

Waterloo, Iowa, July 25, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Dan Trelka, Linda Laylin and Chris Schwartz, Chair pro-tem.

Absent: Tom Little.

Unless otherwise noted, all actions were approved unanimously, Little absent.

Moved by Hall, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS – Justin Jensen, regional director for Sen. Joni Ernst, introduced himself.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

30700	IA DEPT OF REV	st pay	28,214.20
30701	EBC	flex spend	392.77
30704	NEOPOST USA INC	postage	50.00
30705	A TECH/FREEMAN ALARM	svc	517.50
30706	BICKLEY, MARK	svc	1,820.00
30710	CFU	util	246.12
30711	CFU	util	81.89
30718	CFU	util	3,268.11
30719	CFU	util	314.56
30720	CFU	util	50.05
30721	CITY LAUNDERING CO	svc	700.00
30722	CTS LANGUAGELINK	svc	156.08
30723	DEPT OF CORRECTIONAL SVCS	alloc	20,765.20
30724	EAST CENTRAL IA RURAL ELEC	util	3,640.40
30725	EPM IA	rent	250.00
30727	GALLS	unif	401.82
30728	GBM PROP MGMT	rent	250.00
30729	GORDON FLESCH CO INC	svc	1,246.78
30730	GORDON FLESCH CO INC	svc	494.28
30731	HALTOM JENNIFER	svc	31.50
30732	HERNANDEZ, JASON	svc	750.00
30734	LIMBLE SOLS	lics	8,100.00
30735	MARCO INC	svc	121.29
30736	MCKESSON MEDICAL SURGICAL	supl	75.62
30739	QUADIENT, INC	postage	285.00
30740	ROCK STAR REAL EST	rent	225.00
30741	SANDEE'S	supl	13.20
30742	SCHROCK PROPS	rent	200.00
30745	US BANK	supl	40,962.36
30746	WLOO COMMUNITY SCHOOLS	supl	43.75
30750	KLUS, KATHERINE	reimb	8.98
30752	QUADIENT, INC	postage	10,000.00
339114	TOP PRIORITY PROP MGMT INC	rent	200.00
339116	AMAZON CAPITAL SVCS INC	eqp	487.94
339119	AT&T MOBILITY	util	605.82
339121	AXON ENTERPRISE INC	eqp	25,439.68
339122	BABIC PROPS	rent	400.00
339123	BAKER TILLY MUNICIPAL ADVISORS	svc	16,170.00
339124	BLACK HAWK CO CJIS	svc	91,149.51
339125	BORMANN, DEBRA	reimb	197.40
339126	BUCHANAN CO SHERIFF	shltr	1,500.00
339127	CALIBER GROUP PROP MGMT CO	rent	200.00
339128	CAPITAL SANITARY SUPL CO INC	supl	1,797.55
339129	CEDAR BEND HUMANE SOCIETY INC	alloc	2,319.53
339130	CEDAR VALLEY PRIDE FEST INC	supl	1,500.00
339131	CENTRAL IA JUVENILE DET CNT	shltr	1,250.00
339135	CHEMSEARCH	supl	718.75
339138	COURIER	svc	210.00

