

Waterloo, Iowa July 12, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Trelka moved the following resolution seconded by White.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

12488	CO SOCIAL SVCS	apport	17,637.90
27573	NEOPOST USA INC	postage	50.00
27574	IRS	fed pay	36.00
27575	IA DEPT OF REV	st pay	27,894.00
27576	IPERS	ipers	224,981.01
27580	ACCESS SYSTEMS	svc	12,754.11
27582	BDI	svc	80.88
27583	BICKLEY, MARK	svc	550.00
27586	BLACK HAWK RENTAL	eqp rent	399.50
27589	C&S REAL EST	rent	300.00
27590	CFU	util	479.15
27591	CFU	util	107.58
27592	CFU	util	4,396.63
27593	CONSOLIDATED ENERGY HARTLAND	fuel	8,106.76
27594	EPM IA	rent	500.00
27595	FIRESTONE PAYMENT CTR	supl	351.21
27596	FRESH START CLEANING SOLS INC	svc	20,325.00
27597	FULLER, ANGELA	svc	1,435.00
27598	GORDON FLESCH CO INC	supl	661.27
27599	INTERST BATTERY SYSTEM OF UPPER IA	supl	140.95
27600	JOHNSTONE SUPPLY	supl	51.39
27601	MARCO INC	svc	885.44
27602	MENARDS CF	supl	4,022.28
27603	MENARDS WLOO	supl	43.71
27604	NAPHCARE INC	svc	112,887.91
27605	NORTHLAND PRODUCTS CO	svc	339.78
27607	PEAK CREDIBILITY ASSESSMENT TRAINING CTR	svc	5,500.00
27608	PER MAR SECURITY SVCS	svc	2,686.32
27610	SANDEE'S	supl	149.90
27611	STOREY KENWORTHY	supl	1,539.09
27613	VENDIGARD FIRE EQUIP	supl	340.00
27614	WLOO COMMUNITY SCHOOLS	supl	218.40
27615	WEX BANK	fuel	285.31
27618	STOCKDALE MAUREEN	mileage	19.19
333052	ABD PROPERTY MGMT	rent	400.00
333053	ADVANCE AUTO PARTS	supl	20.70
333054	AMAZON CAPITAL SVCS INC	svc	68.98
333055	AMAZON CAPITAL SVCS INC	supl	409.92
333056	BABIC PROPS LLC	rent	225.00
333057	BENTON BUILDING CTR	supl	30.48
333058	BLACK HAWK CO LANDFILL	svc	324.06
333059	BLACK HAWK WASTE DISPOSAL	eqp rent	305.26
333060	BOCKES & KUNKLE HOLDINGS LLC	rent	200.00
333061	BRASE , ALAN	rent	200.00
333062	BRUNSON, JENNIFER	rent	325.00
333063	CAMPBELL SUPPLY WLOO	svc	134.98
333065	CHRISTIE DOOR CO	supl	227.00
333068	COURIER	svc	210.00
333069	COURIER	publ	992.56

