

Waterloo, Iowa, June 6, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Hall that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

30272	EBC	flex spend	667.77
30274	IA DEPT OF REV	st pay	24,774.75
30275	IPERS	ipers	230,010.69
30277	COLLECTION SVC CTR	oth pay	1,828.42
30278	IRS	fed pay	63,564.43
30279	NATIONWIDE RET	def comp	3,310.75
30280	NATIONWIDE RET SOLS	def comp	3,350.00
30281	SSI	fica	107,871.56
30282	BHC LAW ENFORCEMENT ASSOC	oth pay	338.75
30283	CEDAR VALLEY UNITED WAY	oth pay	7.00
30284	EBC	flex spend	719.06
30285	FIDELITY SECURITY LIFE INS CO	ins	2,744.64
30286	MADISON NTL LIFE INS	ins	861.83
30288	PECU	oth pay	21,423.63
30289	IRS	fed pay	78.20
30290	ACCESS SYSTEMS	svc	150.00
30293	B&B LOCK & KEY INC	svc	17.27
30294	BDI	supl	24.99
30295	BICKLEY, MARK	svc	1,430.00
30300	CONSOLIDATED ENERGY HARTLAND	fuel	1,681.56
30301	GBM PROPERTY MGMT LLC	rent	250.00
30303	HALTOM JENNIFER	svc	52.50
30304	HERNANDEZ, JASON	svc	500.00
30306	KARENS PRINT RITE	supl	1,154.80
30308	KEYSTONE LABS	svc	15.50
30309	KRUSE DAVID	rent	275.00
30310	MENARDS CF	supl	1,807.77
30311	MENARDS WLOO	supl	140.70
30313	P&K MIDWEST	supl	40.99
30314	P&K MIDWEST	supl	148.18
30315	RACOM CORP	eqp rpr	3,799.00
30316	SANDEE'S	supl	7.50
30317	SLED SHED THE	eqp	1,422.87
30318	THE SCOOP FEED & SUPL	supl	52.49
30320	SPELLER, ATHENA	conf	989.46
338409	LEGALSHIELD	svc	212.85
338410	ABD PROPERTY MGMT	rent	300.00
338412	AMAZON CAPITAL SVCS INC	eqp	134.99
338414	AT&T	util	144.03
338415	BLACK HAWK CO LANDFILL	svc	50.70
338417	BUCHANAN CO SHERIFF	shltr	2,500.00
338419	CAPITAL SANITARY SUPL CO INC	supl	3,562.62
338420	CEDAR SQUARE APTS	rent	225.00
338421	CENTRAL IA JUVENILE DET CNT	supl	158.29
338422	DAWSON, JEFFERY	rent	225.00
338423	DELL MARKETING LP	eqp	1,554.61
338424	DICKEYS PRINTING	supl	340.00
338425	EVANSDALE WATER WORKS	util	100.00
338426	FEDEX	svc	173.48

