

Waterloo, Iowa, July 11, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Stephanie Schulte of 6843 E. Washburn Road wanted to know why she was being required to get a "No Rise" certificate for the construction of a garage near the Cedar River when neighbors and others in flood zones don't have the same requirement. Laylin said the Board would check into it.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

30557	IA DEPT OF REV	st pay	52,519.79
30558	IPERS	ipers	346,408.63
30560	EBC	flex spend	2,658.99
30562	BICKLEY, MARK	svc	630.00
30565	BMC AGGREGATES LC	svc	68.91
30566	BRUSTKERN MICHAEL J	rent	200.00
30568	CFU	util	30.83
30569	CFU	util	402.04
30570	CFU	util	120.61
30571	CFU	util	3,698.88
30572	CONSOLIDATED ENERGY HARTLAND	fuel	4,816.40
30573	CO SOCIAL SVCS	reimb	4,635.00
30574	DUNCAN, TARA	svc	450.00
30575	EHRlich, BETH	svc	27.00
30576	FIRESTONE PAYMENT CTR	eqp rpr	135.66
30577	FRESH START CLEANING SOLS	svc	20,125.00
30578	GORDON FLESCH CO	svc	4,473.00
30580	KEYSTONE LABS	svc	15.50
30581	KLENK, BRENDA L B	svc	162.00
30582	MARTIN REALTORS	rent	225.00
30583	MENARDS CF	supl	960.47
30584	MENARDS WLOO	supl	215.60
30586	MENARDS WLOO	supl	1,217.95
30587	METROPOLITAN TRANSIT AUTHORITY	trans	150.00
30588	MPH INDUSTRIES INC	svc	33.25
30589	PER MAR SECURITY SVCS	svc	3,608.28
30590	RINDELS, BENJAMIN M	util	120.00
30591	ROCK STAR REAL ESTATE	rent	300.00
30592	SLED SHED	eqp rpr	37.18
30593	THE SCOOP FEED & SUPPLY	supl	52.49
30594	VENDIGARD FIRE EQUIP	equip	390.00
30595	WLOO COMMUNITY SCHOOLS	supl	93.20
30597	ZOHO CORP	svc	1,085.00
30598	ARCHER, TANNER	util	120.00
30599	BAILEY JACKIE	milealge	579.04
30600	CALLAWAY, GRETCHEN	util	120.00
30601	DAVIS, TREVOR	phone reimb	120.00
30603	FINKE ALAN	phone reimb	120.00
30604	JONES, SCOTT	phone reimb	120.00
30605	KLUS, KATHERINE	phone reimb	120.00
30606	KOELLING NICHOLE	phone reimb	120.00
30607	KOZAK, KARL	phone reimb	120.00
30608	LARSEN, RORY	phone reimb	120.00
30609	NORTHROP CHERRIE	phone reimb	120.00
30610	PETERSEN TROY	phone reimb	120.00
30612	RIEKEN, BRENDA	mileage	91.00

30613	RUTLEDGE, JODI	phone reimb	120.00
30614	SCHMIDT JOSEPH R	meal reimb	132.01
30615	SOUER, WILLIAM	phone reimb	120.00
30616	STOCKDALE MAUREEN	mileage	29.50
30617	SVOBODA, CONNIE	phone reimb	120.00
30618	SWINGEN, STANLEY	phone reimb	120.00
30619	VEEDER GRANT	conf	950.99
30620	WEIMER, JAMES	phone reimb	120.00
338922	A TO Z RENTALS	rent	300.00
338923	ADVANCE AUTO PARTS	supl	5.32
338924	AMAZON CAPITAL SVCS	eqp	180.45
338926	AT&T MOBILITY	util	48.66
338927	CAPITAL SANITARY SUPPLY CO	supl	2,187.36
338928	CEDAR SQUARE APTS	rent	250.00
338929	CEDAR VALLEY REPORTING	svc	98.40
338930	CENTRAL IA JUVENILE DET CNT	shltr	4,000.00
338932	COUNTRY TERRACE	rent	275.00
338933	COURIER THE	publ	37.50
338934	FERGUSON ENTERPRISES	eqp	207.03
338935	FISCHELS, ANTHONY A	rent	325.00
338936	GREENHILL POINT	rent	225.00
338937	HARDIN CO	svc	123.50
338939	HORN, TIMOTHY	svc	1,530.00
338941	ISACS	mem dues	6,300.00
338942	IA STATE MEDICAL EXAMINER	svc	2,197.46
338943	IA'S CO CONSERVATION SYSTEM	mem dues	2,500.00
338944	JAY CARSON GRAIN CO	eqp	188.65
338945	LEE CO SHERIFF	svc	145.00
338946	LINN CO	svc	2,083.37
338947	LPC CONNECT	util	287.08
338948	MERCYONE	trans	832.00
338949	MESSEROLE, JEFFREY	training	855.60
338950	MID AMERICAN ENERGY	util	10.40
338953	MID AMERICAN ENERGY	util	235.79
338954	MID AMERICAN ENERGY/SPEC ACCT	util	583.00
338956	MOTEL 6	shltr	255.00
338958	NELSON LARRY	rent	250.00
338961	ORTMAN, HOLLY	svc	201.00
338963	PITNEY BOWES GLOBAL FINANCIAL SVCS	postage	3,500.00
338964	PITNEY BOWES GLOBAL FINANCIAL SVCS	postage	791.67
338965	PLUMB SUPPLY CO	supl	19.27
338966	POWESHIEK WATER ASSOC	util	780.10
338970	STOREY KENWORTHY	supl	1,514.80
338971	SUMMIT FOOD SVC, LLC	food	12,277.34
338972	THE CTR OF ATTENTION	rent	200.00
338973	THE RIVER ARC	svc	200.00
338974	THOMPSON PROPERTY MGMT LLC	rent	500.00
338975	UNITY SQUARE TOWNHOMES	rent	200.00
338976	US CELLULAR	util	2,208.17
338979	WLOO ROTARY CLUB	svc	1.00
338981	WOODBURY CO SHERIFF	svc	38.00
338982	WOODLY HOLDINGS LLC	rent	250.00
338984	MYERS, WADE	phone reimb	120.00

