

Waterloo, Iowa August 2, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. White noted the adoption of the minutes would be amended to show a resolution from July 26, 2022 awarding \$25,000 to Grow Cedar Valley had been adopted. Assistant County Attorney Michael Treinen said the vote was 2-1 in favor of adopting the resolution with two abstentions and was originally deemed to have failed. After research, including an Iowa Code review, Treinen said only a majority of those voting, not a majority of the board, was required to adopt the resolution. Motion carried.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

27747	COLLECTION SERVICE CENTER	oth pay	1,114.12
27748	INTERNAL REVENUE SERVICE	fed pay	69,113.75
27749	NATIONWIDE RETIREMENT	def com	1,540.00
27750	SOCIAL SECURITY ADMINISTRATION	fica	108,915.59
27753	CEDAR VALLEY UNITED WAY	oth pay	40.00
27754	EMPLOYEE BENEFITS CORPORATION	flex spend	9,988.04
27756	EMPLOYEE BENEFITS CORPORATION	flex spend	214.20
27760	BICKLEY, MARK	svc	710.00
27764	CONSOLIDATED ENERGY HARTLAND	svc	2,615.58
27766	CONTROL INSTALLATIONS OF IOWA	svc	1,467.04
27767	ECONOLODGE INN AND SUITES	rent	250.00
27768	FIRESTONE PAYMENT CENTER	supl	783.12
27769	FULLER, ANGELA	svc	1,400.00
27770	GORDON FLESCH COMPANY INC	svc	32.20
27771	IOWA N REGIONAL COUNCIL OF GOVTS	dues	5,336.24
27773	JUDICIAL DIALOG SYSTEMS	svc	5,171.10
27774	KARENS PRINT RITE	svc	21.60
27775	KLENK, BRENDA L B	svc	288.50
27776	MARCO INC	svc	305.58
27777	MARTIN REALTORS INC	rent	575.00
27778	MENARDS CEDAR FALLS	supl	38.92
27780	MENARDS WATERLOO	supl	15.95
27781	MHP WATERLOO LLC	ent	250.00
27782	RACOM CORPORATION	supl	312.50
27783	SHAHNAZ CORPORATION	rent	200.00
27784	SLED SHED THE	eqp rpr	64.79
27786	SUPERIOR WELDING SUPPLY	supl	56.43
333382	COMMUNITY HEALTH CHARITIES IA	alloc	2.00
333385	30 SOMETHING REAL ESTATE	rent	400.00
333386	ABD PROPERTY MANAGEMENT	rent	1,425.00
333388	ALL STATE RENTAL	eqp rent	85.00
333389	AMAZON CAPITAL SERVICES INC	supl	8,165.70
333391	AXON ENTERPRISE INC	cert	1,440.00
333393	BERGEN PLUMBING HEATING & COOLING INC	svc	3,430.00
333394	BESCHORNER, ZACH	rent	275.00
333395	BLACK HAWK COUNTY CJIS	aloc	91,149.51
333396	CALIBER GROUP PROPERTY MANAGEMENT CO	rent	250.00
333397	CAPITAL SANITARY SUPPLY CO INC	supl	3,154.46
333398	CEDAR FALLS CITY OF	util	50.00
333400	CEDAR VALLEY REPORTING LLC	svc	89.07
333403	CENTURYLINK	util	149.60
333407	CLIFTONLARSONALLEN LLP	svc	5,049.50
333408	CNC INVESTMENTS LLC	rent	200.00
333409	COOK'S OUTDOORS	supl	8.00
333411	DICKEYS PRINTING	supl	265.00
333412	DOLLESLAGER RICK	svc	300.00
333416	FAYETTE COUNTY SHERIFF	svc	67.50