339139	COURIER	svc	314.16
339140	CRITICAL HIRE	svc	120.00
339141	DENNIS SUPL CO	supl	24.31
339142	DIMAGI INC	svc	120.00
339145	EASTGATE MHC	rent	275.00
339146	FISCHELS HOLDINGS	rent	300.00
339147	FROST, JANIE	svc	300.00
339148	GOLD FINCH REALTY & INVESTMENTS	rent	325.00
339150	GREEN SOURCE MGMT-THE SHREDDER	svc	272.35
339151	GREENHILL POINT	rent	225.00
339153	HAWKEYE VILLAGE APT	rent	200.00
339154	HOTEL PRESIDENT PARTNERS LP	rent	500.00
339156	INTOXIMETERS INC	supl	125.00
339158	ISACS	conf	650.00
339159	IA ST CO TREASURERS	conf	250.00
339160	JAGUAR SOFTWARE	svc	4,588.29
339161	JAMIESON, JOHN D	rent	250.00
339162	JRC PROPS	rent	209.00
339163	LINN CO	svc	2,083.33
339166	MCCARTER JOHN L	svc	198.00
339168	METRO INVESTMENTS	rent	550.00
339169	MID AMERICAN ENERGY	util	86.55
339170	MID AMERICAN ENERGY	util	58.14
339175	MID AMERICAN ENERGY	util	11.82
339176	MID AMERICAN ENERGY	util	143.98
339177	MID AMERICAN ENERGY/SPEC ACCT	util	1,245.48
339178	MOTEL 6	shltr	1,144.00
339180	NELSON LARRY	rent	500.00
339181	NEW ERA RENTALS	rent	223.00
339182	NICHOLS RONALD L	rent	225.00
339183	NORTH IA JUVENILE DETENTION SVCS	shlrt	2,400.00
339185	OPERATION THRESHOLD	rent	200.00
339186	PARKVIEW BLVD	rent	200.00
339187	PATHWAYS BEHAVIORAL SVCS	svc	444.38
339188	PEACH BASKET RENTALS	rent	250.00
339190	PITNEY BOWES GLOBAL FINANCIAL SVCS	svc	1,153.08
339192	PRESTO-X	svc	242.00
339193	QUALITY LOGO PRODUCTS INC	supl	6,878.32
339194	R&S PROP MGMT INC	rent	250.00
339195	RAY O'HERRON CO INC	svc	509.79
339196	REIFF FUNERAL HOME & CREMATORY	svc	2,000.00
339197	RICOH USA INC	supl	2,922.96
339198	ROTO-ROOTER	fuel	110.00
339200	SCHUMACHER ELEVATOR CO	eqp rpr	1,275.00
339201	SHERE, ANGELA	reimb	98.70
339203	SHIVE-HATTERY INC	svc	23,700.00
339204	SPEE DEE DELIVERY SVC INC	svc	38.68
339206	STEPHENS PECK INC	svc	119.00
339207	STOREY KENWORTHY	supl	444.04
339208	T&S PROP MGMT	rent	200.00
339209	TEDS HOME & HARDWARE	eqp	574.64
339210	THE SHRED MASTER	svc	562.00
339211	TRAINER, WENDY	rent	250.00
339213	USPO	postage	1,480.00
339214	UNITY POINT-ALLEN HOSPITAL	svc	568.00
339216	UNITY POINT-ALLEN HOSPITAL	svc	469.00
339219	US CELLULAR	util	1,450.19
339222	VGM GROUP INC	svc	845.00
339223	WASTE MGMT OF WI-MN	svc	2,881.94
339224	WICKHAM FRANK	rent	275.00
339226	YOUNG PLUMBING & HEATING CO	eqp rpr	880.16

GENERAL SUPPLEMENTAL FUND

30700	IA DEPT OF REV	st pay	229.00
30745	US BANK	supl	362.73
339183	N IA JUVENILE DETENTION SVCS	alloc	44,358.79

RURAL BASIC FUND

30700	IA DEPT OF REV	st pay	2,164.04
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SECONDARY ROADS FUND

30700	IA DEPT OF REV	st pay	3,408.00
30707	BMC AGGREGATES LC	supl	59,158.90
30709	CF CITY OF	fuel	1,025.98
30713	CFU	util	46.97
30715	CFU	util	5.25
30716	CFU	util	8.50
30717	CFU	util	8.50
30724	EAST CENTRAL IA RURAL ELEC	util	25.25
30737	NORTHLAND PRODUCTS CO	supl	1,043.15
30738	P&K MIDWEST	eqp	105.14
30743	SUPERIOR WELDING SUPL	supl	250.29
30745	US BANK	supl	736.60
339116	AMAZON CAPITAL SVCS INC	svc	41.05
339118	ARNOLD MOTOR SUPL	supl	413.59
339137	CO MATERIALS CORP	svc	16,436.00
339143	DONS TRUCK SALES INC	eqp rpr	1,173.12
339149	GRACIOUS FOOD	fuel	239.63
339152	GRUNDY CO RURAL ELECTRIC COOP	util	14.00
339155	HRS	svc	1,500.00
339171	MID AMERICAN ENERGY	util	11.90
339179	NAPA AUTO PARTS	supl	228.65
339184	NORTHERN IA CONSTRUCTION	svc	2,200.00
339189	PHELPS UNIFORM SPECIALIST	svc	67.12
339199	SADLER POWER TRAIN INC	eqp rpr	1,071.08
339212	TRUCK CENTER CO	eqp rpr	1,542.26
339215	UNITY POINT-ALLEN HOSPITAL	svc	215.00
339221	VAN DIEST SUPL CO	supl	6,050.00

RESOURCE/ENHANCE/PROTECT FUND

339203	SHIVE-HATTERY INC	svc	2,500.00
339227	BLACK HAWK MITIGATION	svc	29,888.00

JAIL COMMISSARY FUND

30700	IA DEPT OF REV	st pay	59.00
30708	BOB BARKER CO INC	supl	1,905.30
30745	US BANK	supl	227.04
339116	AMAZON CAPITAL SVCS INC	supl	372.72
339120	ATOMIC ENERGY INDUSTRIAL LABS OF SW INC	eqp	74.95
339218	US CELLULAR	util	638.70

