

Waterloo, Iowa May 3, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Trelka, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS

The Board of Supervisors acknowledged the following employees for years of service: Martin McDonald of the Sheriff's Office for 30 years of service and Richard Wermerskirchen of Engineer's Office for 20 years of service.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

26992	EBC	flx sp	241.40
26994	EBC	flx sp	782.34
26997	BICKLEY, MARK	svc	825.00
26998	BMC AGGREGATES LC	supl	332.49
27000	CFU	util	36.27
27002	CFU	util	331.88
27006	FIRESTONE PAYMENT CENTER	eqp rpr	169.03
27007	FULLER, ANGELA	svc	525.00
27009	HERNANDEZ , JASON	svc	420.00
27010	IA REGIONAL UTILS ASSOC	util	180.25
27011	KEYSTONE LABS INC	svc	46.75
27012	LOCKSPERTS INC	eqp	29.95
27014	MENARDS CF	supl	1,805.06
27015	MENARDS WLOO	supl	491.28
27016	PER MAR SECURITY SVCS	svc	2,808.00
27018	ROCK STAR REAL EST LLC	rent	200.00
27019	SANDEES LIMITED	supl	319.00
27020	SLED SHED	supl	45.56
27021	SPAIN, BENNIE	rent	200.00
27022	STOREY KENWORTHY	supl	53.98
331826	ABD PROPERTY MGMT	rent	500.00
331833	CAMPBELL SUPL WLOO	supl	99.24
331834	CAPITAL SANITARY SUPL CO INC	supl	1,493.44
331838	CONNER GARY OR TRUDY	rent	225.00
331839	COOK'S OUTDOORS	supl	7.50
331841	CRAFT COCHRAN INC	svc	18.00
331842	CURRAN SHIRLEY	rent	250.00
331843	DICKEYS PRINTING	supl	390.00
331844	FAT DOG 18 LLC	rent	200.00
331845	FEDEX	svc	94.08
331846	FISCHELS, ANTHONY A	rent	400.00
331848	GREINER LAW OFFICE PC	svc	149.50
331849	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	svc	1,000.00
331850	HAWTHORNE RENTALS	rent	200.00
331851	HAYCRAFT CABINET	eqp	1,050.00
331852	HOME DEPOT CREDIT SVCS	supl	136.14
331853	HOTEL PRESIDENT PARTNERS LP	rent	387.00
331854	IA CORRECTIONS ASSOC	training	105.00
331856	IA GROUNDWATER ASSOC	training	240.00
331857	IA LAW ENFORCEMENT ACADEMY	training	25.00
331858	IA SECRETARY OF ST	notary	30.00
331859	IA ST MEDICAL EXAMINER	svc	10,377.90
331861	L & G HARDWARE	supl	9.72
331864	MCCARTY MARY	rent	200.00
331866	MERCYONE	trans	416.00
331868	MID AMERICAN ENERGY	util	11.70

331888	MID AMERICAN ENERGY	util	52.53
331889	MID AMERICAN ENERGY/SPEC ACCT	util	279.30
331891	NAPA AUTO PARTS	supl	260.42
331892	NEW ERA RENTALS	rent	225.00
331893	ODONNELL ACE HARDWARE INC	supl	25.83
331894	OREILLY AUTOMOTIVE STORES	supl	140.24
331897	POWESHIEK WATER ASSOC	util	304.20
331898	PRESTO-X	svc	32.00
331899	PUBLIC AGENCY TRAINING COUNCIL	training	450.00
331901	RAY O'HERRON CO INC	unif	228.81
331903	RIGHT CLICK PROPERTIES	rent	500.00
331904	RUSSELL LAMSON LIMITED PARTNERSHIP	rent	554.17
331905	SAFARILAND LLC	eqp	40.99
331907	SHERWIN WILLIAMS	supl	147.37
331908	SPAHN & ROSE LUMBER CO	eqp	2,675.11
331913	SUMMIT FOOD SVC, LLC	food	10,405.65
331914	SVS INVESTMENTS LLC	rent	200.00
331915	TEDS HOME & HARDWARE	eqp	34.99
331918	UNITY POINT - ALLEN HOSPITAL	svc	261.00
331921	WLOO CITY OF	fuel	2,828.94
331922	WLOO WATER WORKS	util	237.52