333417	FEDEX	svc	92.21
333418	FISCHELS HOLDINGS LLC	rent	200.00
333419	GALLS LLC	supl	153.79
333421	HAA LLC	rent	200.00
333424	IOWA DIVISION OF LABOR SERVICES	svc	360.00
333425	IOWA STATE ASSOCIATION OF COUNTIES	conf	250.00
333427	KROEGER MIKE	rent	200.00
333429	LA PORTE MOTOR SUPPLY INC	supl	52.26
333430	LEADS ONLINE	svc	2,933.00
333433	MAWETE, EVELYNE	svc	75.00
333434	MERCYONE	trsn	1,664.00
333435	METRO INVESTMENTS LLC	rent	550.00
333437	MID AMERICAN ENERGY	util	12.51
333457	MID AMERICAN ENERGY	util	94.52
333458	MID AMERICAN ENERGY/SPEC ACCT	util	750.00
333461	NAPA AUTO PARTS	supl	336.45
333462	NATIONAL ELEVATOR INSPECTION SERVICES INC	svc	88.00
333463	NELSON LARRY	remt	275.00
333464	NEW ERA RENTALS	rent	400.00
333465	NIEDERT, MARK	rent	300.00
333466	ODP BUSINESS SOLUTIONS LLC	supl	574.86
333467	PATHWAYS BEHAVIORAL SERVICES	svc	7,073.48
333470	PROSECUTING ATTORNEYS TRAINING COORD	supl	330.00
333473	RICOH USA INC	svc	2,513.45
333474	RUSSELL LAMSON LIMITED PARTNERSHIP	rent	400.00
333476	SADLER POWER TRAIN INC	supl	270.02
333478	SCHUMACHER ELEVATOR COMPANY	svc	3,110.00
333479	SCRATCH CUPCAKERY	reimb	230.00
333480	SPEE DEE DELIVERY SERVICE INC	svc	94.28
333482	STOREY KENWORTHY	supl	256.61
333483	TEDS HOME AND HARDWARE	supl	89.94
333485	THE SHRED MASTER LLC	svc	266.28
333486	TITAN PROPERTY INVESTMENT	rent	200.00
333488	UNITY POINT - ALLEN HOSPITAL	svc	100.00
333489	UNITY POINT - ALLEN HOSPITAL	svc	115.50
333493	WATERLOO CITY OF	fuel	16,076.15
333494	WATERLOO CITY OF	fuel	1,065.99
333495	WATERLOO WATER WORKS	utl	5,973.14
333496	WAVERLY TIRE CO	eqp	506.00
333497	WEST PAYMENT CENTER	svc	2,369.68
333498	WINDSTREAM IOWA COMMUNICATIONS	util	4,851.15
333499	WORTH COUNTY SHERIFF'S OFFICE	svc	36.00

GENERAL SUPPLEMENTAL FUND

27748	INTERNAL REVENUE SERVICE	fed pay	476.24
27750	SOCIAL SECURITY ADMINISTRATION	fica	1,032.86
333401	CENTRAL IOWA JUVENILE DET CNT	alloc	4,200.00
333431	LINN COUNTY	alloc	225.00
333466	ODP BUSINESS SOLUTIONS LLC	supl	6,967.95
333477	SAINT PAUL UNITED METHODIST	svc	30.00
333498	WINDSTREAM IOWA COMMUNICATIONS	util	19.56

RURAL BASIC FUND

27747	COLLECTION SERVICE CENTER	oth pay	807.18
27748	INTERNAL REVENUE SERVICE	fed pay	5,727.81
27750	SOCIAL SECURITY ADMINISTRATION	fica	7,345.25
333493	WATERLOO CITY OF	fuel	12,792.60

SECONDARY ROADS FUND

27748	INTERNAL REVENUE SERVICE	fed pay	8,805.78
27750	SOCIAL SECURITY ADMINISTRATION	fica	14,372.62
27753	CEDAR VALLEY UNITED WAY	oth pay	28.00
27759	ACES	svc	45.00
27761	CEDAR FALLS UTILITIES	util	8.50

27762	CEDAR FALLS UTILITIES	util	55.87
27765	CONSOLIDATED ENERGY HARTLAND	fuel	3,345.34
27772	IOWA REGIONAL UTILITIES ASSOCIATION	util	31.30
27779	MENARDS WATERLOO	supl	125.02
27787	CARY, HANNAH	reimb	160.50
27788	DISTLER, DILLON D	reimb	197.94
333389	AMAZON CAPITAL SERVICES INC	supl	113.33
333392	BENTONS READY MIXED CONCRETE INC	supl	465.00
333399	CEDAR VALLEY ELECTRIC CO	util	4,310.00
333404	CENTURYLINK	util	186.90
333405	CERTIFIED LABORATORIES	fuel	223.57
333406	CITY AND NATIONAL EMPLOYMENT	svc	1,042.40
333410	DENCO HIGHWAY CONSTRUCTION CORP	svc	114,689.79
333413	DONS TRUCK SALES INC	supl	1.27
333414	DUNKERTON COOP ELEVATOR	svc	4,680.00
333420	GILBERTVILLE CITY OF	util	75.06
333422	IOWA COUNTY ENGINEERS OFFICE	conf	225.00
333428	LA PORTE CITY UTILITIES	util	306.88
333432	MANATTS	svc	4,053.50
333436	MID AMERICAN ENERGY	util	11.81
333452	MID AMERICAN ENERGY	util	22.82
333453	MID AMERICAN ENERGY	util	10.54
333454	MID AMERICAN ENERGY	util	17.33
333455	MID AMERICAN ENERGY	util	93.06
333456	MID AMERICAN ENERGY	util	11.16
333459	MURPHY TRACTOR & EQUIPMENT CO	eqp	963.38
333460	NAPA AUTO PARTS	supl	1,059.60
333468	PHELPS UNIFORM SPECIALIST	svc	59.93
333472	REITER, JANET	reimb	2,730.00
333475	RYDELL CHEVROLET INC	eqp	921.19
333481	STOKES WELDING	supl	115.99
333484	TERRACON CONSULTANTS INC	supl	295.00
333490	UNITY POINT - ALLEN HOSPITAL	svc	59.00
333491	VERIZON WIRELESS	eqp	781.03
333492	VERMEER IOWA & N MISSOURI	supl	451.00
333493	WATERLOO CITY OF	fuel	1,679.57
333498	WINDSTREAM IOWA COMMUNICATIONS	util	61.05

