

August 8, Waterloo, Iowa, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Hall that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

30796	IRS	fed pay	84.57
30798	IA DEPT OF REV	st pay	27,332.75
30799	IPERS	ipers	244,456.46
30801	EBC	flex spend	2,711.03
30805	BICKLEY, MARK	svc	1,040.00
30809	BMC AGGREGATES LC	supl	1,800.27
30811	BREMER CO SHERIFF	svc	70.00
30812	CF CITY OF	svc	9,978.77
30814	CFU	util	404.49
30815	CFU	util	84.58
30816	CFU	util	4,498.29
30818	DEPT OF CORRECTIONAL SVCS	alloc	40,000.00
30820	DUNCAN, TARA	svc	400.00
30821	EPM IA	rent	200.00
30822	FIRESTONE PYMT CTR	eqp rpr	1,536.29
30824	FULLER, ANGELA	svc	250.00
30825	GALLS	unif	332.40
30826	GORDON FLESCH CO	svc	695.27
30829	IA NORTHLAND REGIONAL COUNCIL OF GOVTS	dues	5,438.86
30830	IA NORTHLAND REGIONAL COUNCIL OF GOVTS	dues	1,400.00
30831	IA REGIONAL UTILS ASSOC	util	196.87
30832	KEYSTONE LABS	svc	15.50
30833	MARCO	svc	97.81
30835	MENARDS CF	eqp	466.07
30836	MENARDS WLOO	supl	68.47
30837	MENARDS WLOO	supl	89.94
30838	MENARDS WLOO	supl	85.58
30839	P&K MIDWEST	supl	61.86
30840	SANDEE'S	supl	41.50
30841	SCHROCK PROPS	rent	200.00
30843	SCOTS SUPL CO	supl	178.77
30844	SLED SHED	eqp rpr	28.50
30845	SUPERIOR WELDING SUPL	eqp	45.50
30847	WEX BANK	util	1,020.70
30848	KOZAK, KARL	reimb	60.93
30849	VEEDER GRANT	conf	1,461.21
30850	YU, AL	reimb	274.15
339350	AGVANTAGE FS	fuel	900.58
339351	ALBANY DOULA SVCS	svc	66.66
339352	ALLIED SYSTEMS	supl	4,780.00
339353	AMAZON CAPITAL SVCS	supl	2,007.95
339355	ARNOLD MOTOR SUPL	supl	284.69
339356	AT&T	util	59.13
339357	BLACK HAWK CO LANDFILL	svc	67.51
339358	CAMPBELL SUPL WLOO	supl	111.90
339359	CAPITAL SANITARY SUPL CO	supl	55.20
339360	CENTRAL IA JUVENILE DET CNT	svc	2,131.20
339361	DELIZO, JUNIE	reimb	1,286.45
339362	DICKEYS PRINTING	supl	595.00
339364	ECOLAB	supl	1,637.92

339365	FEDEX	svc	19.62
339366	GOVTECH SVCS	svc	2,544.00
339367	HERITAGE-CRYSTAL CLEAN	svc	170.00
339368	IA DNR	permit	500.00
339369	IA DNR	permit	25.00
339370	IA DNR	permit	340.00
339372	IA ST ASSOC OF CO AUDITORS	edu	30.00
339373	IA ST MEDICAL EXAMINER	svc	14,337.88
339374	JAYTECH	supl	1,891.82
339375	JOHNSON CO	svc	360.41
339376	L & G HARDWARE	supl	11.08
339378	LA PORTE MOTOR SUPL	supl	15.54
339379	LEBEDA MATTRESS FCTRY	eqp	2,000.00
339380	LINN CO	svc	3,543.01
339381	LPC CONNECT	util	287.68
339382	MAIL SVCS	svc	4,856.73
339383	MERCYONE	util	852.00
339384	MID AMERICAN ENERGY	util	100.00
339387	NATIONAL ELEVATOR INSPECTION SVCS	eqp rpr	93.50
339389	NORTHWESTERN UNIVERSITY	training	3,975.00
339390	ODP BUSINESS SOLUTIONS	supl	25.07
339392	PAKOR	supl	549.51
339393	PATTERSON, LISA	reimb	105.28
339396	PROSHIELD FIRE PROTECTION	svc	1,980.00
339397	SPEE DEE DELIVERY SVC	svc	21.19
339399	STOKES WELDING	svc	25.50
339400	STOREY KENWORTHY	supl	136.52
339401	SUMMIT FOOD SVC	food	16,363.77
339402	SUNTRAC SVCS	svc	60.00
339403	TEDS HOME & HARDWARE	supl	34.43
339404	THE SHRED MASTER	svc	307.00
339406	USPO	postage	1,580.00
339407	US CREMATION SOCIETY	svc	1,000.00
339408	WLOO CITY OF	fuel	22,459.10
339409	WLOO OIL CO	fuel	2,943.56
339410	WLOO WATER WORKS	util	7,506.67
339411	WLOO WATER WORKS	util	77.21
339412	WEST PYMT CTR	svc	2,687.10
339413	WOLTERS KLUWER LAW & BUSINESS	svc	145.00

