

Waterloo, Iowa July 5, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

The Board of Supervisors acknowledged the following employees for years of service: Lionel Braun of the Sheriff's Office for 35 years of service.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

27521	EMPLOYEE BENEFITS CORPORATION	flex spend	234.60
27530	EMPLOYEE BENEFITS CORPORATION	flex spend	1,123.07
27537	BICKLEY, MARK	svc	850.00
27539	BMC AGGREGATES LC	supl	808.77
27541	C&S REAL ESTATE	rent	400.00
27545	COUNTY SOCIAL SERVICES	svc	5,380.74
27547	EMSL ANALYTICAL INC	svc	338.85
27548	FIRESTONE PAYMENT CENTER	svc	339.22
27549	FORD JILL S	svc	5.00
27550	GBM PROPERTY MANAGEMENT LLC	rent	675.00
27552	HERNANDEZ , JASON	svc	350.00
27553	HOLZAPFEL SUZANNE	svc	592.00
27554	IOWA REGIONAL UTILITIES ASSOCIATION	util	189.30
27555	JOHNSTONE SUPPLY	svc	1,054.65
27556	KARENS PRINT RITE	supl	1,199.85
27557	MENARDS CEDAR FALLS	supl	1,310.20
27558	MENARDS WATERLOO	supl	301.20
27559	MENARDS WATERLOO	supl	22.48
27560	METROPOLITAN TRANSIT AUTHORITY	trans	210.00
27561	NORTHERN SAFETY CO INC	supl	138.14
27562	P&K MIDWEST	supl	12.04
27563	P&K MIDWEST	supl	76.51
27564	PPG ARCHITECTURAL FINISHES INC	supl	70.34
27565	QUADIENT, INC	postage	309.70
27566	RACOM CORPORATION	eqp	14,069.22
27568	SHAHNAZ CORPORATION	rent	225.00
27569	SLED SHED THE	eqp	74.47
27570	CLARK REBECCA	mile	3.82
27571	HARDMAN, CLINT	mile	225.50
27572	VEEDER GRANT	conf	109.76
332929	LIVING STONE CHURCH	fees	1,500.00
332934	30 SOMETHING REAL ESTATE	rent	300.00
332937	ALLIED SYSTEMS INC	eqp rpr	2,437.00
332938	AMAZON CAPITAL SERVICES INC	supl	670.71
332939	AMAZON CAPITAL SERVICES INC	supl	26.65
332940	AT&T	utl	190.82
332945	BUCHANAN COUNTY SHERIFF	svc	30.50
332947	CAMPBELL SUPPLY WATERLOO	supl	94.92
332948	CEDAR VALLEY REPORTING LLC	svc	256.80
332949	CEDAR VALLEY SOCIETY FOR HUMAN RESOURCE MGMT	svc	300.00
332953	CIVICPLUS	svc	28,671.81
332954	COOK'S OUTDOORS	supl	75.93
332956	COURIER THE	svc	54.26
332957	CRAW DADDY OUTDOORS	eqp	119.92
332958	DEMKIW, ALEX	rent	200.00
332960	DUBUQUE COUNTY	svc	30.00
332961	EASTSIDE MINISTERIAL ALLIANCE	alloc	19,075.00