338428	GRAINGER INC	eqp	1,496.90
338429	HAWKEYE ALARM & SIGNAL CO	svc	300.00
338430	HAWKEYE COMMUNITY COLLEGE	edu	2,000.00
338431	HEARTLAND BUSINESS SYSTEMS, LLC	lics	33,264.00
338432	IA COUNTIES INFO TECH	svc	3,000.00
338433	IA CO ATTORNEYS ASSOC	cert	75.00
338434	IA LAW ENFORCEMENT ACADEMY	cert	150.00
338436	IA ST MEDICAL EXAMINER	svc	9,208.02
338437	JEFFERSON CO SHERIFF	svc	34.91
338438	JILLBERT PROPERTIES LLC	rent	200.00
338439	KOBLISKA VINCE M	rent	200.00
338441	LIDDLES ECOWATER SYSTEMS INC	eqp rpr	220.00
338442	LINN CO	svc	52.80
338444	MAIL SVCS LLC	postage	5,072.44
338445	MARSHALL CO SHERIFF	svc	16.00
338446	MCAVINEW, CHERYL	rent	500.00
338447	MERCYONE	svc	436.00
338448	METRO INVESTMENTS MULTI UNIT LLC	rent	225.00
338449	MID AMERICAN ENERGY	util	2,734.16
338454	MOTEL 6	shltr	327.00
338456	NATL ASSOC OF CO & CITY HEALTH OFFICIALS	dues	960.00
338457	NTL ELEVATOR INSPECTION SVCS INC	eqp rpr	425.00
338458	NELSON LARRY	rent	900.00
338459	OFFICE CONCEPTS LTD	eqp	520.00
338460	OPERATION THRESHOLD	rent	200.00
338463	RUSSELL LAMSON LTD	rent	499.00
338464	SOUTHGATE PROPERTIES LLC	rent	225.00
338465	SPAHN AND ROSE LUMBER CO	eqp	1,162.71
338467	SWEENEY COURT REPORTING SVC	svc	57.75
338468	TEDS HOME & HARDWARE	supl	10.48
338469	TEDS HOME & HARDWARE	supl	7.98
338470	TRI CO TREE PROS	svc	1,250.00
338473	ULINE	svc	95.60
338474	US CREMATION SOCIETY	svc	1,000.00
338475	WASTE MGMT OF WI-MN	svc	1,132.02
338476	WLOO CITY OF	fuel	24,241.05
338477	WLOO OIL CO	fuel	5,008.56
338478	WLOO WATER WORKS	util	7,110.24
338479	WLOO WATER WORKS	util	400.00

GENERAL SUPPLEMENTAL FUND

30274	IA DEPT OF REV	st pay	219.00
30275	IPERS	ipers	2,151.22
30278	IRS	fed pay	413.40
30280	NATIONWIDE RETIREMENT SOLS	def comp	550.00
30281	SSI	fica	968.14
30285	FIDELITY SECURITY LIFE INS CO	ins	8.36
338421	CENTRAL IA JUVENILE DET CNT	alloc	1,800.00
338481	YOUNG, SAMANTHA	svc	300.00

RURAL BASIC FUND

30274	IA DEPT OF REV	st pay	1,600.75
30275	IPERS	ipers	15,810.92
30277	COLLECTION SVC CENTER	oth pay	587.91
30278	IRS	fed pay	4,246.89
30279	NATIONWIDE RETIREMENT	def comp	131.25
30281	SSI	fica	6,308.58
30282	BHC LAW ENFORCEMENT ASSOC	oth pay	66.25
30285	FIDELITY SECURITY LIFE INS CO	ins	142.32
30286	MADISON NTL LIFE INS	ins	20.73
30288	PECU	oth pay	2,264.37

SECONDARY ROADS FUND

30274	IA DEPT OF REV	st pay	3,321.50
30275	IPERS	ipers	29,733.39
30278	IRS	fed pay	7,627.93
30279	NATIONWIDE RETIREMENT	def comp	430.00
30280	NATIONWIDE RETIREMENT SOLS	def comp	25.00
30281	SSI	fica	14,075.72
30285	FIDELITY SECURITY LIFE INS CO	ins	405.50
30286	MADISON NTL LIFE INS	ins	125.55
30288	PECU	oth pay	2,028.00
30291	ANTON SALES	svc	98.68
30292	ASPRO INC	supl	245.00
30296	BLACK HILLS ENERGY	fuel	90.07
30297	BMC AGGREGATES LC	supl	53,799.38
30302	GORDON FLESCH CO INC	svc	109.00
30305	IA REGIONAL UTILS ASSOC	util	41.96
30312	NORTHLAND PRODUCTS CO	supl	797.54
30319	REINKE, NATHAN	unif	120.00
338413	ARNOLD MOTOR SUPL	supl	398.97
338416	BOULDER CONTRACTING	svc	88,322.01
338418	CAMPBELL SUPL WLOO	supl	43.53
338427	GRACIOUS FOOD LLC	fuel	739.52
338435	IA PRISON INDUSTRIES	supl	59.10
338440	LA PORTE CITY UTILS	util	258.62
338443	LPC CONNECT	util	39.26
338452	MID AMERICAN ENERGY	util	29.99
338453	MITCHELL1	util	498.00
338455	NAPA AUTO PARTS	util	743.47
338461	ORIGIN DESIGN CO	svc	7,375.00
338462	PHELPS UNIFORM SPECIALIST	svc	67.12
338466	STRAW SOLS LLC	supl	225.00
338480	WENDLING QUARRIES INC	supl	14,151.22