333070	COVINGTON PROPS	rent	200.00
333074	FEDEX	svc	143.16
333075	FISCHELS, ANTHONY A	rent	325.00
333076	GALLS LLC	supl	88.49
333078	GREENHILL POINT	rent	625.00
333081	HOLIDAY INN DES MOINES AIRPORT	conf	235.20
333082	HOLMES WELDING & FABRICATION LTD	supl	122.19
333083	HORN, TIMOTHY	svc	892.50
333084	HUDSON PRINTING CO INC	publ	1,483.91
333087	IA CO ATTORNEYS ASSOC	svc	70.00
333091	IA ST MEDICAL EXAMINER	svc	2,133.00
333092	IA'S CO CONSERVATION SYSTEM	fees	2,500.00
333094	KEYSTONE LABS	svc	53.55
333095	LABSOURCE INC	supl	2,263.25
333096	LARSON MGMT	rent	200.00
333097	LINN CO	svc	30.00
333098	LPC CONNECT	util	410.17
333099	MERCYONE	trans	1,664.00
333100	MID AMERICAN ENERGY	util	5.00
333101	MID AMERICAN ENERGY	util	134.93
333103	MID AMERICAN ENERGY	util	227.51
333104	MID AMERICAN ENERGY/SPEC ACCT	util	150.00
333105	MIKE FEREDAY HEATING & AIR CONDITIONING	svc	128.75
333106	MOYE, WINDELL	svc	225.00
333107	NAPA AUTO PARTS	supl	214.41
333108	NELSON LARRY	rent	200.00
333110	PEVITTS, WILLIAM	training	25.00
333113	QUALITY CONCRETE CONSTRUCTION	rent	225.00
333115	SAMS WHOLESALE CLUB	food	606.12
333116	SHAMBA, JENNY	svc	200.00
333117	STANARD & ASSOCS INC	svc	53.66
333118	STAR EQUIP LTD	eqp rent	3,050.00
333119	STOREY KENWORTHY	supl	3,592.18
333120	SUMMIT FOOD SVC, LLC	food	10,713.75
333121	TEDS HOME & HARDWARE	eqp	26.99
333122	THE SHRED MASTER LLC	svc	97.82
333123	TREE PROS	svc	750.00
333124	USPO	fees	1,340.00
333125	UNITY POINT - ALLEN HOSPITAL	sc	82.00
333126	UNITY SQUARE TOWNHOUSES	rent	200.00
333127	UNITYPOINT HEALTH-ST. LUKE'S WORK WELL SOLS	svc	115.00
333130	US CELLULAR	util	1,524.56
333131	US CREMATION SOCIETY	svc	3,000.00
333132	VAN DIEST SUPPLY CO	supl	1,000.50
333133	WALTON, KATIE	reimb	150.00
333134	WASTE MGMT OF WI-MN	svc	358.50
333136	WLOO WATER WORKS	util	484.55
333137	WAVERLY TIRE CO	eqp	285.00
333138	WERTJES UNIFORMS	svc	6,828.94

GENERAL SUPPLEMENTAL FUND

27575	IA DEPT OF REV	st pay	376.68
27576	IPERS	ipers	3,226.78
333079	HANDS UP COMM	svc	287.00
333086	INTECH SOFTWARE SOLS INC	svc	12,630.00
333088	IA PRECINCT ATLAS CONSORTIUM	dues	6,993.72
333089	IA SECRETARY OF ST	svc	30.00
333090	IA ST ASSOC OF COUNTIES	conf	250.00
333109	PEDERSEN DOWIE CLABBY MCCAUSLAND INS	ins	24,896.00
333114	RYDER TRANSPORTATION SVCS	eqp	852.27
333119	STOREY KENWORTHY	supl	300.00
333140	YOUTH SHELTER CARE OF N CENTRAL IA INC	shlt	24,829.20