332962	FEDEX	svc	79.70
332963	FERGUSON ENTERPRISES INC	svc	1,007.06
332964	FILLENWARTH BEACH	conf	3,410.40
332965	FRANKLIN COUNTY	svc	6.00
332966	GALLS LLC	reimb	474.98
332967	HARDIN COUNTY	svc	104.21
332968	HARTING DANIEL	supl	440.00
332970	IMAGE SOLUTIONS	sul	1,753.50
332971	IN THE LOOP PROPERTIES	rent	200.00
332972	IOWA COUNTY ATTORNEYS ASSOCIATION	conf	1,850.00
332973	IOWA IAI	conf	225.00
332974	JAYTECH INC	supl	185.91
332975	JESSE COSBY NEIGHBORHOOD CTR	alloc	19,075.00
332976	KAOUGH, RICHARD	rent	225.00
332977	KEYSTONE LABORATORIES	svc	14.25
332978	KIESLER POLICE SUPPLY	supl	19,531.72
332979	KROEGER MIKE	rent	250.00
332981	L & G HARDWARE	supl	9.99
332983	LA PORTE MOTOR SUPPLY INC	supl	19.99
332984	LINN COUNTY	svc	98.08
332985	LINN COUNTY	alloc	2,083.37
332986	LOCKE FUNERAL HOME INC	svc	1,000.00
332987	MAIL SERVICES LLC	svc	4,818.98
332989	MERCYONE	svc	3,718.00
332990	MERCYONE	svc	884.00
332991	MID AMERICAN ENERGY	util	58.00
333000	MID AMERICAN ENERGY/SPEC ACCT	util	300.00
333002	MOTEL 6	rent	50.00
333003	MUDD ADVERTISING	svc	720.00
333004	NAPA AUTO PARTS	supl	224.74
333005	NEW ERA RENTALS	rent	200.00
333006	OPERATION THRESHOLD	alloc	3,325.00
333007	ORTMAN, HOLLY	svc	105.00
333009	PARKVIEW BLVD LLC	rent	475.00
333010	PAULSON, JAMES	rent	200.00
333013	PITNEY BOWES GLOBAL FINANCIAL SERVICES	postage	791.67
333014	POLK COUNTY TREASURER	svc	284.77
333015	POWESHIEK WATER ASSOCIATION	util	739.15
333016	PROSHIELD FIRE PROTECTION	svc	48.95
333019	RAY O'HERRON CO INC	svc	3,546.77
333021	RUSSELL LAMSON LIMITED PARTNERSHIP	rent	250.00
333024	SANDEE'S	svc	15.00
333025	SCARBROUGH, JOLENE	rent	200.00
333026	SPEE DEE DELIVERY SERVICE INC	svc	20.36
333028	STOKES WELDING	supl	276.00
333029	STOREY KENWORTHY	supl	1,951.54
333030	SUMMIT FOOD SERVICE, LLC	food	19,350.07
333031	SVS INVESTMENTS LLC	rent	200.00
333032	TEDS HOME AND HARDWARE	supl	33.57
333033	TEDS HOME AND HARDWARE	supl	59.97
333034	TRACTOR SUPPLY COMPANY	supl	851.87
333036	UNITED PARCEL SERVICE	supl	8.26
333039	WATERLOO CITY OF	fuel	15,084.29
333040	WATERLOO WATER WORKS	util	6,723.91
333041	WATERLOO WATER WORKS	util	65.36
333042	WATERLOO WATER WORKS	util	416.38
333043	WAVERLY TIRE CO	eqp	316.00
333045	WERTJES UNIFORMS	unif	7.50
333046	WILSON RESTAURANT SUPPLY INC	rpr	407.61
333047	WORTH COUNTY SHERIFF'S OFFICE	svc	36.00

GENERAL SUPPLEMENTAL FUND

332944	BRIMM, KRISTINE	svc	251.17
332950	CENTRAL IOWA JUVENILE DET CNT	svc	5,200.00
333018	RAVN , LARRY W	svc	202.34
333020	ROBINSON , HEATHER	svc	208.19

333050	BLUM, KATHY	svc	202.34
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SECONDARY ROADS FUND

27535	ACES	svc	45.00
27536	ANTON SALES	supl	230.51
27538	BLACK HILLS ENERGY	fuel	51.89
27539	BMC AGGREGATES LC	svc	60,774.42
27551	GORDON FLESCH COMPANY INC	svc	99.00
27567	SCOTS SUPPLY CO INC	supl	793.56
332933	1ST AYD CORP	supl	223.41
332936	AIRGAS NORTH CENTRAL	eqp rpr	791.07
332938	AMAZON CAPITAL SERVICES INC	supl	184.66
332942	BARGEN INC	supl	70,395.00
332943	BLACK HAWK COUNTY LANDFILL	svc	15.00
332951	CENTURYLINK	svc	183.06
332952	CITY AND NATIONAL EMPLOYMENT	supl	1,544.06
332959	DONS TRUCK SALES INC	supl	24.08
332980	KW ELECTRIC INC	svc	1,000.00
332982	LA PORTE CITY UTILITIES	util	256.77
332988	MANATTS	supl	526.00
332994	MID AMERICAN ENERGY	util	22.82
332995	MID AMERICAN ENERGY	util	10.66
332996	MID AMERICAN ENERGY	util	35.32
332997	MID AMERICAN ENERGY	util	17.76
332998	MID AMERICAN ENERGY	util	93.82
332999	MID AMERICAN ENERGY	util	11.29
333001	MIDWEST WHEEL COMPANIES	supl	92.75
333004	NAPA AUTO PARTS	supl	577.40
333008	OVERHEAD DOOR COMPANY OF WATERLOO INC	svc	96.42
333011	PETERSON CONTRACTORS INC	svc	900.00
333012	PHELPS UNIFORM SPECIALIST	svc	59.93
333022	RYDELL CHEVROLET INC	eqp rpr	580.96
333023	SADLER POWER TRAIN INC	supl	39.87
333027	STETSON BUILDING PRODUCTS, LLC	svc	363.60
333037	VERIZON WIRELESS	util	809.03
333039	WATERLOO CITY OF	fuel	1,555.76
333040	WATERLOO WATER WORKS	supl	1,031.04
333044	WENDLING QUARRIES INC	supl	1,653.50