JAIL COMMISSARY FUND

27748	INTERNAL REVENUE SERVICE	fed pay	156.34
27750	SOCIAL SECURITY ADMINISTRATION	fica	465.62
	STANLEY CONVERGENT SECURITY SOLUTIONS		
27785	INC	supl	598.00
333415	EVEN QUALITY WORKS	supl	21,047.90
333487	TURNKEY CORRECTIONS	food	3,628.37

CONSERVATION TRUST FUND

27748	INTERNAL REVENUE SERVICE	fed pay	23.76
27750	SOCIAL SECURITY ADMINISTRATION	fica	73.44
27778	MENARDS CEDAR FALLS	supl	553.89
27780	MENARDS WATERLOO	supl	35.82
333390	AWARDS GIFTS & ENGRAVING	supl	20.00
333409	COOK'S OUTDOORS	supl	8.00
333426	KAY PARK RECREATION CORP	supl	916.00
333432	MANATTS	supl	1,032.69
333469	PRINT INNOVATIONS	svc	334.97

RURAL SEWER

27763	CEDAR VALLEY PUMP LLC	supl	7,607.25
333423	IOWA DEPARTMENT OF NATURAL RESOURCES	permit	210.00
333438	MID AMERICAN ENERGY	util	22.54
333439	MID AMERICAN ENERGY	util	35.93
333440	MID AMERICAN ENERGY	util	48.92
333441	MID AMERICAN ENERGY	util	32.25

333442	MID AMERICAN ENERGY	util	23.67
333443	MID AMERICAN ENERGY	util	17.82
333444	MID AMERICAN ENERGY	util	20.75
333445	MID AMERICAN ENERGY	util	23.19
333446	MID AMERICAN ENERGY	util	25.36
333447	MID AMERICAN ENERGY	util	17.08
333448	MID AMERICAN ENERGY	util	18.39
333449	MID AMERICAN ENERGY	util	15.56
333450	MID AMERICAN ENERGY	util	23.95
333451	MID AMERICAN ENERGY	util	16.79

INS TRUST

27751	NAVITUS HEALTH SOLUTIONS	ins	2,598.75
27752	NAVITUS HEALTH SOLUTIONS	ins	21,859.48
27755	PREFERRED ONE INSURANCE COMPANY	ins	51,426.86
27757	EMPLOYEE BENEFITS CORPORATION	ins	103.95
333383	DELTA DENTAL PLAN OF IOWA	ins	28,505.16

SELF-INSUR/OFFICE EQ REP FUND

27758	ACCESS SYSTEMS	svc	180.00
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SOLID WASTE ADMIN

27748	INTERNAL REVENUE SERVICE	fed pay	566.45
27750	SOCIAL SECURITY ADMINISTRATION	fica	678.02

EMERGENCY MGMT FUND

27748	INTERNAL REVENUE SERVICE	fed pay	311.36
27750	SOCIAL SECURITY ADMINISTRATION	fica	422.68
333387	ACCESS SYSTEMS LEASING	alloc	74.97
333402	CENTURYLINK	util	70.78
333471	RAPIDS REPRODUCTIONS INC	svc	110.00
333493	WATERLOO CITY OF	fuel	156.71

CONS COMM FUND

27747	COLLECTION SERVICE CENTER	oth pay	607.37
27748	INTERNAL REVENUE SERVICE	fed pay	6,315.38
27750	SOCIAL SECURITY ADMINISTRATION	fica	10,471.12
333403	CENTURYLINK	util	1,645.54

CO ASSESSOR FUND

27748	INTERNAL REVENUE SERVICE	fed pay	2,666.24
27750	SOCIAL SECURITY ADMINISTRATION	fica	4,431.20
333384	US DEPARTMENT OF THE TREASURY	wage asgn	181.01
333493	WATERLOO CITY OF	fuel	124.28
333498	WINDSTREAM IOWA COMMUNICATIONS	util	100.81

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said resurfacing of Eagle Road from Dysart Road to U.S. Highway 218 began today. The road is expected to be closed during construction for three to five weeks. Information from a committee discussing changes to Iowa's ATV laws should be provided to the supervisors later in the week.