GENERAL SUPPLEMENTAL FUND

30557	IA DEPT OF REV	st pay	453.00
30558	IPERS	ipers	3,147.00
338925	AMERICAN BANKERS INS CO OF FL IA MUNICIPALITIES WORKERS COMP	ins	4,747.00
338940	ASSOC	alloc	59,428.00
338962	PDCM INS	ins	25,683.29

RURAL BASIC BASIC

30557	IA DEPT OF REV	st pay	3,568.00
30558	IPERS	ipers	23,135.10
338978	WLOO CITY OF	inspec	9,906.30

SECONDARY ROADS FUND

30557	IA DEPT OF REV	st pay	6,889.00
30558	IPERS	ipers	44,021.66
30564	BMC AGGREGATES LC	supl	18,187.36
30567	CFU	util	7.25
30578	GORDON FLESCH CO INC	svc	109.00
30579	HUDSON CITY OF	util	37.04
30585	MENARDS WLOO	supl	5.99
30596	WEX BANK	fuel	12,863.69
338931	CENTURYLINK	util	59.27
338947	LPC CONNECT	util	39.27
338951	MID AMERICAN ENERGY	util	35.84
338952	MID AMERICAN ENERGY	util	36.41
338955	MITCHELL1	fuel	498.00
338957	MURPHY TRACTOR & EQUIP CO	eqp	221.07
338959	NORTHERN IA CONSTRUCTION	svc	3,480.00
338960	ORIGIN DESIGN CO	svc	7,375.00
338968	RYDELL CHEVROLET INC	eqp rpr	94.79
338977	VOGEL TRAFFIC SVCS INC	svc	163,051.02

JAIL COMMISSARY FUND

30557	IA DEPT OF REV	st pay	135.00
30558	IPERS	ipers	1,531.96

CONSERVATION TRUST FUND

30557	IA DEPT OF REV	st pay	26.00
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ARP FUND

338969	SNYDER & ASSOCIATES	svc	1,501.40
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INS TRUST FUND

30559	NAVITUS HEALTH SOLUTIONS	ins	16,763.34
30561	PREFERRED ONE INS CO	ins	155,849.43

SOLID WASTE ADMIN FUND

30557	IA DEPT OF REV	st pay	415.00
30558	IPERS	ipers	2,150.49

EMERGENCY MGMT FUND

30557	IA DEPT OF REV	st pay	241.00
30558	IPERS	ipers	1,303.61

CONS COMM CENT FUND

30557	IA DEPT OF REV	st pay	4,724.21
30558	IPERS	ipers	31,110.49

CO ASSESSOR FUND

30557	IA DEPT OF REV	st pay	1,928.00
30558	IPERS	ipers	13,093.61
30563	BLACK HAWK CO TREASURER	svc	43.00
30602	ELIASON, KAREN	milage	195.85
30611	RICHWINE, JILL	milage	327.50
338924	AMAZON CAPITAL SVCS INC	supl	734.74
338938	HOLDIMAN CRAIG A	milage	90.39
338967	RUNYAN, SAM	milage	331.43
338980	WELTZIN DONNA JEAN	milage	556.75
338983	MCRAE, DAVID	milage	196.50

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

PRESENTATION – Urban County Coalition lobbyist Gary Grant reviewed the 2023 Iowa General Assembly session. He said the legislature made major changes to property tax law but didn't provide numbers on what was being contemplated until just before the legislation went to vote. He thought the property tax limitations that were passed would be more onerous for smaller counties than for the members of the coalition. He thought that proposed legislation that would put the state in charge of distribution of local option sales and services tax revenues will be passed next session, and expressed concern that based on past history the legislature may be tempted to put some of those funds to state uses rather than giving local governments authority

over them. He thought the next session would also look at changing the education levy, and noted there is sentiment to do away with state income taxes, which fund 49% of state government expenses. He thought there is some interest among legislators in listening to local government concerns about unfunded mandates.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said work on the Watters Road culvert continues, and herbicide is being applied in the northwest part of the county. Human Resources Generalist Anna Knapp said that Wellmark, the county's new third-party health insurance administrator, is on site today and on July 25 to answer questions.

