

Waterloo, Iowa, July 5, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Little that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

#### PUBLIC COMMENTS

The Board of Supervisors acknowledged the following employees for years of service: Julie Moyer of the Treasurer's Office for 25 years of service; Jennifer Riesberg-Timmer of Consolidated Communications for 25 years of service; and Claudia Robinson of the Health Department for 15 years of service.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

#### GENERAL BASIC FUND

30508	COLLECTION SVC CTR	oth pay	1,806.54
30509	IRS	fed pay	66,282.25
30510	SSI	fica	110,131.27
30511	EBC	flex spend	207.06
30514	CEDAR VALLEY UNITED WAY	oth pay	7.00
30515	EBC	flex spend	1,627.03
30517	ARCHIVESOCIAL LLC	svc	4,188.00
30518	BICKLEY, MARK	svc	1,070.00
30519	BLACK HAWK RENTAL	eqp rent	1,125.00
30522	BMC AGGREGATES LC	supl	1,739.17
30523	C&S REAL EST	rent	300.00
30524	CDW GOVERNMENT INC	eqp	916.32
30528	COTT SYSTEMS	svc	3,350.00
30529	COURIER	publ	6,952.00
30530	ESRI INC	svc	364.96
30531	FRESH START CLEANING SOLS	svc	20,125.00
30532	FULLER, ANGELA	svc	250.00
30533	GALLS LLC	unif	336.38
30534	HERNANDEZ, JASON	svc	1,000.00
30535	HUDSON, MICHAEL	training	269.00
30537	MARCO INC	svc	222.20
30538	MENARDS CF	supl	343.01
30539	MENARDS WLOO	supl	71.84
30540	MENARDS WLOO	eqp	221.68
30541	PER MAR SECURITY SVCS	svc	809.64
30542	RACOM CORP	eqp	270.00
30543	ROCK STAR REAL EST LLC	rent	200.00
30545	SLED SHED	eqp	18.89
30547	ARCHER, TANNER	unif	125.00
30548	DIEPHOUSE, JENNACA	conf	346.80
30549	HALBACH STEVEN J	training	267.00
30550	HERBST MARK A	training	19.00
30551	JONES, SCOTT	unif	125.00
30552	KLEIN, CHRISTOPHER	training	273.00
30554	SULLIVAN CHARITY	training	272.00
30555	TAHIR, AMEERA	conf	254.00
30556	WESTENDORF, JEREMY	training	272.00
338841	ABD PROPERTY MGMT	rent	2,000.00
338843	AIMABLE, MOSES & CHANTELE	rent	200.00
338844	AMAZON CAPITAL SVCS INC	supl	2,343.30
338845	AQUATICS & EXOTICS OF WLOO	supl	3.50
338846	AT&T	util	163.38
338847	BLACK HAWK CO LANDFILL	svc	94.64
338848	BRENDA CLARK HAMILTON INC	training	2,613.97
338849	BULVER, CARSON TAYLOR	rent	200.00