CONSERVATION TRUST FUND

30745	US BANK	supl	879.18
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RURAL SEWER FUND

30733	KEYSTONE LABORATORIES	svc	36.25
30744	URBAN SVCS	svc	8,445.50

INS TRUST FUND

30698	NAVITUS HEALTH SOLS	ins	37,687.13
30699	NAVITUS HEALTH SOLS	ins	2,494.25
30702	MADISON NATIONAL LIFE INS	ins	1,020.10
30703	PREFERRED ONE INS CO	ins	35,965.11
339113	EMPLOYEE & FAMILY RESOURCES	ins	9,654.00

SOLID WASTE ADMIN FUND

30700	IA DEPT OF REV	st pay	202.00
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EMERGENCY MGMT FUND

30712	CFU	util	1,200.00
30714	CFU	util	102.50
30722	CTS LANGUAGELINK	svc	52.84
30724	E CENTRAL IA RURAL ELEC	util	333.84
30726	FARMERS MUTUAL TELEPHONE CO	util	120.76
30745	US BANK	svc	666.06
339117	AMERICAN TOWER CORP	util	8,536.79
339132	CENTURYLINK	util	162.96
339133	CENTURYLINK	util	80.27
339136	COLOFF MEDIA	util	2,149.00
339144	DUNKERTON TELEPHONE COOP	util	817.58
339157	IA COMMUNITIES ASSURANCE POOL	svc	30,883.00
339164	LPC CONNECT	util	376.64
339172	MID AMERICAN ENERGY	util	275.34
339173	MID AMERICAN ENERGY	util	298.91
339174	MID AMERICAN ENERGY	util	409.18
339202	SHIELD TECHNOLOGY CORP	svc	12,160.00
339217	US CELLULAR	util	3,036.77
339225	WINDSTREAM IA COMM	util	154.07

EMERGENCY MGMT FUND

30700	IA DEPT OF REV	st pay	109.00
339167	MEDIACOM	util	236.90

CONS COMM FUND

30700	IA DEPT OF REV	st pay	2,583.76
30745	US BANK	training	852.00
339115	ACCESS SYSTEMS LEASING	svc	211.40
339134	CENTURYLINK	util	66.90
339138	COURIER	publ	200.00
339139	COURIER	publ	73.67
339157	IA COMMUNITIES ASSURANCE POOL	svc	22,812.00
339191	POLICE LEGAL SCIENCES INC	cert	2,640.00
339205	STAPLES CREDIT PLAN	supl	244.74
339220	US CELLULAR	util	46.32

CO ASSESSOR FUND

30700	IA DEPT OF REV	st pay	1,009.00
30747	WELLMARK-ASSESSOR	ins	12,867.71
30748	JASPER VICTORIA	reimb	162.44
30749	JOHNSON , TARA	supl	25.70
339116	AMAZON CAPITAL SVCS INC	supl	22.87
339165	MARCO INC	supl	185.23

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little.

Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS – County Engineer Cathy Nicholas said the contractor is working on Poyner Road bridge, and the project should be complete by the end of August. Paving has finished for the year. Veteran Affairs Director Yolando Loveless presented his office’s year-end report. The number of veterans served is back to pre-COVID levels, and the department came in \$47,000 under budget in FY2023. Public Health Interim Director Kaitlin Emrich said the new digital sign at Pinecrest is now operating. She also discussed how the department is addressing a rapid increase in syphilis cases. Human Resources Director Amanda Fesenmeyer said she will be bringing forth proposals for software changes. Information Technology Director Al Yu said the county’s new website design will be unveiled after the meeting.

Moved by Hall, seconded by Trelka that the MINUTES of the Board Meeting held July 18, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Trelka moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME	TITLE	TO	DATE	CHANGE
BOARD OF SUPERVISORS				
Bunger, Debra	Temp Admin Aide III	\$24.00	7/20/2023	Termination
Wermers, Lori	Administrative Aide III	\$26.31	7/10/2023	New Hire
SHERIFF, TONY THOMPSON				
Brasch, Deanna	Office Specialist	\$20.85	7/9/2023	Annual Raise
Dolan, Heather	NB Sergeant - Jail	\$42.25	7/9/2023	Promotion
Gakovic, Marijana	Civilian Detention Officer	\$26.61	7/9/2023	Annual Raise
Lynn, Richard	Master Control Technician	\$23.89	7/9/2023	Completion of Probation
Scroggins, Christian	Deputy Sheriff	\$33.74	7/19/2023	Shift Change
TREASURER, LYNDA HINTZMAN				
Haberstich-Sterner, Denise	Finance Specialist	\$26.03	7/14/2023	Termination
Reiter, Barbara	Office Specialist	\$18.28	7/10/2023	New Hire
Stoelk, Andrea	Finance Specialist	\$20.85	7/17/2023	Status change
COUNTY ATTORNEY, BRIAN WILLIAMS				
Dashner, Jill	Assistant County Attorney	\$57.32	7/16/2023	Completion of Probation
Prendergast, Heather	Assistant County Attorney	\$3,453.94	7/9/2023	Salary Correction
CONSOLIDATED COMMUNICATIONS, JUDY FLORES				
Mills, Taria	Civilian Dispatcher	\$28.61	7/10/2023	Change G/L Code
Thompson, Bryce	Civilian Dispatcher	\$25.67	7/21/2023	Termination
ENGINEER, CATHERINE NICHOLAS				
Woods, Tony	Roadside Vegetation Lead Worker	\$45.00	7/9/2023	Change G/L