Moved by Schwartz, seconded by Trelka that the MINUTES of the Board Meeting held July 6, 2023 be and are hereby approved as submitted. Motion carried.

### CONSENT AGENDA

Trelka moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
<b>AUDITOR, GRANT VEEDER</b>				
HEWITT, KIM	PAYROLL SPECIALIST	\$27.12	6/25/2023	RECLASSIFICATION
SOPPE, ANGELA	PAYROLL SPECIALIST	\$26.38	6/25/2023	RECLASSIFICATION
TODD, JENNIFER	PAYROLL-ACCOUNTING MANAGER	\$35.22	6/25/2023	PROMOTION
<b>SHERIFF, TONY THOMPSON</b>				
ALTENBAUMER, KARLA	DEPUTY SHERIFF	\$38.41	7/1/2023	SHIFT/SCHEDULE CHANGE
ANEWEER, REED	DETENTION OFFICER	\$25.67	6/25/2023	ANNUAL INCREMENT RAISE
BLAND, AARON	DEPUTY SHERIFF	\$34.30	7/1/2023	BUDGET CODING CHANGE
CHASE, CHAD	DEPUTY SHERIFF	\$38.41	7/1/2023	BUDGET CODING CHANGE
CRAVENS, DAVID	DETENTION OFFICER	\$23.89	7/3/2023	NEW HIRE
GANDER, ALIAH	CIVILIAN DETENTION OFFICER	\$24.49	6/30/2023	SHIFT/SCHEDULE CHANGE
OSTLIE, MATTHEW	CIVILIAN DETENTION OFFICER	\$23.89	6/26/2023	NEW HIRE
REES, KIRSTEN	CIVILIAN DETENTION OFFICER	\$29.66	7/14/2023	SHIFT/SCHEDULE CHANGE
SCHILLING, JARAD	DEPUTY SHERIFF	\$34.38	7/1/2023	BUDGET CODING CHANGE
SMEINS, KIMBERLY	OFFICE SPECIALIST	\$21.77	6/25/2023	ANNUAL INCREMENT RAISE
SNOOK, BRYAN	NETWORK ADMINISTRATOR	\$43.97	7/7/2023	TERMINATION
VAN GORP, GABRIELLE	MASTER CONTROL TECHNICAN	\$24.76	6/2/2023	ANNUAL INCREMENT RAISE
<b>COUNTY ATTORNEY, BRIAN WILLIAMS</b>				
HOLMS, SUE	LAW ENFORCEMENT	\$28.70	6/25/2023	ANNUAL INCREMENT RAISE
PRENDERGAST, HEATHER	ASSISTANT CIVIL COUNTY ATTORNEY	\$88,802.56	7/1/2023	ANNUAL INCREMENT RAISE
TREINEN, MICHAEL	ASSISTANT COUNTY ATTORNEY	\$119,224.30	7/1/2023	ANNUAL INCREMENT RAISE
<b>HUMAN RESOURCES, AMANDA FESENMEYER</b>				
FESENMEYER, AMANDA	HR DIRECTOR	\$53.84	6/25/2023	EQUITY ADJUSTMENT/ANNUAL RAISE
GALLMEYER, ROSARIO	SENIOR HR GENERALIST	\$37.50	6/25/2023	RECLASSIFICATION
KNAPP, ANNA	HR GENERALIST	\$30.25	6/25/2023	RECLASSIFICATION
<b>CONSOLIDATED COMMUNICATIONS, JUDY FLORES</b>				
FLORES, JUDY	ADMINISTRATIVE SUPERVISOR	\$49.23	7/1/2023	ANNUAL INCREMENT RAISE
RIESBERG-TIMMER, JENNIFER	SHIFT SUPERVISOR	\$38.30	7/1/2023	ANNUAL INCREMENT RAISE
ROGERS, MEGAN	CIVILIAN DISPATCHER	\$26.61	6/25/2023	ANNUAL INCREMENT RAISE
<b>MAINTENANCE, RORY GEVING</b>				
GEVING, RORY	FACILITIES DIRECTOR	\$50.48	6/25/2023	EQUITY ADJUSTMENT/ANNUAL RAISE
<b>ENGINEER, CATHERINE NICHOLAS</b>				
NICHOLAS, CATHERINE	COUNTY ENGINEER	\$71.63	6/25/2023	EQUITY ADJUSTMENT/ANNUAL RAISE
<b>VETERAN AFFAIRS, YOLANDO LOVELESS</b>				
RICHMOND, TRACY	VETERAN AFFAIRS COMMISSION	\$25.00	6/30/2023	TERMINATION
WUBBENA, CHARLES	VETERAN AFFAIRS COMMISSION	\$25.00	7/1/2023	NEW HIRE