338850	CEDAR RIVER RENEWAL LLC	rent	200.00
338851	CENTRAL IA JUVENILE DET CNT	shltr	20,658.29
338853	CLAYTON CO	mileage	1,993.60
338855	COUNTRY TERRACE	rent	300.00
338857	DEFENSE TECHNOLOGY LLC	training	995.00
338858	DELL MARKETING LP	eqp	2,695.95
338860	EASTGATE MHC LLC	rent	500.00
338861	EASTSIDE MINISTERIAL ALLIANCE	alloc	19,650.00
338862	FEDEX	postage	21.25
338863	FERGUSON ENTERPRISES INC	eqp	27.29
338864	FILLENWARTH BEACH	training	3,752.00
338866	GOLD FINCH REALTY AND INVESTMENTS	rent	325.00
338867	GREEN SOURCE MGMT-THE SHREDDER	svc	30.00
338868	GREENHILL POINT	rent	80.00
338869	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	trans	215.42
338870	HAWKEYE SHEET METAL INC	eqp rpr	2,250.00
338871	HONEYWELL INC	svc	39,946.33
338875	IA CO ATTORNEYS ASSOC	training	1,850.00
338876	IA LAW ENFORCEMENT ACADEMY	svc	150.00
338877	IA PRISON INDUSTRIES	svc	2,181.56
338878	IA SOCIETY OF CERTIFIED PUBLIC ACOUNTANTS	memb	300.00
338880	IA ST MEDICAL EXAMINER	svc	6,622.13
338881	IA UNIVERSITY OF	edu	25.00
338882	JESSE COSBY NEIGHBORHOOD CTR	alloc	19,650.00
338883	JUNKMAN KNOEBEL CENTER	rent	200.00
338886	LABSOURCE INC	supl	3,756.72
338887	MAIL SVCS LLC	postage	5,155.91
338888	MERCYONE	util	290.00
338889	METRO INVESTMENTS MULTI UNIT LLC	rent	500.00
338890	MID AMERICAN ENERGY	util	1,584.52
338892	MID AMERICAN ENERGY/SPEC ACCT	util	397.00
338893	NAGLE SIGNS INC	eqp	17,882.63
338894	NELSON LARRY	rent	200.00
338895	NORTHERN IA CONSTRUCTION	supl	575.00
338896	ODP BUSINESS SOLS LLC	supl	441.24
338897	OPERATION THRESHOLD	alloc	3,425.00
338899	PITNEY BOWES GLOBAL FINANCIAL SVCS	supl	644.96
338900	PRESTO-X	svc	32.00
338901	R&S PROPERTY MGMT INC	rent	200.00
338902	RICOH USA INC	supl	125.31
338903	SPAHN & ROSE LUMBER CO	eqp	1,712.73
338904	SPEE DEE DELIVERY SVC INC	svc	50.20
338905	STOKES WELDING	supl	990.00
338906	STOREY KENWORTHY	supl	2,025.48
338907	STOREY KENWORTHY	supl	387.32
338908	SUMMIT FOOD SVC, LLC	food	12,508.02
338909	THE SHRED MASTER LLC	svc	242.00
338911	TOP PRIORITY PROPERTY MGMT INC	rent	325.00
338913	TYLER TECHNOLOGIES	svc	86,847.68
338915	US CREMATION SOCIETY	svc	2,000.00
338918	WLOO OIL COMPANY	fueld	2,966.60
338919	WLOO WATER WORKS	util	6,929.36
338920	WLOO WATER WORKS	util	471.73
338921	YORE UNIFORM SHOP	unif	417.42

GENERAL SUPPLEMENTAL FUND

30509	IRS	fed pay	447.97
30510	SSI	fica	1,011.44
30553	SHOWALTER, KAREN	conf	176.00
338851	CENT IA JUVENILE DET CNT	svc	10,768.65
338873	INTAB LLC	eqp	1,097.50
338879	ISACS	svc	5,874.00
338896	ODP BUSINESS SOLS LLC	supl	21.15

RURAL BASIC FUND

30508	COLLECTION SVC CTR	oth pay	522.29
30509	IRS	fed pay	4,772.18
30510	SSI	fica	6,683.84
338910	TIGUILA CONSTRUCTION INC	svc	111.00

SECONDARY ROADS FUND

30509	IRS	fed pay	8,181.75
30510	SSI	fica	14,569.70
30520	BLACK HILLS ENERGY	fuel	35.60
30521	BMC AGGREGATES LC	supl	52,240.27
30525	CFU	util	8.50
30526	CFU	util	51.00
30536	IA REGIONAL UTILS ASSOC	util	32.55
30544	SCOTS SUPPLY CO INC	supl	431.52
338856	DAVE GRYP CONSTRUCTION INC	eqp rpr	4,181.64
338859	DONS TRUCK SALES INC	eqp rpr	2,501.91
338865	GILBERTVILLE CITY OF	util	73.54
338872	HRS, LLC	svc	1,500.00
338885	LA PORTE CITY UTILS	util	250.03
338891	MID AMERICAN ENERGY	util	23.33
338914	UNITY POINT - ALLEN HOSPITAL	svc	224.00
338916	VERIZON WIRELESS	util	155.51
338919	WLOO WATER WORKS	util	1,139.51