GENERAL SUPPLEMENTAL FUND

30798	IA DEPT OF REV	st pay	232.00
30799	IPERS	ipers	2,223.38
30823	FOUR OAKS	svc	886.35
339371	IA MUNICIPALITIES WORKERS COMP ASSOC	alloc	25,466.00

RURAL BASIC FUND

30798	IA DEPT OF REV	st pay	1,940.25
30799	IPERS	ipers	18,179.96
339408	WLOO CITY OF	certs	10,293.51

SECONDARY ROADS FUND

30798	IA DEPT OF REV	st pay	3,472.00
30799	IPERS	ipers	30,069.45
30803	ANTON SALES	supl	297.02
30804	B&B LOCK & KEY	eqp	9.75
30807	BLACK HILLS ENERGY	fuel	35.66
30808	BMC AGGREGATES LC	supl	69,641.63
30813	CFU	util	7.25
30817	D&D TIRE	eqp	1,000.00
30819	DIAMOND MOWERS	eqp	31,403.00
30827	GORDON FLESCH CO	svc	109.00
30828	HUDSON CITY OF	util	37.04
30834	MENARDS CF	supl	38.99

30842	SCOTS SUPL CO	supl	264.57
339349	AGCO FINANCE - AGCOPLUS	supl	88.92
339353	AMAZON CAPITAL SVCS	supl	2,133.22
339354	ARNOLD MOTOR SUPL	supl	134.59
339363	DONS TRUCK SALES	supl	343.01
339377	LA PORTE CITY UTILS	util	258.46
339381	LPC CONNECT	util	39.27
339385	MITCHELL1	supl	498.00
339386	MURPHY TRACTOR & EQUIP CO	supl	25.99
339388	NORTHERN IA CONSTRUCTION	svc	4,565.00
339391	ORIGIN DESIGN CO	svc	13,275.00
339394	PHELPS UNIFORM SPECIALIST	svc	67.12
339395	PHOSCRETE CORP	svc	3,208.43
339408	WLOO CITY OF	fuel	1,741.50

JAIL COMMISSARY FUND

30798	IA DEPT OF REV	st pay	63.00
30799	IPERS	ipers	1,040.08
30806	BLACK HAWK RENTAL	eqp rent	794.25
30810	BOB BARKER CO	supl	5,912.04
30836	MENARDS WLOO	supl	757.00
339398	STEW HANSEN DODGE	vehl	32,313.50
339405	TURNKEY CORRECTIONS	food	3,125.33

RURAL SEWER FUND

30846	URBAN SVCS	svc	1,900.00
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INS TRUST FUND

30797	WELLMARK	ins	31,167.63
30800	NAVITUS HEALTH SOLUTIONS	ins	51,063.77
30802	PREFERRED ONE INS CO	ins	54,803.53
339348	DELTA DENTAL PLAN OF IA	ins	18,158.33

SOLID WASTE ADMIN FUND

30798	IA DEPT OF REV	st pay	202.00
30799	IPERS	ipers	1,433.66

EMERGENCY MGMT FUND

30798	IA DEPT OF REV	st pay	147.00
30799	IPERS	ipers	1,043.88

CONS COMM CENT FUND

30798	IA DEPT OF REV	st pay	2,396.00
30799	IPERS	ipers	22,922.80

CO ASSESSOR FUND

30798	IA DEPT OF REV	st pay	1,088.00
30799	IPERS	ipers	9,845.79
339408	WLOO CITY OF	fuel	240.46

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said the bridge crew was patching the deck on the Union Road bridge north of the Cedar Falls city limits, reducing the road to one lane for several mornings. Gravel roads are in rough shape due to the lack of moisture, but the rain over the weekend will allow them to do some grading. There are 10-12 working days left in the Poyner Road bridge contract which will probably all be used.