JAIL COMMISSARY FUND

30274	IA DEPT OF REV	st pay	57.00
30275	IPERS	ipers	1,010.15
30278	IRS	fed pay	118.86
30281	SSI	fica	437.84
30285	FIDELITY SECURITY LIFE INS CO	ins	19.23
30298	BOB BARKER CO INC	supl	5,216.26
30315	RACOM CORP	eqp rpr	506.89
338471	TURNKEY CORRECTIONS	food	4,239.90

CONSERVATION TRUST FUND

30281	SSI	fica	30.00
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ARP FUND

338472	TYLER TECHNOLOGIES	svc	585.00
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RURAL SEWER FUND

30307	KEYSTONE LABS	svc	142.50
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INS TRUST FUND

30273	EBC	flex spend	151.20
30276	NAVITUS HEALTH SOLS	ins	15,723.92
30287	PREFERRED ONE INS CO	ins	77,766.93
338408	DELTA DENTAL PLAN OF IA	ins	29,311.95

SOLID WASTE ADMIN FUND

30274	IA DEPT OF REV	st pay	205.00
30275	IPERS	ipers	1,433.66
30278	IRS	fed pay	536.36
30281	SSI	fica	685.46
30286	MADISON NTL LIFE INS	ins	28.63

E911 SVC COMMISSION FUND

30299	CFU	util	298.01
338412	AMAZON CAPITAL SVCS INC	util	418.30
338450	MID AMERICAN ENERGY	util	193.46
338451	MID AMERICAN ENERGY	util	243.87

EMERGENCY MGMT FUND

30274	IA DEPT OF REV	st pay	112.00
30275	IPERS	ipers	869.08
30278	IRS	fed pay	215.14
30281	SSI	fica	367.70
30285	FIDELITY SECURITY LIFE INS CO	ins	19.23
30286	MADISON NTL LIFE INS	ins	15.00
338411	ACCESS SYSTEMS LEASING	svc	80.21
338476	WLOO CITY OF	fuel	189.19

CONSOLIDATED COMM CENT FUND

30274	IA DEPT OF REV	oth pay	2,129.00
30275	IPERS	fed pay	19,363.55
30277	COLLECTION SVC CENTER	def comp	607.37
30278	INTERNAL REVENUE SVC	def comp	5,520.37
30279	NATIONWIDE RETIREMENT	fica	125.00
30280	NATIONWIDE RETIREMENT SOLS	oth pay	50.00
30281	SSI	ins	9,107.84
30282	BHC LAW ENFORCEMENT ASSOC	oth pay	60.00
30285	FIDELITY SECURITY LIFE INS CO	ins	223.23
30286	MADISON NTL LIFE INS	ins	67.00
30288	PECU	oth pay	1,057.00

CO ASSESSOR FUND

30274	IA DEPT OF REV	st pay	930.00
30275	IPERS	ipers	8,714.91
30278	IRS	fed pay	2,235.79
30279	NATIONWIDE RETIREMENT	def comp	1,395.00
30280	NATIONWIDE RETIREMENT SOLS	def comp	325.00
30281	SSI	fica	5,124.84
30283	CEDAR VALLEY UNITED WAY	oth pay	1.00
30285	FIDELITY SECURITY LIFE INS CO	ins	38.46
30286	MADISON NTL LIFE INS	ins	90.25
30288	PECU	oth pay	2,225.00
338409	LEGALSHIELD	oth pay	30.70

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

PRESENTATION –Jessica Maldonado and Patrick Snell talked about Grow Solar Community, a Nature Conservancy program that advocates for community partnerships to facilitate use of solar energy. They want the county to show its support in various participatory ways. Schwartz said that he would like a supportive resolution on next week's agenda. Little said he supports solar energy but that solar is a big investment for homeowners and businesses, and the county's solar project has a 25-year payback period. Schwartz said it is actually a seven-year period. Hall said this is an opportunity for the county to lead and he supported passing a resolution.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. Assistant County Engineer Ryan Brennan said crews are spreading rock and the bridge deck patching on the Osage Road bridge is finished. Similar work is in store for the Zaneta Road bridge over Black Hawk Creek.