RURAL BASIC FUND

27575	IA DEPT OF REV	st pay	2,090.77
27576	IPERS	ipers	17,146.02
333064	CF PUBLIC LIBRARY	alloc	12,693.00

333072	DUNKERTON PUBLIC LIBRARY	alloc	9,800.00
333073	EVANSDALE PUBLIC LIBRARY	alloc	1,336.00
333080	HAWKINS MEMORIAL LIBRARY	alloc	16,050.50
333085	HUDSON PUBLIC LIBRARY	alloc	11,464.50
333093	JANESVILLE PUBLIC LIBRARY	alloc	4,398.00
333135	WLOO PUBLIC LIBRARY	alloc	29,258.00
SECONDARY ROADS FUND			
27575	IA DEPT OF REV	st pay	3,531.06
27576	IPERS	ipers	28,561.44
27581	ASPRO INC	supl	173.88
27586	BLACK HAWK RENTAL	supl	95.96
27587	BMC AGGREGATES LC	supl	30,603.40
27602	MENARDS CF	supl	58.18
27606	P&K MIDWEST	supl	90.80
27612	SUPERIOR WELDING SUPPLY	eqp rent	262.83
333066	CITY & NATIONAL EMPLOYMENT	svc	1,061.94
333071	DUNKERTON COOP ELEVATOR	svc	975.00
333107	NAPA AUTO PARTS	supl	33.99
333111	PHELPS UNIFORM SPECIALIST	suvc	59.93
333112	POMP'S TIRE SVC	eqp rpr	7,613.76
333119	STOREY KENWORTHY	supl	44.49
333125	UNITY POINT - ALLEN HOSPITAL	svc	48.00
JAIL COMMISSARY FUND			
27575	IA DEPT OF REV	st pay	85.00
27576	IPERS	ipers	943.33
27588	BOB BARKER CO INC	supl	456.76
333139	WILSON RESTAURANT SUPPLY INC	supl	3,400.00
CONSERVATION TRUST FUND			
27602	MENARDS CF	supl	453.73
RURAL SEWER WATER			
333136	WLOO WATER WORKS	util	501.00
RURAL SEWER FUND			
333094	KEYSTONE LABORATORIES	svc	130.75
INS TRUST FUND			
27577	NAVITUS HEALTH SOLS	ins	10,643.29
27578	MADISON NATIONAL LIFE INS	ins	1,006.20
27579	PREFERRED ONE INS CO	ins	100,078.99
27609	PERSPECTIVE CONSULTING PARTNERS LLC	ins	10,000.00
333051	UNITED STS TREASURY	fees	1,784.86
SOLID WASTE ADMIN			
27575	IA DEPT OF REV	st pay	213.00
27576	IPERS	ipers	1,394.14
E911 SVC COMMISSION FUND			
27585	BLACK HAWK CO TREASURER	loan	25,625.00
333077	GEOCOMM INC	svc	18,000.00
333102	MID AMERICAN ENERGY	util	315.63
333129	US CELLULAR	util	2,919.97
EMERGENCY MGMT FUND			
27575	IA DEPT OF REV	st pay	126.00
27576	IPERS	ipers	846.90
333067	CIVIL AIR PATROL	fees	1,000.00
333128	US BANK	svc	123.31
CONS COMM FUND			
27575	IA DEPT OF REV	st pay	2,597.49
27576	IPERS	ipers	20,790.58
27616	DUTLER, CARRIE	reimb	37.44
27617	FLORES JUDY	mileage	154.91
CO ASSESSOR FUND			
27575	IA DEPT OF REV	st pay	986.00

27576	IPERS	ipers	8,365.44
27584	BLACK HAWK CO TREASURER	svc	8,696.00

AYES: Laylin, Little, Schwartz, Trelka, White.  
 NAYS: None. Resolution adopted.

FY22 Grant Update from Barb Prather with Northeast Iowa Food Bank. Prather said that her agency assisted over 20,000 unduplicated individuals in the past year, delivering 2.7 million meals to people in need. She read some stories shared by people who were served by the Food Pantry and thanked the Board for its past support.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that the first lift of asphalt is going onto the portion of Grundy Road that was held up by rainy weather. Dubuque Road is being sealed to prevent water from freezing in cracks and causing "tenting" bumps on the road in winter.

Maintenance Superintendent Rory Geving reported on the building evacuation that occurred at the courthouse on July 8. He said an odor indicating a natural gas leak was detected in the mechanical room and the building was evacuated on the advice of MidAmerican Energy. Agents of the latter found a small leak in one of the lines to the building boiler and fixed it easily. The incident lasted about 25 minutes and evacuation and re-entry of the building went smoothly. Geving said that the hallway intercom system used for announcing the evacuation was, as previously determined, inadequate for reaching individuals in some closed offices. He has been investigating a new phone system that would improve communication through phones or computers.

Laylin asked Finance Director James Perry if he had an update on the plans for using American Rescue Plan (ARP) funds and the involvement with consultants Baker Tilley. Perry said that Baker Tilley has responded on proposals for county projects, in some cases requesting further information. Little asked that emails of the ARP Committee be shared with Board members.

Moved by Trelka, seconded by Laylin that the MINUTES of the Board Meeting held July 5, 2022 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Little moved the following RESOLUTION seconded by Trelka.