Moved by Schwartz, seconded by Hall that the MINUTES of the Board Meeting held August 1, 2023 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Schwartz moved the following RESOLUTION seconded by Hall.

**A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR**

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
<b>SHERIFF, TONY THOMPSON</b>				
Chase, Chad	Deputy Sheriff	\$38.41	8/3/2023	Termination
Derifield, Matthew	Detention Officer	\$24.76	7/23/2023	Annual Increment Raise
Dulin, Nicole	Detention Officer	\$24.76	7/23/2023	Annual Increment Raise
Flaherty, Thomas	Deputy Sheriff	\$29.70	7/23/2023	Annual Increment Raise
Moss, Courtney	Booking Clerk	\$23.89	7/31/2023	New Hire
<b>TREASURER, LYNDA HINTZMAN</b>				
Bengston, Michelle	Office Specialist	\$18.28	7/31/2023	Competition of Probation
Murley, Kinsie	Office Specialist	\$18.28	7/31/2023	Competition of Probation
VanLengen, Beth	Financial Management Supervisor	\$39.97	7/31/2023	Retirement
<b>RECORDER, SANDIE SMITH</b>				
Kastli, Rhonda	Office Specialist	\$19.93	7/23/2023	Annual Increment Raise
<b>CONSOLIDATED COMMUNICATIONS, JUDY FLORES</b>				
Mau, Tyler	Civilian Dispatcher	\$27.59	7/23/2023	Step Increase
<b>ENGINEER, CATHERINE NICHOLAS</b>				
Barning, Amos	Engineering Tech Aide I	\$23.24	7/24/2023	New Hire

3. The Sheriff's MONTHLY REPORT of fees as of July 31, 2023.

**B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR**

1. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Gordon Koch d/b/a Koch Family Limited Partnership ID#61548 located at 10543 Lincoln Road, Hudson, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Keith Kratchmer, Talon Farms, LLC c/o New Modern Concepts d/b/a Droppert Finisher Farm ID#65672 located at 10650 Ansborough Avenue, Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Windstream Iowa Communications, LLC, Little Rock, Arkansas for placement of underground fiber telecommunications utility on County right-of-way on Waverly Road, as recommended by Catherine Nicholas, County Engineer.

**C. TO APPROVE AND DIRECT THE CHAIR TO SIGN**

The disallowable FAMILY FARM CREDIT LIST as submitted by the County Assessor's Officer, in accordance with §426.A.14 of the *Code of Iowa*.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the CONTRACT between Black Hawk County and Per Mar Security Services, Cedar Rapids, Iowa for Security Services for the Courthouse and Pinecrest facilities with a bid for the courthouse at a cost of \$427,748.75 and Pinecrest building at a cost of \$142,542.40 for a 3-year term be awarded and direct the Chair to sign for same as recommended by Rory Geving, Facilities Director.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the BEST BID received from NeoGov to for Applicant Tracking and Onboarding System Software with an implementation and training support cost of \$5,000 and annual subscription rate of \$10,087.00 for year one, \$15,310.50 for year 2, and \$20,174.00 for year 3 as recommended by Amanda Fesenmeyer, HR Director.

Fesenmeyer said the current application is sunseting, and this software integrates with the county's payroll system.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the AGREEMENT between Black Hawk County and JJR Investments LLC owned by JJR Investments LLC and situated 829 Sycamore St., Waterloo IA, for the total sum of \$325,000 be approved and direct the Chair to sign for same as recommended by Rory Geving, Facilities Director.

Geving said this is the former Ray Mount Wrecker location with nearly 11,000 square feet. It will be used to house snow removal and other county implements, extending the life of critical equipment.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Little moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the 28E AGREEMENT between Black Hawk County and the City of Cedar Falls defining the cooperation between the County and the City for the upcoming road reconstruction of Viking Road be approved as recommended by Catherine Nicholas, County Engineer.

