

Waterloo, Iowa September 5, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Dan Trelka, Linda Laylin, and Chris Schwartz, Chair pro-tem.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Trelka that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Justin Jensen, the regional director for U.S. Senator Joni Ernst, said his office was available to assist the county in pursuing government grants and other services.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to proclaim the month of September as National Suicide Prevention and Action Month.

Schwartz read the proclamation and told how powerfully the issue affects him, having lost his husband Logun to suicide in 2021 after Logun was told a therapist wouldn't be available for weeks. Black Hawk/Grundy Mental Health Center Director Tom Eachus demonstrated the severity of the issue with statistics on suicides, attempted suicides and suicide ideation. He said that a local coalition that meets monthly to discuss strategies is hampered by a dramatic decline in the number of available suicide therapists.

AYES: Hall, Little, Trelka, Laylin, Schwartz.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

| | | | |
|--------|--------------------------------|------------|-----------|
| 31043 | QUADIENT, INC | postage | 10,000.00 |
| 31044 | EBC | flex spend | 232.05 |
| 31047 | EBC | flex spend | 1,305.06 |
| 31049 | ACCESS SYSTEMS | svc | 60.00 |
| 31050 | ACCURATE L & DC LLC | eqp rpr | 144.00 |
| 31052 | B&B LOCK & KEY INC | supl | 340.38 |
| 31053 | BDI | supl | 120.80 |
| 31054 | BICKLEY, MARK | svc | 974.99 |
| 31058 | BMC AGGREGATES LC | supl | 293.65 |
| 31059 | BREMER CO SHERIFF | svc | 70.00 |
| 31062 | COTT SYSTEMS | svc | 3,350.00 |
| 31063 | DEPT OF CORRECTIONAL SVCS | alloc | 15,730.95 |
| 31066 | EPM IA | rent | 625.00 |
| 31067 | FULLER, ANGELA | svc | 1,000.00 |
| 31069 | HERNANDEZ, JASON | svc | 1,450.00 |
| 31070 | INQUIREHIRE | svc | 107.00 |
| 31072 | KARENS PRINT RITE | supl | 1,308.20 |
| 31073 | KLENK, BRENDA L B | svc | 12.50 |
| 31074 | MARCO INC | supl | 97.81 |
| 31075 | MELANIN MUNCHKIN DOULA SVC LLC | svc | 133.32 |
| 31076 | MENARDS CF | supl | 233.77 |
| 31078 | MENARDS WLOO | supl | 30.56 |
| 31079 | NORTHERN SAFETY CO INC | supl | 336.90 |
| 31080 | PER MAR SECURITY SVCS | svc | 937.55 |
| 31081 | PETERSEN COURT REPORTERS | svc | 178.60 |
| 31082 | ROCK STAR REAL EST LLC | rent | 1,300.00 |
| 31083 | SANDEE'S | eqp | 15.25 |
| 31084 | SCHIPPER KOLEEN | mileage | 49.00 |
| 31085 | SCHROCK PROPS LLC | rent | 200.00 |
| 31087 | PARMATER, JARED | conf | 489.00 |
| 31088 | SMITH SANDIE | edu | 165.00 |
| 339807 | 30 SOMETHING REAL EST | rent | 225.00 |
| 339808 | A TO Z RENTALS LLC | rent | 300.00 |
| 339809 | ABD PROP MGMT | rent | 225.00 |
| 339811 | ACE INTERDICTION TACTICS LLC | training | 279.00 |
| 339812 | AMAZON CAPITAL SVCS INC | supl | 473.13 |
| 339814 | ARNOLD MOTOR SUPL | supl | 82.40 |
| 339815 | AT&T | util | 173.62 |
| 339816 | BLACK HAWK CO LANDFILL | svc | 43.00 |
| 339817 | BUDREAU VETERINARY CLINIC | svc | 25.00 |
| 339818 | CAPITAL SANITARY SUPL CO INC | supl | 5.60 |