RECORDER'S RECORD MGT FUND

338898	OWENS KING CO	svc	1,785.00
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JAIL COMMISSARY FUND

30509	IRS	fed pay	150.19
30510	SSI	fica	482.30
338912	TURNKEY CORRECTIONS	food	4,863.14

CONSERVATION TRUST FUND

30509	IRS	fed pay	58.66
30510	SSI	fica	167.06
338844	AMAZON CAPITAL SVCS INC	supl	14.25
338854	COOK'S OUTDOORS	supl	12.75
338884	KIOSK INNOVATIONS INC	svc	4,076.42

ARP FUND

338844	AMAZON CAPITAL SVCS INC	supl	3,776.37
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RURAL WATER FUND

338919	WLOO WATER WORKS	util	99.31
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RURAL SEWER FUND

30527	CEDAR VALLEY PUMP LLC	svc	4,045.34
30546	URBAN SVCS LLC	svc	1,900.00
338919	WLOO WATER WORKS	util	99.30

INS TRUST FUND

30512	EBC	flex spend	151.20
30513	NAVITUS HEALTH SOLS	ins	19,094.38
30516	PREFERRED ONE INS CO	ins	23,491.36
338840	DELTA DENTAL PLAN OF IA	ins	20,052.50

SOLID WASTE ADMIN FUND

30509	SSI	fica	553.30
30510	SSI	fica	697.26

EMERGENCY MGMT FUND

30509	IRS	fed pay	291.84
30510	SSI	fica	422.68
338842	ACCESS SYSTEMS LEASING	svc	80.21
338852	CENTURYLINK	util	73.78
338874	IA COMMUNITIES ASSURANCE POOL	ins	4,883.00
338917	WLOO FIRE RESCUE	util	1,466.68

CONS COMM FUND

30508	IRS	fed pay	320.76
30509	IRS	fed pay	5,905.24
30510	SSI	fica	10,041.01

CO ASSESSOR FUND

30509	SSI	fica	2,311.75
30510	SSI	fica	4,637.36
30514	CEDAR VALLEY UNITED WAY	oth pay	1.00

AYES: Hall, Little, Schwartz, Trelka, Laylin.  
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said her bridge crew will start work today on a culvert on Watters Road, and plans to be done in three weeks. Repaving of Ridgeway Road also starts today.

Conservation Director Mike Hendrickson said that a public information meeting on the Casey Lake restoration project will be held at the Lakeview Lodge at Hickory Hills Park at 6 pm on July 10 and the supervisors are invited.

Moved by Schwartz, seconded by Trelka that the MINUTES of the Board Meeting held June 27, 2023 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Schwartz moved the following RESOLUTION seconded by Little.

**A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR**

The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
RURAL - SHERIFF	258,420.00	CONSOLIDATED COMMUNICATIONS CENTER	258,420.00
RURAL - BOARD AGENCIES	16,506.31	EMERGENCY MANAGEMENT AGENCY	16,506.31
	274,926.31		274,926.31

**B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR**

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Brian Ritland d/b/a Porkhaven Farms, LLP Facility ID#58689 located Eagle Township, Section seven (7) at 10451 Acker Road, Hudson, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Chad Even d/b/a Chad Even ID#65432 located at 6633 Oxley Road, Jesup, IA in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Windstream Iowa Communications, Little Rock, Arkansas for placement of underground fiber utility on County right-of-way on Frontage Road as recommended by Catherine Nicholas, County Engineer.
4. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Cedar Falls Utility, Cedar Falls, Iowa for placement of underground fiber utility on County right-of-way on Ford Road, Burton Avenue, and West Cedar Wapsi Road as recommended by Catherine Nicholas, County Engineer.
5. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy Company, Waterloo, Iowa for placement of underground electric utility on County right-of-way on Fox Road as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.  
 NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the MEMORANDUM OF AGREEMENT between Black Hawk County and Dubuque County, Johnson County, Linn County, and Scott County to voluntarily agree to jointly develop, communicate, and advocate for issues of mutual interest to the Iowa General Assembly, the Executive Branch of the State of Iowa, and other appropriate agencies, departments, and organizations, and to collaborate on strategic planning to jointly develop regional solutions to issues of mutual interest for Fiscal Year 2024, and payment of \$25,000 for membership dues, be approved.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the BEST BID received from ConvergeOne, Bloomington, MN, for network switches, with a bid of \$187,772.82 be approved as recommended by Al Yu, Information Technology Director.

