Tang, Ryan	Assistant County Attorney	\$52.19	\$52.19	9/25/2023	New Hire

**CONSOLIDATED COMMUNICATIONS, JUDY FLORES**

Albright, Lisa	Account Specialist	\$19.07	\$19.07	9/25/2023	New Hire
Pregon, Brandy	Civilian Dispatcher	\$23.89	\$24.76	9/17/2023	Completion of Probation/Step Increase

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Chad Even ID#70418 located at 8319 Fox Road, Jesup, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Metro Fibernet, LLC, Evansville, Indiana for placement of underground communications utility on County right-of-way on Foulk Road, Juniper Drive, Balsam Street & Rose Lane as recommended by Catherine Nicholas, County Engineer.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Metro Fibernet, LLC, Evansville, Indiana for placement of underground communications utility on County right-of-way on Weiden Road as recommended by Catherine Nicholas, County Engineer.

C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

The RENEWAL APPLICATION for a Class "B" NATIVE WINE PERMIT (WBN) submitted by Dusk to Dawn Sales LLC, 8912 N Raymond Rd, Dunkerton, Iowa.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT (PB-2100973) for vacant lot (Parcel 8812-29-176-001) Russell Toothman Trustee and Washburn Water System, pursuant to \$446.31 of the Code of Iowa be approved and said Certificate of Purchase of Tax sale be assigned to Tim and Kim Moore as recommended by Lynda Hintzman, Black Hawk County Treasurer.

Tim Moore said that the parcel has been vacant 20-25 years and he hopes to put a building on it. Hintzman said the Moores would have to follow necessary procedures to erect a building on the site.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that that the SUSPENSION requested by Angela Talaska on taxes owed for 2023/2024 installments in the amount of \$896.00 for Parcel #8712-25-461-005 be approved pursuant to \$427.8 of the Code of Iowa and the County Treasurer, Lynda Hintzman, be authorized and directed to adjust her records accordingly.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Discussion/Possible Board Action - Sheriff's Evidence Processing and Storage Facility. Schwartz asked if the recently purchased property at 831 Sycamore Street could be used. Sheriff Thompson said that retrofitting the facility with the necessary air filtration system would likely cost more than building a new facility. Geving said that the building must be updated for heating, ventilation and air conditioning (HVAC) as well as for sprinkling, fire alarm and electrical in any case. Hall said when the Board considered the issue in April a quick decision was necessary because there was a deadline for accepting a \$200,000 Gaming Commission grant, but after the project was removed from the list of American Rescue Plan Act (ARPA) projects (see minutes of May 2) and the Gaming funds are no longer available, the Board can consider options, such as retrofitting an existing building or erecting a new one, in a more leisurely fashion. Laylin asked if sharing a facility with Waterloo could be discussed. Thompson said it could, but Waterloo wouldn't have money for the project. He said Waterloo, Cedar Falls and the county are all in the same situation with inadequate facilities, but at present it is only the county that is being advised to close its present facility by insurance carriers. At Hall's request Thompson shared a situation where a car must be wrapped up while waiting to see if a suspicious death is determined to be a homicide, at which time it must be sent to an out-of-county facility, unwrapped, treated, rewrapped and sent back to Black Hawk County, costing thousands of dollars. He said if the county builds a facility, it will be a hub for law enforcement throughout northeast Iowa. Hall said he still supports a facility and doesn't understand what has changed since the project was removed. Little said the county has been made aware of an area of liability and must act to address health concerns, using county reserves if necessary. He appreciated that the project has been scaled back. Schwartz asked if there is income potential in a facility used by other law enforcement agencies in northeast Iowa. Thompson said agencies share resources rather than charging each other. Trelka said he wanted to see a tangible investment from Waterloo and Cedar Falls. Thompson said they wouldn't cooperate as long as they are allowed to use their current facilities. Little said he hoped that action is taken soon.

On motion and vote the meeting adjourned.

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Linda Laylin, Chair, Board of Supervisors

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Grant Veeder, County Auditor