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for CIPCO, Cedar Rapids, Iowa for placement of overhead electric utility on County right-of-way on Brandon Road as recommended by Catherine Nicholas, County Engineer.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Iowa Regional Utilities Association, Newton, Iowa for placement of underground water utility on County right-of-way on Cotter Road as recommended by Catherine Nicholas, County Engineer.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for the City of Waterloo, Waterloo, Iowa for placement of underground fiber utility on County right-of-way on Dunkerton Road as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

CONSENT AGENDA ENDS

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to appoint UMB Bank, N.A. of Kansas City, Missouri to serve as Paying Agent, Bond Registrar and Transfer Agent, approve the Paying Agent and Bond Registrar and Transfer Agent agreement and authorize the Chair to sign for same, as recommended by Michelle Weidner, Finance Director.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to authorize and provide for the issuance of \$4,600,000 General Obligation Bonds, Series 2023, and levying a tax to pay said Bonds and to approve the Tax Exemption Certificate and Continuing Disclosure Certificate, and authorize the Chair to sign for same, as recommended by Michelle Weidner, Finance Director.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Hall moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the 28E Agreement between Black Hawk County and the Black Hawk County Solid Waste Management Commission for the use of the proceeds from the 2023 issuance of general obligation bonds for essential County purposes of Black Hawk County, contingent upon the approval of the County Board to proceed with this sale, be approved and for the Chair to sign for same.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the LOWEST RESPONSIBLE BID received from Per Mar Security Services, 510 1st Street SW, Cedar Rapids, Iowa for Facilities Security Services, with a bid for the courthouse at a cost of \$427,748.75 and Pinecrest building at a cost of \$142,542.40 for a 3-year term be awarded and direct the chair to sign as recommended for same by Rory Geving, Facilities Director. Geving said Per Mar is the existing contractor and provided the lowest of six proposals. The cost is a roughly 23 percent increase over three years and has a 30-day out clause.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for two (2) vacant lots (parcels, 8913-24-177-020, Certificate #2015001051; 8913-24-177-001, Certificate #2007001220) pursuant to §446.31 of the Code of Iowa be approved and said Certificates of Purchase of Tax sale be assigned to Allan Jackson, owner of Flipping J, LLC as recommended by Lynda Hintzman, County Treasurer.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Laylin moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the COMPROMISE offered in the amount of \$500.00 each by Allan Jackson, owner of Flipping J, LLC on taxes owed for vacant lots (Parcel 8913-24-177-020; 8913-24-177-001) Waterloo, IA be approved.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Hall moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the release of the Black Hawk County Jail health care (Medical and Mental) services RFP as recommended by Nate Neff, Jail Administrator. Laylin asked about the possibility of split proposals for medical and mental. Neff said he did not anticipate such proposals.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Moved by Trelka, seconded by Hall to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, September 12, 2023, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed healthcare services for the Black Hawk County Jail RFP. Motion carried.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the Boardroom Audio/Visual Equipment project for an estimated cost of \$75,000, to be paid for with American Rescue Plan funds.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that pursuant to the provisions of the Iowa Open Meetings Law, the Black Hawk County Board of Supervisors shall proceed into CLOSED SESSION with attorney to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the government body would receive for the property or reduce the price the government body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed pursuant to Iowa Code §21.5(j).

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: None.

ABSENT: Little. Resolution adopted.

Moved by Hall, seconded by Trelka to adjourn the Board of Supervisors meeting in CLOSED SESSION. Motion carried.

Moved by Trelka, seconded by Laylin to proceed with the purchase of real estate. Motion carried.

On motion and vote the meeting adjourned.

Chris Schwartz, Board of Supervisors, Chair pro-tem

Tim Jamison, Systems/Real Estate Tax Manager