Moved by Schwartz, seconded by Little that the MINUTES of the Board Meeting held July 26, 2022 be and are hereby approved as amended to reflect a resolution providing \$25,000 in funding for Grow Cedar Valley had been adopted. Motion carried.

**CONSENT AGENDA**

Little moved the following RESOLUTION seconded by Laylin.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The RECORDER'S REPORT OF FEES COLLECTED from Sandie L. Smith, County Recorder, for the period from June 1, 2022, through June 31, 2022.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Brian Ritland d/b/a 4K Nation Facility ID#71728 located in Spring Creek Township, Section two (2) at 8911 Jesup Rd, La Porte City, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

1. The FIREWORKS PERMIT request by Mike Barrett for August 27, 2022, with a rain date of August 28, 2022, to be held at the Beaver Hills Country Club, 8230 Beaver Hills Dr, Cedar Falls, Iowa with Pyrotechnics done by Jason Doorman.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the CONTRACT between Black Hawk County and ESRI for Geographic Information System (GIS) licenses for Black Hawk County Employees effective July 1, 2022, through June 30, 2025, with an initial annual fee of \$27,500 for FY23, \$40,000 for FY24 and \$55,000 for FY25 be approved and direct the Chair to sign the same as recommended by the Al Yu, IT Director. Yu said the contract is beneficial to allow collaboration in the system between different departments. Little asked about funding. Finance Director James Perry said future budgets would need to reflect the increase in costs.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the MINOR PLAT OF SURVEY submitted by Janice Miller to minor plat 1.94 acres located at 7676 Wagner Road in order to split off a home built on 35 acres, the property in question is located approximately 1/4 mile south of the Wagner Road and West Mt. Vernon Road Intersection, and if approved that the County Auditor be directed to certify a copy of this Resolution for the Black Hawk County Recorder. Seth Hyberger of Planning and Zoning reviewed the request and said the Planning and Zoning Commission voted unanimously to approve it.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase one (1) GMD240 Kuhn Disc Mower in the amount of \$12,310.00 from Dumont Implement, Dumont, IA. Nicholas said this was the lowest of three bids received.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Discussion/Possible Board Action – temporary use of the basement cafeteria area by part-time election staff prior to the November 8, 2022, General Election. Rory Geving, maintenance superintendent, said the auditor requested to use the cafeteria for eight part-time election staff. Geving said the room will need a barrier to secure equipment and should have internet availability. Space previously considered in the Juvenile Court Services building is still being used by the Clerk of Court for storage. Elections Manager Karen Showalter said the space is needed from the middle of September through the General Election.

Moved by Trelka, seconded by Laylin to approve the request. Motion carried.

Discussion/Possible Board Action – amend agenda procedure to include positions other than Elected Officials and Department Heads. Laylin said the July 5 action to revise the procedure for placing items on the agenda has caused confusion because it only gave elected officials and department heads the ability to place items on the agenda. She suggested the following positions also should have the ability to place items on the weekly board agendas: County Zoning Administrator, Assistant County Attorney to the Board, General Assistance Coordinator, Systems/Real Estate Tax Manager, Payroll/Accounting Manager, Elections Manager, Urban Services LLC Manager, County Social Services Chief Operating Officer, Finance Director, Consolidated Communications Center Supervisor, Conservation Executive Director, Public Health Director, Veteran Affairs Director, County Assessor. Little noted some of those listed were not county employees. Laylin said the supervisors still will see all requests and have the power to request an item be removed when the preliminary or final agenda is released. Little said a request would be public record when the Friday agenda is posted.

Moved by Trelka, seconded by Schwartz to amend the agenda procedure to include the individuals listed by Laylin. Motion carried.

AYES: Laylin, Trelka, Schwartz.

NAYS: Little, White. Motion carried.

ANY REPORTS OR INFORMATION FROM THE BOARD. Little requested an update on a contract the board approved July 19, 2022, with Neapolitan Labs. Assistant County Attorney Michael Treinen said the contract was subject to the vendor providing proof of liability insurance. The county is still waiting for that proof to finalize the contract. White said the annual 45-hour vigil for Black Hawk County Vietnam veterans killed or missing in action will be from 3 p.m. Sept. 9 through noon Sept. 11, 2022. White said there are still more than 50 seats available for the Sept. 21, 2022, Honor Flight.

A scheduled closed session to discuss a proposed settlement in James Behrens v. Black Hawk County was not held because the attorney was not in attendance.

On motion and vote the meeting adjourned.