Nicholas said the city wishes the county to contribute \$350,000 for the project, which she determined was reasonable. There is \$325,000 budgeted in FY24, and she will budget \$25,000 more for it in FY25.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the ARTICLES of AMENDMENT to CONSOLIDATED PUBLIC SAFETY COMMUNICATIONS 28E AGREEMENT as approved by the Oversight Board on 28th day of June 2023, by and between Black Hawk County; the City of Waterloo; the City of Cedar Falls; the City of Evansdale; the City of Hudson; the City of LaPorte City; the City of Dunkerton; and the City of Gilbertville ("Parties").

Laylin noted that the supervisors had unanimously approved the amendment in determining the county's single vote on the Oversight Board.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the agreement between Black Hawk County and HKG Solutions for online benefit enrollment software at an annual cost of \$21,260 for year one, \$17,760 for year 2, and \$17,760 for year three as recommended by Amanda Fesenmeyer, HR Director, and Perspective Consulting, contingent on the approval of contract language by Assistant County Attorney Mike Treinen.

Fesenmeyer said that HKG Solutions was amenable to suggested changes in the agreement by Treinen. Little said action should be tabled for a week so that Treinen could evaluate the new language. Other supervisors preferred to append a contingency clause.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: Little. Resolution adopted.

Moved by Schwartz, seconded by Hall to direct the County Auditor to advertise for a public hearing to be held at 9:05AM on Tuesday, August 22, 2023, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed purchase of two (2) Single Axle Dump Trucks and one (1) Tandem Axle Dump Truck for the Black Hawk County Engineer's Department.

Nicholas said they are seeing only one bidder for the trucks, so changes are being made in the bidding process, and she'll come back later with bids for other vehicles. Motion carried.

Moved by Hall, seconded by Schwartz that the REAPPOINTMENT of Jerry Hageman as a representative for the County Recorder Office on the Black Hawk County Compensation Board be approved, effective July 1, 2023.

Moved by Schwartz, seconded by Hall that the REAPPOINTMENT of Steve Brustkern as a representative for the County Sheriff's Office on the Black Hawk County Compensation Board be approved, effective July 1, 2023.

Discussion - Local option sales and services tax (LOSST) referendum anticipated for November 7, 2023. County Auditor Grant Veeder said that with the City of Waterloo initiating the referendum, the Board has the responsibility to set the date of the election, which could be held concurrently with the City/School Election on November 7 if it sets the date by August 15. The Board and the cities in the county then have until September 1 to determine ballot language for how they will use their portion of the tax. The county currently uses 50% for property tax relief in the Rural Fund and 50% for roads and bridges. The tax currently has a 10-year sunset provision which causes it to expire December 31, 2025. Trelka said he didn't see a need for a sunset, and the county needed money for dispatch and other things. Schwartz said he was inclined to not have a sunset and wanted to know what the cities think. He wondered what would be the effect of putting more toward roads. Nicholas gave a presentation showing that the tax had enabled the addition of 80 miles of roadway, which are in good condition now but will need attention soon. She hoped that the Board would still use at least half of the county's portion of the tax for roads and bridges and perhaps consider increasing the amount to 60%. Little asked if Secondary Roads still erects signs saying roads were paid for by local option taxes, as the Board requested. Nicholas said they haven't done so for about five years. Schwartz said he wanted to consider raising the roads and bridges portion to 60%, noting that it is a point of pride to see how secondary roads often improve when one crosses the county line into Black Hawk County. Hall asked how much funding has increased each year. Finance Director Michelle Weidner said the amount has doubled since 2008, and more can go directly to roads now that interest on bonds has been paid off. She said that raising the roads and bridges share to 60% would affect other Rural Fund expenditures such as Uniformed Patrol and Dispatch. Little said that when he was first on the Board, rural residents argued that city dwellers used county roads but didn't pay for them, so the Board agreed to use some of the option tax for tax relief. Nicholas said that the heavier weight limits that are being approved by the legislature are for the benefit of farmers, whose heavier loads are putting the most stress on the roads and bridges.

Discussion/Possible Board Action- American Rescue Plan Act - County projects. Treinen said the ARPA Committee will no longer have scheduled biweekly meetings and will meet as necessary. Laylin said if there is no objection, this item will be dropped from the agenda until needed.

On motion and vote the meeting adjourned.

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Linda Laylin, Chair, Board of Supervisors

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Grant Veeder, County Auditor