Human Resources Director Amanda Fesenmeyer said the transition to a new third-party health insurance administrator is proceeding on target, and employees will have a membership card for health benefits and one for pharmacy benefits. For the classification and compensation study, the consultants are pleased with the feedback from other municipalities and organizations.

She will be bringing to the Board a recommendation on new applicant tracking software. She hopes to hold a Policy Review Committee meeting soon to discuss non-bargaining accrual benefits and other issues. Little asked her when she and the county's labor negotiations counsel would meet with the Board. Fesenmeyer said the unions need to recertify in October, after which she will seek input from management, and then negotiations usually start in December.

Veterans Affairs Director Yolando Loveless noted that today is the 79th anniversary of the Allied invasion of Normandy during World War II, and that a Veterans' Honor Flight was going from Waterloo to Washington D.C. today. He thanked Experience Waterloo Director Tavis Hall for providing accommodations for a group of veterans in their bicycle ride across the country. Weekly veterans' picnics started last week. He thanked Waterloo Mayor Quentin Hart for the city's kickoff of Veterans' Way, which has banners from Memorial Hall to East High. He said the Veterans Commission has two candidates for its vacancy.

Moved by Hall, seconded by Schwartz that the MINUTES of the Board Meeting held May 30, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The Sheriff's MONTHLY REPORT on fees as of May 31, 2023.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Juhl-Aronson Farm Partnership, LLP, d/b/a Juhl-Aronson Site 17 ID#65919 located at 417 South Butler Road, Cedar Falls, IA, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the LEASE AGREEMENT between Black Hawk County and the City of Waterloo for the Waterloo Leisure Services Commission to manage Cloverdale Park for public use as a park with emphasis on a picnic area, baseball diamond and general play field area in the amount of \$3 effective July 1, 2023, through June 30, 2026, be approved and direct the Chair to sign.

Waterloo Leisure Services Director Paul Huting thanked the county for the agreement and said the city is still interested in transferring ownership to the city.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the BEST PROPOSAL received from ArcaSearch for the Auditor's Transfer Book Digitization Project, funded through the American Rescue Plan Act, at a cost of \$47,679 with a second-year hosting fee of \$3,672, be approved as recommended by the project review committee.

County Auditor Grant Veeder said Cott Systems had a higher bid (\$87,220) and a lower annual hosting fee (\$360), and since the two bids ranked closely in proposal scoring, the committee wouldn't object if the Board disagreed with its recommendation. Supervisors indicated acceptance of the recommendation.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to provide One City United with \$250,000 of Opioid Settlement funds in support of its One City Job Shop & Training Business Center programs, but expressly omitting capital improvements.

Trelka said this is a perfect fit for the county's opioid settlement funds, since the One City United programs reduce recidivism, addiction, crime and violence. He said John Deere will match funds for One City and Hawkeye Community College is involved. He said Waterloo and Cedar Falls should also financially support One City. Hall said mentorships such as those provided by One City programs helped his father fight drug addiction and turn his life around. Schwartz said that he visited One City and was impressed with the environment and culture of support. He asked Finance Director Michelle Weidner how much the county had in opioid settlement funds. Weidner said \$562,000 is on hand and possibly four to five million more is anticipated. Laylin said the funds must be spent on opioid mitigation. One City Director Dean Feltes said not all of his participants are opioid addicted, but the funds could be properly segregated. Laylin said she wanted to support the agreement but wished to have more information on all of the needs in the community. Schwartz said he wanted a community-wide conversation about needs but was still comfortable investing \$250,000 for this programming.