GENERAL SUPPLEMENTAL FUND

27022	STOREY KENWORTHY	supl	25.07
331863	LINN COUNTY	svc	450.00
331917	USPO	postage	1,065.00

RURAL BASIC FUND

331900	QUAD COUNTY FIREFIGHTERS ASSOC	dues	350.00
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SECONDARY ROADS FUND

26996	ASPRO INC	supl	400.89
26998	BMC AGGREGATES LC	supl	32,359.91
27001	CFU	util	17.00
27003	CFU	util	52.73
27008	GORDON FLESCH CO INC	svc	89.60
27010	IA REGIONAL UTILS ASSOC	util	49.40
27020	SLED SHED THE	eqp	33.33
331832	CAMPBELL SUPL WLOO	supl	656.94
331847	GILBERTVILLE CITY OF	util	74.56
331855	IA DIVISION OF LABOR SVCS	svc	20.00
331860	KOCH FAMILY LIMITED PARTNERSHIP	ease	2,170.00
331862	LA PORTE CITY UTILS	util	314.00
331883	MID AMERICAN ENERGY	util	18.71
331884	MID AMERICAN ENERGY	util	10.38
331885	MID AMERICAN ENERGY	util	14.94
331886	MID AMERICAN ENERGY	util	496.37
331887	MID AMERICAN ENERGY	util	11.15
331890	MURPHY TRACTOR & EQUIPMENT CO	supl	121.84
331895	PHELPS UNIFORM SPECIALIST	svc	59.93
331896	POMP'S TIRE SVC	eqp	4,899.50
331910	STAR EQUIPMENT LTD	supl	139.22
331911	STOKES WELDING	supl	319.00
331916	TRUCK CENTER CO	eqp	129.30
331920	VERIZON WIRELESS	util	809.03

JAIL COMMISSARY FUND

27013	MCKEE FOODS	food	81.45
331923	YOUNG PLUMBING & HEATING CO	eqp rpr	1,867.08

CONSERVATION TRUST FUND

27014	MENARDS CF	supl	39.11
331828	ALTEC INDUSTRIES INC	supl	60.42
331829	AMAZON CAPITAL SVCS INC	supl	113.72
331830	AQUATICS & EXOTICS OF WLOO	supl	92.44
331902	REBEL METALWORKS	eqp	405.94
331912	STRATEGIC IMAGING	supl	879.00

RURAL SEWER FUND

27023	URBAN SVCS LLC	util	1,617.20
331869	MID AMERICAN ENERGY	util	18.87
331870	MID AMERICAN ENERGY	util	22.78
331871	MID AMERICAN ENERGY	util	21.00
331872	MID AMERICAN ENERGY	util	21.22
331873	MID AMERICAN ENERGY	util	18.06
331874	MID AMERICAN ENERGY	util	14.21
331875	MID AMERICAN ENERGY	util	16.04
331876	MID AMERICAN ENERGY	util	27.33
331877	MID AMERICAN ENERGY	util	19.91
331878	MID AMERICAN ENERGY	util	14.09
331879	MID AMERICAN ENERGY	util	14.67
331880	MID AMERICAN ENERGY	util	12.95
331881	MID AMERICAN ENERGY	util	17.76
331882	MID AMERICAN ENERGY	util	14.14

INS TRUST FUND

26991	EBC	ins	113.40
26993	NAVITUS HEALTH SOLUTIONS	ins	20,795.74
26995	PREFERRED ONE INS CO	ins	238,710.02
331825	DELTA DENTAL PLAN OF IA	ins	20,350.25

E911 SVC COMMISSION FUND

26999	CDW GOVERNMENT INC	svc	2,179.08
27004	CFU	util	102.50
27005	EAST CENTRAL IA RURAL ELEC	util	166.89
27017	RACOM CORP	eqp	7,997.51
331837	CENTURYLINK	util	757.64
331867	MID AMERICAN ENERGY	util	189.84
331906	SERVPRO OF BHC	svc	780.00

EMERGENCY MGMT FUND

331827	ACCESS SYSTEMS LEASING	svc	74.97
331831	BERGANKDV TECHNOLOGY & CONSULTING	svc	2,370.00
331835	CENTURYLINK	util	69.59
331836	CENTURYLINK	util	550.58
331865	MEDIACOM	util	206.90

CONS COMM CENT FUND

331840	COURIER	publ	29.92
331909	STAPLES CREDIT PLAN	supl	523.76
331919	US CELLULAR	util	46.16

CO ASSESSOR FUND

27022	STOREY KENWORTHY	supl	2.25
27024	KOENIGSFELD THOMAS J	reimb	24.64
331829	AMAZON CAPITAL SVCS INC	supl	70.71

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that gravel roads are sloppy after recent rains, but mile rock is being placed and one district is almost complete. She said there would be a public meeting at 6 pm on May 5 at the Dunkerton Public Library to discuss her recommendation that the closed Bennington Road bridge be demolished.