| | | | |
|--------|------------------------------------|----------|-----------|
| 339819 | CAPITAL SANITARY SUPL CO INC | supl | 2,122.49 |
| 339820 | CASHIN PROPS LLC | rent | 225.00 |
| 339822 | CEDAR VALLEY REPORTING LLC | svc | 408.00 |
| 339825 | CENTURYLINK | util | 212.28 |
| 339828 | COURIER | publ | 672.90 |
| 339829 | COX DUSTIN | rent | 275.00 |
| 339830 | CV PROPS II | rent | 225.00 |
| 339831 | EASTGATE MHC LLC | rent | 275.00 |
| 339833 | GASLIGHT VILLA MHC LLC | rent | 200.00 |
| 339835 | GREEN SOURCE MGMT-THE SHREDDER | svc | 30.00 |
| 339836 | GREENHILL POINT | rent | 700.00 |
| 339837 | GUSTAFSON, MICHELE KAY | svc | 30.50 |
| 339838 | HANSEN ERIK | rent | 225.00 |
| 339839 | HARRIS CLEANING SVC & SLS INC | supl | 1,670.00 |
| 339841 | HAWKEYE COMMUNITY COLLEGE | training | 4,300.00 |
| 339842 | HAWKEYE VILLAGE APT | rent | 250.00 |
| 339843 | HERITAGE HOMES APTS | rent | 500.00 |
| 339847 | IACE FIVE SEASONS MOBILE HOME PARK | rent | 200.00 |
| 339848 | IA DIVISION OF CRIMINAL INVE | training | 225.00 |
| 339850 | IA ST UNIVERSITY | conf | 300.00 |
| 339851 | JK MEADOW RIDGE APTS | rent | 200.00 |
| 339852 | JOHNSON CO | svc | 1,923.00 |
| 339853 | JOHNSON CO | svc | 44.17 |
| 339854 | KSM RENTALS | rent | 225.00 |
| 339857 | LOCKE FUNERAL HOME INC | svc | 1,000.00 |
| 339858 | LUDDEN HOUSING LLC | rent | 275.00 |
| 339859 | MAIL SVCS LLC | postage | 3,735.46 |
| 339860 | MALAISE SUSAN | svc | 13.00 |
| 339864 | MID AMERICAN ENERGY/SPEC ACCT | util | 225.00 |
| 339865 | MIDWEST DEFENSE SOLUTIONS | unif | 952.79 |
| 339868 | MOTEL 6 | shltr | 1,266.00 |
| 339870 | NELSON LARRY | rent | 450.00 |
| 339871 | NEOGOV | svc | 629.00 |
| 339872 | NEW ERA RENTALS | rent | 275.00 |
| 339873 | ORTMAN, HOLLY | svc | 16.00 |
| 339874 | PARKVIEW BLVD LLC | rent | 225.00 |
| 339876 | PROFESSIONAL OFFICE SVCS | postage | 20,935.68 |
| 339877 | QUEEN HUE LLC | rent | 225.00 |
| 339880 | RICHARDSON FUNERAL SVC | svc | 1,000.00 |
| 339881 | RODRIGUEZ, CRYSTAL | reimb | 50.00 |
| 339882 | SAINI, YASHPAL | rent | 300.00 |
| 339883 | SIENKNECHT, ROBERT | rent | 225.00 |
| 339885 | SPECIALIZED LOAN SERVICING LLC | rent | 200.00 |
| 339886 | SPEE DEE DELIVERY SVC INC | svc | 21.33 |
| 339888 | STOREY KENWORTHY | supl | 816.00 |
| 339889 | STOREY KENWORTHY | supl | 636.40 |
| 339890 | STORY CO SHERIFF | svc | 47.50 |
| 339891 | THE SHRED MASTER LLC | svc | 336.80 |
| 339892 | TITAN PROP INVESTMENT | rent | 200.00 |
| 339893 | TRACTOR SUPL CO | supl | 146.97 |
| 339894 | USPO | postage | 8,600.00 |
| 339895 | USPO | postage | 250.00 |
| 339896 | UNITY POINT - ALLEN HOSPITAL | svc | 960.00 |
| 339898 | US CREMATION SOCIETY | svc | 1,000.00 |
| 339900 | VOSHELL MICHAEL | rent | 200.00 |
| 339901 | WLOO CITY OF | fuel | 28.18 |
| 339902 | WLOO INDELIBLE HOUSING LLC | rent | 200.00 |
| 339903 | WLOO OIL CO | fuel | 3,251.46 |
| 339904 | WLOO WATER WORKS | util | 8,176.41 |
| 339905 | WLOO WATER WORKS | util | 800.00 |
| 339906 | WAVERLY TIRE CO | eqp | 460.00 |
| 339908 | WHITE CAP LP | supl | 526.62 |
| 339909 | WINDSTREAM IA COMM | util | 3,393.10 |
| 339910 | WOODLY HOLDINGS LLC | rent | 500.00 |