AYES: Hall, Little, Schwartz, Trelka.

NAYS: Laylin. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that Beth Van Lengen, Financial Management Supervisor; Billie Jo Heth, Financial management Supervisor; Scot Brown, Motor Vehicle & Operations Manager and Ashley Bass, Property Tax Supervisor, be authorized to conduct investment and general office transactions in the absence of the Black Hawk County Treasurer, Lynda Hintzman, effective June 12, 2023.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Discussion/Possible Board Action –new print schedule deadline for legal notices. Little said he did some checking and as suspected, the law requires the county publish legal notices in two area newspapers if available, which is made difficult by the *Waterloo Courier* changing publication to three days a week. The Board agreed that closer attention must be given to publishing deadlines.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for a vacant lot (Parcel 8913-24-476-010) located in Waterloo, Iowa, pursuant to §446.31 of the Code of Iowa be approved and said Certificate of Purchase of Tax sale be assigned to the City of Waterloo as recommended by Lynda Hintzman, County Treasurer.

Little said that the city is looking at a future expansion of buildings, which makes sense. County Treasurer Lynda Hintzman said that is her understanding.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the COMPROMISE offered in the amount of \$956.00 by the City of Waterloo on taxes owed for one (1) vacant lot (Parcel 8913-24-476-010) located in Waterloo, Iowa be approved.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for a vacant lot (Parcel 8913-24-476-012) located in Waterloo, Iowa, pursuant to §446.31 of the Code of Iowa be approved and said Certificate of Purchase of Tax sale be assigned to the City of Waterloo as recommended by Lynda Hintzman, County Treasurer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the COMPROMISE offered in the amount of \$736.00 by the City of Waterloo on taxes owed for one (1) vacant lot (Parcel 8913-24-476-012) located in Waterloo, Iowa be approved.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Hall, seconded by Schwartz that the PERSONNEL REQUISITION for a Technology Support Specialist, [full time] in the IT Department, be approved, as recommended by Al Yu, IT Director.

Yu said Deb Stackhouse is retiring and thanked her for 33 years of service. Motion carried.

Moved by Little, seconded by Hall that the PERSONNEL REQUISITION for a Finance Specialist, [full time] in the Treasurer's Office, with a start date no sooner than July 17, 2023, be approved, as recommended by Lynda Hintzman, Treasurer. Motion carried.

Moved by Schwartz, seconded by Hall to direct the County Auditor to advertise for a PUBLIC HEARING/BID OPENING to be held at 9:05 a.m. on June 27, in Board Room 201 of the Black Hawk County Courthouse, 316 East 5th Street, Waterloo, Iowa, on the proposed purchase of Network Switches. Motion carried.

Discussion – Code Enforcement. Maintenance Superintendent Rory Geving wanted guidance from the Board on whether to seek an administrative fee from code violators in the unincorporated area who have multiple offenses. Little asked him to see what other counties do. Schwartz wanted to put force behind penalizing property owners making money off the property and not people with limited financial resources.

Geving said he also wished to draft language limiting the height of grass for properties within a given distance of neighboring residences so that residential areas are impacted rather than farms. Supervisors were supportive. Schwartz suggested holding off enforcement until after the month of May to allow pollinators to pollinate.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka repeated his suggestion at the June 1 Consolidated Communications Center Oversight Board meeting, that dispatch be placed under the Board of Supervisors and be run by the E911 Service Board over a ten-to-twelve-year transition period. He said Motorola will be here June 14 to do a coverage study, after which it could give the county a cost estimate for providing service.

Hall said the rebranding committee will interview three agencies on June 7.

Laylin said the July 4 holiday falls on a Tuesday and asked about moving the Board meeting. The Board agreed to moving it from Tuesday July 4 to Wednesday July 5.

On motion and vote the meeting adjourned.

Linda Laylin, Chair, Board of Supervisors

Grant Veeder, County Auditor