3. The Sheriff's MONTHLY REPORT of fees as of June 30, 2023.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Robert Cooper d/b/a RWC Farms, Inc. Facility ID# 61142 at 8540 Garling Road, LaPorte, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The MANURE MANAGEMENT PLAN (MMP) update submitted by William Delagardelle d/b/a B T Pork Facility ID# 62386 located in Lester Township, Section twenty-one (21) at 6727 Owen Road, Dunkerton, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
3. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Troy Peterson d/b/a Rick Phillips ID#64788 located at 10334 Indian Creek Road, Jesup, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
4. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by John Lichty d/b/a Terraview Farms ID#57644 located at 8110 Ansborough Ave., Waterloo, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

The NEW APPLICATION for a Class "C" RETAIL ALCOHOL LICENSE (LC) submitted by Anna's Kitchen, 5 N. Elk Run Rd, Waterloo.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to amend the May 10, 2022, approval of purchase for a minibus from Høglund Bus Company for the purchase price of \$103,728.00 to \$118,683.00 which is an increase cost of \$14,955 from the original bid price and using Federal American Recovery Plan funds, be accepted, and approved as recommended by Mike Hendrickson, Director of Conservation.

Hendrickson said the purchase has been delayed multiple times by the unavailability of vehicles, due largely to chassis production being so slow. The company offers this alternative, which doesn't have a limited slip rear differential (which wasn't in the specifications anyway), and which is available at the higher price. Trelka said waiting for the originally bid vehicle may result in yet another price increase. Hendrickson said there were two bidders and the losing bid was for over \$149,000.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase one (1) used 2015 Ford F550 in the amount of \$54,753.49 from Bill Colwell Ford, Hudson, IA.

Nicholas said that \$70,000 was budgeted.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve amended Bidding and Purchasing Requirements and Procedures, as recommended by the Policy Review Committee.

Assistant County Attorney Michael Treinen said that in addition to the amendments sent to the supervisors, he wanted to add in Section J that a public bid opening is required for projects exceeding \$100,000. The supervisors agreed. He reviewed the other changes. Schwartz said that the provisions for allowing quotes from websites or catalogues that aren't written proposals opens bidding in a way that should benefit the county.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to re-establish Community Services online application portal for FY24 for 60 days, starting August 1, 2023.

Laylin said advice from the Auditor of State that grants for local community service organizations must be for services needed by the county had resulted in a rushed process last year in which not all available funds were allocated. She said the \$18,500 remaining from FY23 could be added to the FY24 amount for a total of \$118,500. She asked how often funds should be distributed. Finance Director Michelle Weidner said no more often than quarterly. The supervisors agreed.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Hall, seconded by Schwartz that the REAPPOINTMENT of Joy Briscoe for a second term as a representative for the Black Hawk County Veteran Affairs Commission effective 7/1/2023 - 6/30/2026, be approved. Motion carried.

Discussion – review of the Draft RFP for Healthcare (Medical and Mental Health) Services for the Black Hawk County Jail. Laylin said the discussion ought to be delayed until Jail Administrator Nathan Neff is back next week, but anyone who attended this week because it was on the agenda should feel free to speak. Social Worker Sarah Geiger said that 24-hour mental health services for inmates with chronic mental illness is a vital need for the inmates and for the community. Reverend Larry Mosley said that God says to turn from our wicked ways.

Discussion/Possible Board Action– American Rescue Plan Act – County projects. Conservation Director Hendrickson said that construction on the Cedar Valley Nature Trail is progressing in stages, and a concern has arisen among his staff about interpretation of the act. He wants the project engineer to design 90% of Phase 2, which would make much of the project shovel-ready, but if there are not sufficient funds to finish the project to the extent of the engineer's plans, the concern is that the engineer's planning fees will no longer be eligible and may conceivably have to be reimbursed. Schwartz said that he understood the rules to mean that expenses for planning for projects that aren't undertaken would be jeopardized, but that a project substantially finished would be safe. He thought it made sense to do the planning now so that the project could be continued, whether by ARPA or other funds.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka said that he heard complaints from two citizens about vicious dogs, one that killed chickens and another that bit a complainant, and he wants to look into a county ordinance that would allow the county to take corrective action.

On motion and vote the meeting adjourned.