

**BLACK HAWK COUNTY BOARD OF HEALTH SPECIAL MEETING & PUBLIC HEARING**  
**MINUTES**

September 19, 2022

The meeting of the Black Hawk County Board of Health was called to order at 7:30 a.m. by Chair, Rev. Dr. Mary Robinson. Members present virtually: Kingsley Botchway, Dr. Disa Cornish, Dr. Wesley Pilkington, Dr. Adam Roise, and Attorney, Heather Prendergast . Absent: None. A quorum was met.

Others present: Dr. Nafissa Cisse Egbuonye, Kaitlin Emrich, Jesse Hartsock, Micah Knebel, Megan Olmstead, Joshua Pikora, Toki Selby, Corey Timm, and Al Yu.

Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote

Discussion: No discussion.

Action: Dr. Cornish moved and Dr. Pilkington seconded to approve the agenda. Motion carried.

II. Public Comments – No comments.

III. Public Hearing Regarding the Pinecrest Audio and Visual Equipment and Installation Project

A. Motion to Open Public Hearing and receive all written and oral comments – For Vote

Discussion: No discussion.

Action: Dr. Roise moved and Dr. Pilkington seconded to open the public hearing and receive all written and oral comments. Motion Carried.

Ayes: Roise, Cornish, Pilkington, and Botchway Nays: None

No comments received written or oral.  
No one present had any comments.

B. Motion to close Public Hearing – For Vote

Discussion: No discussion.

Action: Dr. Cornish moved and Dr. Kingsley seconded to close the public hearing. Motion carried.

Ayes: Cornish, Roise, Botchway, and Pilkington Nays: None

IV. Resolution Awarding the Pinecrest Audio and Visual Equipment and Installation Contract\* - For Vote

Discussion: No discussion.

Action: Mr. Botchway moved and Dr. Pilkington seconded to award the Pinecrest Audio and Visual Equipment and Installation Contract to Conference Technologies, Inc. for the amount not to exceed \$315,000. Motion carried.

Ayes: Cornish, Pilkington, Botchway, and Roise; Nays: None.

Roll Call Vote: Rev. Dr. Robinson: Aye, Dr. Roise: Aye, Dr. Pilkington: Aye, Dr. Botchway: Aye, Dr. Cornish: Aye. Nays: none. Motion Carried.

V. Personnel Request- Temporary Position-Communicable Disease Nurse\*- Kaitlin Emrich – For Vote

Discussion: Ms. Emrich stated the reason for the personnel request is due to a staffing shortage in the department to assist with the Tuberculosis Case Management (which is required by Iowa state law) because there is a significant increase in caseloads. Due to staff vacancies, there is room in the budget to utilize existing funds.

Mr. Pilkington wanted the minutes to reflect that the need for the position is due to staffing shortage in the clinic and unable to utilize a nurse from clinic. Vacancies will cover the cost of this position and should not have any impact on the current budget.

Ms. Emrich added that normally a nurse would be utilized from the clinic services, but due to the existing vacancies, the department will need to seek a temporary external option.

Action: Dr. Roise moved and Dr. Pilkington seconded to approve the creation of (1) Part-Time .75 FTE Temporary Communicable Disease Nurse for \$18,462. Motion carried.

VI. Consent Agenda: Grants and Contracts\* - *Dr. Cisse Egbuonye, Deputy Director – For Vote*  
*The following items will be acted upon by vote on a single MOTION, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.*  
A. Sub-Contract (New) IDPH, CADE COVID Homelessness Funds, Salvation Army  
B. Contract (Amendment 9E) 5881MH03E, Community Based Programs of Maternal Health and Child & Adolescent Health (including Early ACCESS, HCCI, Hawki Outreach, I-Smile™ and I-Smile™ @School), IDPH

Discussion: Mr. Pikora stated that for item A, two items that will be funded are helping support the cost of isolation and quarantine of homeless individuals when diagnosed with COVID and supplying the community with masks and other hygiene supplies. The split of funds will be \$5,000 to Salvation Army and another agency which the department is working on.

Rev. Dr. Robinson is glad that the department is involved and would like to see more funding for this cause in the future.

Ms. Emrich stated that item B is to add additional slots to the Doula pilot project from 15 to 19.

Action: Dr. Roise moved and Dr. Cornish seconded to approve items A-B as presented on the grants and contracts memo. Motion carried.

VII. For Information Only – Resignation of Joshua Pikora, Manager, Disease Surveillance & Investigations

Dr. Cisse Egbuonye said that on reflecting on key moments in the department's journey, and if she had to do it all over, she would want Mr. Pikora on their team again. She said she cannot quantify the compassion, humility, sensibility he gave to the team and the community. Dr.

Cisse Egbuonye said Mr. Pikora has gone above and beyond expectations. She said that the team, her, and the community are deeply indebted, and she is very grateful for his service.

Rev. Dr. Robinson said she knew he had a hard job and he handled it professionally during the pandemic and wanted to thank him for his service. She noted that the agency is losing a giant.

Mr. Pikora thanked them for their kind words. He stated that this has been a difficult decision, but he is confident the team he is leaving behind will be able to move forward and that the community is in good hands.

VIII. Next Regular Board of Health Meeting: Wednesday, September 28, 2022, at 7:30am, 1407 Independence Ave. Waterloo, IA.

IX. Adjournment – For Vote

Action: Dr. Pilkington moved, and Dr. Cornish seconded to adjourn the meeting at 7:51 a.m.  
Motion carried.

Respectfully Submitted,

---

Megan Olmstead, Secretary

---

Rev. Dr. Mary Robinson, Chair