**A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR**

- The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL - VETERAN'S AFFAIRS	11.00	GENERAL - DHS	11.00
GENERAL - VETERAN'S AFFAIRS	21.59	GENERAL - DHS	21.59
GENERAL - VETERAN'S AFFAIRS	22.89	GENERAL - DHS	22.89
SECONDARY ROADS	3,432.66	911	3,432.66
	3,488.14		3,488.14

- The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME	TITLE	TO	DATE	CHANGE
<b>SHERIFF, TONY THOMPSON</b>				
AMOS, DAMON M	CIVILIAN DETENTION OFFICER	\$ 23.19	6/27/2022	NEW HIRE
ANEWEER, REED	CIVILIAN DETENTION OFFICER	\$ 4.04	6/26/2022	PAY INCREASE
DENTON, MICHAEL R	MASTER CONTROL TECHNICIAN	\$ 23.19	6/29/2022	SCHEDULE/SHIFT CHANGE
HALEY, LAURA A	MASTER CONTROL TECHNICIAN	\$ 27.77	6/30/2022	TERMINATION PENDING
KLOOSTER, MISSY L	BOOKING CLERK	\$ 26.78	7/8/2022	TERMINATION PENDING
KRUTSINGER, RENEE E	BOOKING CLERK	\$ 30.98	6/30/2022	TERMINATION PENDING
LANDERS, WYATT J	DEPUTY SHERIFF	\$ 35.94	7/7/2022	TERMINATION PENDING
MCFARLANE, SIERRA J	MASTER CONTROL TECHNICIAN	\$ 23.19	7/9/2022	TERMINATION PENDING
PUGH, RACHEL M	CIVILIAN DETENTION OFFICER	\$ 24.92	6/27/2022	SCHEDULE/SHIFT CHANGE
ROGERS, FAITH E	CIVILIAN DETENTION OFFICER	\$ 23.19	7/5/2022	NEW HIRE
SMEINS, KIMBERLY	OFFICE SPECIALIST	\$ 20.24	6/26/2022	PAY INCREASE
STEVENSON, KAYLEE	CIVILIAN DETENTION OFFICER	\$ 23.19	6/26/2022	COMPLETION OF PROBATION
VAN GORP, GABRIELLE L	MASTER CONTROL TECHNICIAN	\$ 23.19	7/5/2022	NEW HIRE
WUBBEN, DERRICK T	CIVILIAN DETENTION OFFICER	\$ 23.19	6/27/2022	NEW HIRE
<b>COUNTY ATTORNEY, BRIAN WILLIAMS</b>				
HOLMS, SUE A	LAW ENFORCEMENT LIAISON	\$ 27.86	6/26/2022	ACROSS THE BOARD
PRENDERGAST, HEATHER A	ASSISTANT COUNTY ATTY NON-BARG	\$ 41.75	7/1/2022	ACROSS THE BOARD
TREINEN, MICHAEL O	ASSISTANT COUNTY ATTY NON-BARG	\$ 55.43	7/1/2022	ACROSS THE BOARD
<b>CONSOLIDATED COMMUNICATIONS, JUDY FLORES</b>				
FLORES, JUDY K	COMMUNICATIONS ADMIN SUPVSR	\$ 46.40	7/1/2022	PAY INCREASE
RIESBERG-TIMMER, JENNIFER R	COMMUNICATIONS SHIFT SUPVSR	\$ 36.10	7/1/2022	PAY INCREASE
ROGERS, MEGAN R	CIVILIAN DISPATCHER	\$ 24.92	6/26/2022	ACROSS THE BOARD
<b>INFORMATION TECHNOLOGY, AL YU</b>				
YU, ALFRED K	INFORMATION TECHNOLOGY DIRECTOR	\$ 55.56	6/26/2022	COMPLETION OF PROBATION
<b>ENGINEER, CATHERINE NICHOLAS</b>				
LAKE, ALLISON M	BUDGET ANALYST	\$ 25.00	6/27/2022	NEW HIRE
SCHULTZ, DEREK C	GIS-ASSET TECHNICIAN	\$ 26.86	6/26/2022	ACROSS THE BOARD
<b>VETERAN AFFAIRS, YOLANDO LOVELESS</b>				
KORF, HENRY R	VETERAN AFFAIRS COMMISSIONERS	\$ 25.00	7/1/2022	NEW HIRE
ROSEL, JEREMY L	VETERAN AFFAIRS COMMISSIONERS	\$ 25.00	6/30/2022	TERMINATION PENDING

- The Sheriff's MONTHLY REPORT of fees as of June 30, 2022.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Robert W. Cooper d/b/a RWC Farms Inc., Facility ID #61142 located at 8504 Garling Road, La Porte City, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the request submitted by Summit Locations LLC which would allow the placement of a 2-sided 320 square feet off-premises sign for advertising purposes at 6121 La Porte Road in a "C-M" Commercial-Manufacturing District.