Human Resources Director Amanda Fesenmeyer said that open enrollment for employees wanting changes in their medical, dental or vision insurance has begun and will continue through May 31.

Conservation Director Mike Hendrickson said that county parks don't have enough seasonal employees for the first time in his career, and adjustments must be made.

Veterans Affairs Director Yolando Loveless listed a number of 75 activities coming up for veterans and told about helping a veteran's widow get a substantial amount of backpay due to the veteran's exposure to Agent Orange.

Moved by Laylin, seconded by Schwartz that the MINUTES of the Board Meeting held April 26, 2022 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Laylin.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
SHERIFF, TONY THOMPSON				
DENTON, MICHAEL R	MASTER CONTROL TECHNICIAN	\$ 22.52	4/25/2022	NEW HIRE
KLENZMAN, TYLER J	DEPUTY SHERIFF	\$ 29.03	4/21/2022	TERMINATION PENDING
MCLAUGHLIN, MACI R	BOOKING CLERK	\$ 22.52	4/18/2022	NEW HIRE
SCROGGINS, CHRISTIAN M	DEPUTY SHERIFF	\$ 29.03	4/17/2022	SCHEDULE/SHIFT CHANGE
VANDERHART, LANE D	CIVILIAN DETENTION OFFICER	\$ 22.52	4/22/2022	TERMINATION PENDING
VANDIVER, JOSHUA A	CIVILIAN DETENTION OFFICER	\$ 22.52	4/28/2022	SCHEDULE/SHIFT CHANGE
COUNTY ATTORNEY, BRIAN WILLIAMS				
JACKSON, HEATHER	ASSISTANT COUNTY ATTORNEY	\$ 44.83	4/25/2022	COMPLETION OF PROBATION
INFORMATION TECHNOLOGY, AL YU				
GRIMM, ANDREW S	SECURITY ADMINISTRATOR	\$ 34.61	4/18/2022	NEW HIRE
ENGINEER, CATHERINE NICHOLAS				
SNELL, ANTHONY M	LABORER / EQUIPMENT OPERATOR II	\$ 25.40	4/17/2022	ANNUAL STEP INCREASE
VANDEEST, KENNETH D	LABORER / EQUIPMENT OPERATOR III	\$ 27.65	4/29/2022	TERMINATION PENDING
WHITE, ANGELA	ACCOUNT SPECIALIST	\$ 17.97	4/25/2022	COMPLETION OF PROBATION

3. The RECORDER'S REPORT OF FEES COLLECTED from Sandie L. Smith, County Recorder, for the period from January 1, 2022, through March 31, 2022.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Kinger Cattle LLC Facility ID# 67718 located in Maxfield Township, Section twenty-seven thirty-four (27/34) at 2551 270th Street, Readlyn, in Bremer County with application in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Aureon (INS), West Des Moines, Iowa for placement of an underground fiber utility on County right-of-way along Washburn Rd from Hess Road to Dysart Road as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Trelka moved the following resolution seconded by Laylin.

Whereas nearly 3.2 million nurses in the United States comprise our nation's largest health care profession;

Whereas the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings;

Whereas a renewed emphasis on primary and preventive health care will require the better utilization of all our nation's registered nursing resources;

Whereas more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community;

Whereas the depth and breadth of the registered nursing profession has faced unprecedented times that most of us never imagined;

Whereas the cost-effective, safe, and quality health care services provided by registered nurses will be an ever more important component of the U.S. health care delivery system in the future;

Whereas nurses demonstrate courage, compassion, dedication, and leadership in caring for our impacted communities, at great risk and personal sacrifice;

Whereas The American Nurses Association has declared the week of May 6-12 as National Nurses Week in recognition of the professional integrity and essential value of our nursing workforce, now therefore

Be it resolved, the Board of Supervisors have declared the week of May 6-12, 2022, as National Nurses Week in Black Hawk County, Iowa.