130 RECORDER'S RECORD MGT FUND

27544	COTT SYSTEMS	svc	1,010.00
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JAIL COMMISSARY FUND

27540	BOB BARKER COMPANY INC	supl	4,525.76
332969	HAYCRAFT CABINET	eqp	7,881.00
333035	TURNKEY CORRECTIONS	food	1,950.41

CONSERVATION TRUST FUND

27557	MENARDS CEDAR FALLS	supl	79.92
332941	AWARDS GIFTS & ENGRAVING	supl	20.00
332946	CAMPBELL SUPPLY WATERLOO	supl	288.97
333040	WATERLOO WATER WORKS	util	1,052.21

RURAL SEWER FUND

333040	WATERLOO WATER WORKS	util	217.21
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INS TRUST FUND

27520	EMPLOYEE BENEFITS CORPORATION	ins	141.75
27527	NAVITUS HEALTH SOLUTIONS	ins	25,749.92
27531	FIDELITY SECURITY LIFE INS CO	ins	3.34
27533	PREFERRED ONE INSURANCE COMPANY	ins	108,114.13
332931	DELTA DENTAL PLAN OF IOWA	ins	21,517.38

E911 SERVICE COMMISSION FUND

27543	CEDAR FALLS UTILITIES	util	365.69
27546	EAST CENTRAL IOWA RURAL ELEC	util	208.13
332956	COURIER THE	publ	60.26
332992	MID AMERICAN ENERGY	util	265.95
332993	MID AMERICAN ENERGY	util	248.10
333049	YOUNG PLUMBING & HEATING CO	svc	1,943.65

EMERGENCY MGMT FUND

332935	ACCESS SYSTEMS LEASING	svc	95.66
333017	RAPIDS REPRODUCTIONS INC	svc	110.00
333048	WRIGHT WAY TRAILERS INC	svc	11,414.98

CONS COMM FUND

332938	AMAZON CAPITAL SERVICES INC	supl	78.87
332955	COURIER THE	svc	180.00

CO ASSESSOR FUND

27542	CDW GOVERNMENT INC	svc	130.00
333038	VISA	postage	11.65

AYES: Laylin, Little, Schwartz, Trelka, White.  
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas introduced summer intern Hannah Cary. The first asphalt has been laid in the Grundy Road project and it will hopefully all be laid by September.

Moved by Laylin, seconded by Trelka that the MINUTES of the Board Meeting held June 28, 2022 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Laylin moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
RURAL - SHERIFF	249,197.00	CONSOLIDATED COMMUNICATIONS CENTER	249,197.00
RURAL - BOARD AGENCIES	15,233.00	EMERGENCY MANAGEMENT AGENCY	15,233.00
	264,430.00		264,430.00

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The PROTEST ON PROPERTIES assessed for five million dollars are more as submitted by T.J. Koenigsfeld, Black Hawk County Assessor.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy Company, Waterloo, Iowa for placement of underground electric utility on County right-of-way on Canfield Road as recommended by Catherine Nicholas, County Engineer.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Black Hills Energy, Newton, Iowa for placement of underground gas utility on County right-of-way along Westbrook Road as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Little, Schwartz, Trelka, White.  
 NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the ENGAGEMENT LETTER between Black Hawk County and Clifton Larson Allen, LLP, Cedar Rapids, Iowa for Auditing services for the fiscal year ending June 30, 2022, in the amount of \$84,375 be approved and direct the Chair to sign for same as recommended by James Perry, Finance Director.