Aric Schroeder of Planning and Zoning said that this is an unusual request, but it meets all the requirements of the zoning ordinance.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Moved by Little, seconded by Laylin that the Black Hawk County Board of Supervisors authorize and direct the County Auditor to CANCEL outstanding checks through June 30, 2022. Motion carried.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase two (2) twenty-five (25) ton jacks in the amount of \$2,061.58 each for a total of \$4,123.16 from Sadler Power Train, Waterloo, IA.

Nicholas said that the jacks were budgeted at \$2200 each. Little asked how old the current jacks are. Nicholas said she estimates 30 to 40 years.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION/POSSIBLE BOARD ACTION – to discuss the cost of uniform rural address markers. Engineer Nicholas said that the county ordinance passed five years ago fixed the charge for erecting the markers at \$20 if installed by the resident and \$50 if installed by Secondary Roads. To cover cost increases she recommends that the charge be increased to \$55 to \$65 for county installed signs and \$25 for self-installed signs.

Little said a constituent asked why people already paying county taxes would have to pay an additional charge for a county service. Nicholas said that the 911 Board used to reimburse Secondary Roads for the service but stopped doing so, leading to the passage of the ordinance, and it is the only fee charged by Secondary Roads. Laylin said that it was brought up at the time that city residents are responsible for purchasing their own address markers. Little asked if the increase would require amendment of the ordinance. Assistant County Attorney Mike Treinen said it would since the amount is specified in the ordinance. Trelka asked if the ordinance could be amended to have the fee process handled separately. Treinen said he would check but a concern would be that that would make it too easy to raise fees. Laylin and Trelka said they supported an increase. White told Nicholas to provide an amendment for the Board to vote on.

DISCUSSION/POSSIBLE BOARD ACTION – Funding amount for Family & Children's Council's Community Services Application. Trelka said he put this and five other agencies on the agenda so that action could be taken after their prior presentations to the Board.

Moved by Trelka, seconded by Schwartz to appropriate \$5,000 to Family & Children's Council.

Laylin said that she didn't have time to follow up on her questions with all of the agencies, and she would rather hold off voting on all of them than vote to approve some and withhold support from those she had not fully investigated. She said that voting may also be affected by potential conflicts of interest. Attorney Treinen said that conflicts of interest could exist not only for supervisors who have positions with agencies requesting funds but also for those holding paid memberships, and potential conflicts of interest should be avoided by recusal from voting. The supervisors determined that this could result in an action regarding the funding requests to be determined by two votes, a minority of the total Board. Laylin asked if voting could be delayed for two weeks, since she will be on vacation part of the coming week.

Moved by Schwartz, seconded by Trelka to table action for two weeks on the main motion. Motion carried.

ANY REPORTS OR INFORMATION FROM THE BOARD. White said that The Moving Wall Vietnam Veterans Memorial will be in the Sumner City Park July 14-18, and that the James Bunch Food Desert Challenge is seeking volunteers to construct a 30'x72' seasonal high tunnel system at Antioch Baptist Church on July 29.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that pursuant to the provisions of §21.5(c), Code of Iowa, the Black Hawk County Board of Supervisors shall proceed into CLOSED SESSION at 9:40 am, for the purpose of discussing pending litigation and appointment of counsel to advise the Civil Service Commission relative to an employment hearing.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

The Board met in closed session.

Moved by Trelka, seconded by Laylin to adjourn the Board of Supervisors meeting in CLOSED SESSION at 9:52 am. Motion carried.

Moved by Trelka, seconded by Laylin to appoint an attorney to advise and preside for the Civil Service Commission in an employment hearing. Motion carried.

On motion and vote the meeting adjourned.