Yu noted that ConvergeOne submitted three rather than two bids last week, and he had in the meantime informed the Board of the third, which was from the manufacturer Cisco in the amount of \$206,778.90. Little asked if Yu checked with Assistant County Attorney Mike Treinen about how to handle the situation. Treinen said it wasn't a problem as long as everyone had an opportunity to review it.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase two (2) 1500 Chevrolet Silverado's in the amount of \$82,567.80 from Karl Chevrolet, Ankeny, IA.

Nicholas said that this is normal fleet management, that her fleet includes 26 light-duty pickups, that bids were solicited from five dealerships, and two responded, Karl Chevrolet of Ankeny and Bill Colwell Ford of Hudson. She budgeted \$40,000 for each, and hoped the amount of the budget overage would be absorbed elsewhere in her budget.

Hall asked if the Board has a policy on accepting a higher bid from a local firm if the difference is within a certain range. Laylin didn't know of one. Nicholas said Karl Chevrolet has the state bid and will sell vehicles to local dealers to accommodate entities wishing to give local preferences. She said Colwell bid \$45,679 per vehicle.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase one (1) 2500 Chevrolet Silverado in the amount of \$43,275.20 from Karl Chevrolet, Ankeny, IA.

Nicholas said she budgeted \$60,000 for the truck and for specialty boxes that will be bid now that the type of truck is known. Little asked what will be done with the vehicles being replaced. Nicholas said that four half-ton pickup trucks will probably be sold by electronic auction. Little asked why a surveyor truck is needed since the surveyor position was eliminated some years ago. Nicholas said there are less-involved surveying tasks that surveyor technicians can do without hiring a licensed surveyor. Little said that the surveyor truck has sat for long periods in the parking lot without being used. Nicholas said it is used a lot in the summer months.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: Little. Resolution adopted.

Moved by Little, seconded by Schwartz that the REAPPOINTMENT of Allen Sage for a second term as a representative for the Black Hawk County Planning and Zoning Commission effective 7/1/2023 - 6/30/2028, be approved. Motion carried.

Moved by Schwartz, seconded by Trelka that the REAPPOINTMENT of Wendy Schaefer for a second term as a representative for the Black Hawk County Planning and Zoning Commission effective 7/1/2023 - 6/30/2028, be approved. Motion carried.

Moved by Schwartz, seconded by Trelka that the REAPPOINTMENT of Jim Bosier for a second term as a representative for the Black Hawk County Planning and Zoning Commission effective 7/1/2023 - 6/30/2028, be approved. Motion carried.

Moved by Schwartz, seconded by Hall to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, July 18, 2023, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-280 from a request submitted by Ryan N. Weber at North of 9313 Osage Road to rezone 3.56 acres from "A" Agriculture District to "A-L" Agricultural-Limited District in order to construct a 120' X 60' pole building addition for a seed company. Motion carried.

ANY REPORTS OR INFORMATION FROM THE BOARD. Schwartz said he would welcome a conversation on a "buy local" policy. Laylin said she would schedule a discussion. She and Finance Director Michelle Weidner said that the request for proposal for jail health care will be ready for the Board agenda soon.

On motion and vote the meeting adjourned.

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Linda Laylin, Chair, Board of Supervisors

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Grant Veeder, County Auditor