GENERAL SUPPLEMENTAL FUND

339888 STOREY KENWORTHY supl 680.00

SECONDARY ROADS FUND

31051 ASPRO INC svc 3,125.00
 31056 BLACK HILLS ENERGY util 35.68
 31057 BMC AGGREGATES LC supl 11,534.72
 31061 CONSOLIDATED ENERGY HARTLAND fuel 642.86
 31068 GORDON FLESCH CO INC svc 109.00
 31070 INQUIREHIRE svc 26.75
 31071 IA REGIONAL UTILS ASSOC utl 41.96
 31077 MENARDS WLOO supl 33.47
 339812 AMAZON CAPITAL SVCS INC supl 498.97
 339813 ARNOLD MOTOR SUPL supl 385.46
 339826 CONSTRUCTION MATERIALS INC supl 93.49
 339834 GIERKE ROBINSON CO eqp rent 1,059.30
 339844 HERSHBERGER TILING INC svc 13,100.00
 339845 HOTSY EQUIP CO INC supl 53.30
 339846 HRS, LLC svc 3,625.00
 339849 IA DIVISION OF LABOR SVCS lics 20.00
 339855 LA PORTE CITY UTILS util 273.33
 339856 LA PORTE MOTOR SUPL INC supl 205.78
 339863 MID AMERICAN ENERGY util 36.30
 339866 MITCHELL1 sul 498.00
 339869 NAPA AUTO PARTS supl 38.18
 339875 PHELPS UNIFORM SPECIALIST svc 201.36
 339887 STOKES WELDING supl 341.00
 339899 VERIZON WIRELESS util 155.53
 339907 WENDLING QUARRIES INC supl 3,906.65
 339909 WINDSTREAM IA COMM util 34.47

JAIL COMMISSARY FUND

339832 EVEN QUALITY WORKS supl 9,246.96

CONSERVATION TRUST FUND

31065 ELECTRONIC ENGINEERING supl 1,141.65
 339821 CF LASER ENGRAVING LLC svc 360.00
 339827 COOK'S OUTDOORS supl 8.50

ARP FUND

339884 SNYDER & ASSOCS svc 5,683.81

SOLID WASTE-GO BONDS D/S FUND

339867 MOODYS INVESTORS SVC bond 14,500.00

RURAL SEWER FUND

31086 URBAN SVCS LLC svc 1,900.00

INS TRUST FUND

31042 WELLMARK INC ins 118,115.06
 31045 EBC flex spend 207.90
 31046 NAVITUS HEALTH SOLUTIONS ins 26,323.33
 31048 PREFERRED ONE INS CO ins 12,428.27
 339806 DELTA DENTAL PLAN OF IA ins 34,672.83

SELF-INSUR/LIAB, PROP ETC FUND

31055 BLACK HAWK RENTAL eqp rent 686.25

E911 SVC COMMISSION FUND

31060 CFU util 102.50
 31064 EAST CENTRAL IA RURAL ELEC util 324.74
 339861 MID AMERICAN ENERGY util 266.45
 339862 MID AMERICAN ENERGY util 274.66