Health Department Deputy Director Kaitlin Emrich reach the resolution.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Moved by Trelka, seconded by Laylin that the Black Hawk County Board of Supervisors authorize the County Auditor to destroy the following: Payment Invoices (FY2017 - FY 2018) and Board Minutes-Rough Drafts (7/1/14 - 6/30/15). Motion carried.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Al Yu, Information Technology Director, be approved and direct the Chair to sign for same: to purchase 5 Fortinet Firewalls for \$70,800.00 from CDWG. (Original Estimated Cost: \$84,000).

<u>Vendor:</u>	<u>Cost:</u>
CDWG	\$70,800.00
ConvergeOne	\$78,641.91
Sterling	\$99,048.62

Laylin asked if Yu wasn't using FY22 funds rather than American Rescue Plan funds as originally planned. Yu said he was doing so in order avoid shipping delays, and that it wouldn't delay the purchase of other budgeted items.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for eight (8) vacant lots located in Waterloo, Iowa, (parcels, 8913-24-209-010, Certificate 2015001055; 8912-29-227-005, Certificate 2017000842; 8912-29-227-004, Certificate 2018000683; 8913-13-378-012, Certificate 2018000696; 8913-13-378-013, Certificate 2019000821; 8913-13-381-003, Certificate 2019000822; 8913-14-358-018, Certificate 2019000825; 8913-24-132-013, Certificate 2019000840) pursuant to §446.31 of the Code of Iowa and agrees to pay the full amount of delinquent taxes due totaling \$8,772.5, plus the \$80.00 assignment fee be approved and said Certificates of Purchase of Tax sale be assigned to Situs Cultivation, LLC as recommended by Rita Schmidt, County Treasurer.

Schmidt said that Situs is offering to pay the full principle and delinquency fees for eight parcels and wishes to pay a compromise amount for six parcels (see below).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for six (6) vacant lots located in Waterloo, Iowa, (parcels, 8913-23-434-014, Certificate 2004001145; 8913-14-331-012, Certificate #2009001138; 8913-24-410-003, Certificate 2009001182; 8913-24-281-022, Certificate 2011000884; 8913-24-176-012, Certificate 2016000735; 8913-24-176-013, Certificate 2016000736) pursuant to §446.31 of the Code of Iowa be approved and said Certificates of Purchase of Tax sale be assigned to Situs Cultivation, LLC as recommended by Rita Schmidt, County Treasurer

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the COMPROMISE offered in the amount of \$7,385.00 plus the \$60.00 assignment fee by Situs Cultivation, LLC on taxes owed for six (6) vacant lots (parcels, 8913-23-434-014, Certificate 2004001145; 8913-14-331-012, Certificate #2009001138; 8913-24-410-003, Certificate 2009001182; 8913-24-281-022, Certificate 2011000884; 8913-24-176-012, Certificate 2016000735; 8913-24-176-013, Certificate 2016000736) located in Waterloo be approved.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the REVISION to the Public Purpose Services Application be approved as recommended by Michael Treinen, Assistant County Attorney.

Treinen said the revision brings the application into compliance with advice from the Auditor of State. Laylin asked about the timeline for making application and suggested May 30. Treinen said that should work, and it would give the supervisors the month of June to evaluate applications for funds that would be available July 1. Little asked how much has been allocated for the services. Laylin said \$100,000.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION – American Rescue Plan Act (ARPA) Funding with Miranda Wendlandt from CliftonLarsonAllen, the county's outside auditing firm. Wendlandt reviewed the rules associated with the federal grants and ARPA funds in particular and made recommendations of best practices. She recommended that the county form a committee to assure compliance and proper recordkeeping and said the county should consider hiring a consultant (using grant funds) given the size and complexity of the projects. Assistant County Attorney Mike Treinen said that he had been working with Finance Director James Perry and Billie Heth and Jenn Todd from the Auditor's Office as an ad hoc committee and that a formal committee could be formed quickly by the Board. Laylin said that a number of projects are on hold, and asked Hendrickson about some of Cosnervation's more pressing projects. Hendrickson said that action must come soon especially for the Cedar Valley Nature Trail, but he could wait until Board action on May 10. Perry said he favored engaging a consultant. Laylin and Trelka said it should be considered, and that the committee could make a recommendation.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka said that he was going to share with department heads the emails from Invision Architects on their recommendations for executing the county's ideas for a new facility master plan. He said even though the plans are very tentative, they are public information that the department heads would like to know.

White congratulated a Goodwill team from Cedar Falls that won a race at the Drake Relays Special Olympics.

On motion and vote the meeting adjourned.

Craig White, Chair, Board of Supervisors

Grant Veeder, County Auditor