Perry said that this is the sixth and final year of the extended agreement and he will initiate a new bidding process in March and April of 2023.

AYES: Laylin, Little, Schwartz, Trelka, White.  
 NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the CONTRACT EXTENSION between Black Hawk County and Waste Management for waste removal services at the Courthouse, Pinecrest, Conservation, and the Jail with a term of two years (July 1, 2022, to June 30, 2024) at a cost of \$2327.49 per month, be approved and for the Chair to sign the contract as recommended by Rory Geving, Maintenance Superintendent.

Geving said this amount is still under the three bids received in 2019 and given the rising cost of fuel and other variables he felt it was a reasonable request.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Little moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the IRS FORM 720 to remit payment of \$1,784.86 for the County's Patient Centered Outcomes Research Institute (PCORI) fee for the 2020-2021 plan year, as required by the Affordable Care Act, be approved, and direct the chair to sign, as recommended by Stacy Wanderscheid, Perspective Consulting Partners, LLC.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the following Speed Zones for Schrock Road be established and appropriate signs be erected at the location described as follows:

- Remove Speed Zone #94 & 94 – Adopted March 22, 2016

- Add Speed Zone #109 - 35 mph

-Schrock Road, also known as D-35, eastbound from a point 400 feet east of its intersection with Bonnie Blvd, 1,615 feet eastward to the Black Hawk County Line (T90N-R88W-S14) approximately 1,615 feet

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the following Speed Zones for Grundy Road be established, and appropriate signs be erected at the location described as follows:

- Add Speed Zone #110 - 55 mph

- Grundy Road, also known as T69, starting at the intersection of Ridgeway Ave (D19) and Grundy Road (T69) (Sec 6, T88N, R14W) and south approximately 5.5 miles to the intersection of Zaneta Road (D35) and Grundy Road (T69) (Sec 31, T88N, R14W)

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Moved by Little, seconded by Laylin to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, July 12, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-267 from a request submitted by Scott Terhune at W of 5624 Streeter Road to rezone 2.89 acres from "A" Agriculture District to "A-R" Agricultural-Residential District in order to construct a new single-family home. Motion carried.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to direct the County Auditor to advertise for a public hearing to be held at 9:07 a.m. on Tuesday, July 12, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-268 from a request submitted by Janice Miller at 7676 Wagner Road to rezone 1.94 acres from "A" Agriculture District to "A-R" Agricultural-Residential District in order to construct a new single-family home.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION/POSSIBLE BOARD ACTION – Funding request for Iowa Community Attraction and Tourism (CAT) grant match from Waterloo Leisure Services. Leisure Services Director Paul Huting described the \$16 million project to renovate Gates Park and upgrade the swimming pool at Byrnes Park. Twelve million dollars has been raised so far, and the city is seeking a CAT grant for \$1 million, which requires a local match by the county. The request is for \$50,000 from the county. Finance Director Perry said that the amount could be taken from county reserves.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that Black Hawk County donate \$50,000 as a grant match to Waterloo Leisure Services for Gates Park and Byrnes Park upgrades contingent on approval of the city's grant application to Iowa Community Attraction and Tourism.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION/POSSIBLE BOARD ACTION – Procedure for agenda requests. Laylin presented an agenda item procedure which didn't change any current practices except that it did not require that a request for an agenda item presented by an elected official or department head be approved by a supervisor before being placed on the preliminary agenda. Little said that it could lead to sensitive items being placed on agendas and could run counter to the understanding that the agenda is ultimately the Board's responsibility. Laylin said supervisors could decide to remove an item before the agenda is finalized. Little asked if Laylin had discussed it with Board Administrative Aide Kayla Zwanziger. Laylin said she had, and that this would be easier for Zwanziger since sometimes she doesn't hear immediately whether an item has been approved by a supervisor.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the Board of Supervisors approve the agenda item procedure presented by Supervisor Linda Laylin that doesn't require the approval of a supervisor to get an item on the preliminary agenda.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION – Community Services Applications. Laylin reviewed the facts that the Board has set an amount of \$100,000 to share among eligible nonprofit organizations, six of which applied for funding this year, and she wondered if there should be a scoring method to determine action on the applications to better assure equity. Trelka and White said that they thought the current process is adequate.

On motion and vote the meeting adjourned.

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Craig White, Chair, Board of Supervisors

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Grant Veeder, County Auditor