EMERGENCY MGMT FUND

| | | | |
|--------|--------------------------|------|--------|
| 339810 | ACCESS SYSTEMS LEASING | svc | 80.21 |
| 339823 | CENTURYLINK | util | 147.62 |
| 339824 | CENTURYLINK | util | 494.65 |
| 339879 | RAPIDS REPRODUCTIONS INC | eqp | 116.00 |

CONS COMM CENT FUND

| | | | |
|--------|------------------------------|------|----------|
| 339825 | CENTURYLINK | util | 1,485.91 |
| 339840 | HAWKEYE ALARM & SIGNAL CO | svc | 95.00 |
| 339878 | QUILL CORP | supl | 92.61 |
| 339896 | UNITY POINT - ALLEN HOSPITAL | svc | 163.00 |
| 339897 | US CELLULAR | util | 46.32 |

CO ASSESSOR FUND

| | | | |
|--------|-------------------------|------|-------|
| 339812 | AMAZON CAPITAL SVCS INC | supl | 9.09 |
| 339909 | WINDSTREAM IA COMM | util | 65.78 |

AYES: Hall, Little, Trelka, Laylin, Schwartz.
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said she will be putting replacement of three buildings at the Longfellow site in her five-year plan. She invited the supervisors to accompany her on visits to recently built shop buildings around the state and to view the county's current buildings, which are over 60 years old.

Human Resources Director Amanda Fesenmeyer said there are 37 applicants so far for the Marketing Coordinator position but that 12-14 don't meet minimum qualifications. She discussed with the supervisors how to present the applicant information to them.

Moved by Hall, seconded by Trelka that the MINUTES of the Board Meeting held August 29, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Laylin moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

| NAME | TITLE | TO | DATE | CHANGE |
|---|-----------------------------|---------|-----------|-------------------------|
| SHERIFF, TONY THOMPSON | | | | |
| Flaherty, Thomas | Deputy Sheriff | \$30.03 | 8/28/2023 | Shift Change |
| Daisy Gojara-Sepulveda | Master Control | \$24.76 | 8/20/2023 | Annual Increment Raise |
| Kyle Jacobson | Detention Officer | \$25.67 | 8/20/2023 | Annual Increment Raise |
| Isabelle Kane | Master Control | \$23.89 | 8/27/2023 | Completion of Probation |
| Cassan Knudtson | Civilian Dispatcher | \$23.89 | 8/16/2023 | Shift Change |
| Brett Kramer | Deputy Sheriff | \$28.64 | 8/21/2023 | New Hire |
| Reed Matura | Civilian Dispatcher | \$23.89 | 8/6/2023 | Shift Change |
| Robert Neiswonger | Deputy Sheriff | \$28.64 | 8/20/2023 | Promotion |
| Lance Teisinger | Lieutenant | \$53.26 | 8/26/2023 | Shift Change |
| Caitlin Whitmore | Deputy Sheriff | \$28.64 | 8/28/2023 | Shift Change |
| COUNTY ATTORNEY, BRIAN WILLIAMS | | | | |
| Jordan Rouse | Assistant County Attorney | \$37.61 | 8/21/2023 | Termination |
| Sara Schmit | Court Debt Recovery Officer | \$24.86 | 8/20/2023 | Job Code Change |
| CONSOLIDATED COMMUNICATIONS, JUDY FLORES | | | | |
| Vickie Elliott | Civilian Dispatcher | \$26.61 | 8/20/2023 | Step Increase |
| ENGINEER, CATHERINE NICHOLAS | | | | |
| Lucas Gerholdt | Labor/Equipment Operator I | \$24.40 | 8/20/2023 | Annual Increment Raise |
| ELECTIONS, KAREN SHOWALTER | | | | |
| Daniel Welcher | Voting Machine Tech | \$15.37 | 8/21/2023 | New Hire |

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Blake Hollis d/b/a PORKHAVEN FARMS LLP ID#61102 located at 7502 Hammond Avenue, Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Ron and Peggy Hoskins d/b/a HOSKINS HOG FINISHER ID#68310 located at 1125 East Schrock Road, Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

3. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Granite Farms LLC d/b/a REITER FINISHER FARM ID#66911 located at 601 West Griffith Road, Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
4. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Peacock Farms LLC c/of New Modern Concepts d/b/a STEIMEL FINISHER FARM ID#66915 located at 1660 West Quarry Road, Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
5. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Porkhaven Farm LLP d/b/a WASHBURN SITE ID#66410 located at 2133 West Washburn Road, Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
6. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Jim Thoma d/b/a JIM THOMA ID#67422 located at 11345 Fox Road, Jesup, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
7. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Metronet, Evansville, Indiana for placement of underground fiber utility on County right-of-way on Foulk Road as recommended by Catherine Nicholas, County Engineer.

C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

1. The allowable/disallowable HOMESTEAD CREDIT LIST as submitted by the County Assessor's Office, in accordance with §425.3 of the *Code of Iowa*.
2. The allowable/disallowable MILITARY SERVICE TAX EXEMPTION LIST as submitted by the County Assessor's Officer, in accordance with §426A.14 of the *Code of Iowa*.
3. The allowable/disallowable FAMILY FARM CREDIT LIST as submitted by the County Assessor's Officer, in accordance with §425A.4 of the *Code of Iowa*.

AYES: Hall, Little, Trelka, Laylin, Schwartz.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Moved by Little, seconded by Laylin to the PERSONNEL REQUISITION for the Assistant County Attorney, (full time] in the County Attorney's Office be approved, as recommended by Brian Williams, County Attorney. Motion carried.

Moved by Trelka, seconded by Hall to the PERSONNEL REQUISITION the Victim/Witness Coordinator, (full time] in the County Attorney's Office be approved, as recommended by Brian Williams, County Attorney. Motion carried.

Moved by Hall, seconded by Little to the TRAVEL REQUEST submitted by Amanda Fesenmeyer, Human Resources Director, be approved and direct the Chair to sign for same: \$1,845.24 for Chari Gallmeyer and Anna Knapp to attend the Academy I Foundations of Labor Relations and the Iowa Public Employment Labor Relations Association Fall Conference in West Des Moines, IA scheduled September 13th - 15th, 2023. Motion carried.

Moved by Hall, seconded by Trelka to the TRAVEL REQUEST submitted by Amanda Fesenmeyer, Human Resources Director, be approved and direct the Chair to sign for same: \$531.08 to attend the Iowa Public Employment Labor Relations Association Fall Conference in West Des Moines, IA scheduled September 14th - 15th, 2023.

Fesenmeyer said this would necessitate closing the HR Office for a few days but that the staff would be available remotely. Motion carried.

Moved by Hall, seconded by Trelka to the TRAVEL REQUEST submitted by Rory Geving, Facilities Director, be approved and direct the Chair to sign for same: \$494.00 for Brad Metcalf to attend the PRIMA Heartland Conference hosted by the Public Risk Management Association from September 17 - 19, 2023. Motion carried.

Moved by Hall, seconded by Trelka to the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Al Yu, Information Technology Director, be approved and direct the Chair to sign for same: to purchase plotter printer, Canon iPFTM-305 w/scanner for \$9,643, to be used by Auditor's Office.

In response to questions, Yu and County Auditor Grant Veeder said that the item is budgeted, that it is used mostly for large maps, that bids were taken with and without the scanning capability, that the equipment will be available for use by other departments, that the bid exceeded the IT budgeted amount by \$2,143, and the excess will be paid by the Auditor's Office, which found sufficient funds in its budget to cover the excess. Motion carried.

Moved by Hall, seconded by Trelka to approve Bowls of Love Food Truck to use Black Hawk County grounds on September 15, 2023, from 10am- 1pm in the Northeast parking lot of the Pinecrest Building located at 1407 Independence Ave. Waterloo, IA 50703. Motion carried.

On motion and vote the meeting adjourned.