

Waterloo, Iowa, April 25, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Trelka that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

29926	IRS	fed pay	80.44
29927	IA DEPT OF REV	state pay	24,125.00
29928	AFLAC	oth pay	1,052.52
29929	COLLECTION SVC CTR	oth pay	1,543.53
29930	IRS	fed pay	63,201.46
29931	NATIONWIDE RET	def comp	3,210.75
29932	NATIONWIDE RET SOLS	def comp	3,180.00
29933	SSI	fica	106,298.18
29936	CEDAR VALLEY UNITED WAY	oth pay	7.00
29937	EBC	flex spend	563.32
29939	PECU	oth pay	20,608.76
29941	AHLERS & COONEY PC	svc	1,233.00
29942	ALTORFER INC	svc	2,560.00
29943	B&B LOCK & KEY INC	eqp	348.00
29944	BICKLEY MARK	svc	1,920.00
29945	BLACK HAWK RENTAL	eqp	82.50
29947	CF CITY OF	svc	39.00
29948	CFU	util	92.71
29953	CFU	util	706.35
29954	CFU	util	315.04
29955	CFU	util	53.46
29956	CFU	util	85.00
29959	E CENTRAL IA RURAL ELEC	util	1,437.01
29960	ECONOLODGE INN AND SUITES	rent	500.00
29961	EMSL ANALYTICAL INC	svc	376.65
29962	FIX TIRE CO	eqp rpr	584.89
29963	FULLER, ANGELA	svc	150.00
29964	GALLS LLC	svc	40.36
29965	GORDON FLESCH CO INC	svc	566.51
29966	GORDON FLESCH CO INC	svc	853.47
29968	HERNANDEZ, JASON	svc	800.00
29970	MCKESSON MEDICAL SURGICAL	supl	1,104.03
29971	MENARDS CF	supl	195.64
29972	MENARDS WLOO	supl	356.19
29974	MENARDS WLOO	supl	362.71
29975	P&K MIDWEST	supl	109.04
29976	PEHL, KRISTIN	rent	200.00
29977	PER MAR SECURITY SVCS	svc	5,124.60
29978	SCHROCK PROPERTIES LLC	rent	200.00
29979	SCOTS SUPPLY CO INC	supl	22.58
29980	SLED SHED	supl	68.96
29981	SLOYER, MICHELLE	school	216.00
29983	US BANK	supl	14,628.15
29984	WLOO COMMUNITY SCHOOLS	supl	20.25
29986	ALBUS, STACY	school	229.00
29987	CORWIN, MARY	school	239.00
29988	FLAHERTY, THOMAS	svc	110.00
29989	MAYER, RACHAEL	conf	19.00
29990	OSMANCEVIC, NEVZAD	food	40.00
29991	SMITH, REBECCA	food	20.65

337747	ABD PROPERTY MGMT	rent	475.00
337748	AGVANTAGE FS INC	supl	414.77
337749	AIKEY AUTO SALVAGE INC	supl	20.00
337750	AMAZON CAPITAL SVCS	equip	550.93
337751	AQUATICS & EXOTICS OF WLOO	supl	3.50
337752	ARNOLD MOTOR SUPPLY	supl	345.48
337753	BALDE, UMARU	svc	240.00
337755	BESCHORNER, ZACH	rent	275.00
337756	BLUE LOT 1 LLC	reent	500.00
337758	CAPITAL SANITARY SUPPLY CO INC	supl	2,753.20
337759	CAPITAL SANITARY SUPPLY CO INC	supl	195.44
337760	CBHS	alloc	2,319.53
337761	CV FRIENDS OF THE FAMILY	svc	40.50
337763	COAST TO COAST COMPUTER PRODUCTS	supl	379.98
337765	DAHL VANHOVE SCHOOF FH	svc	1,000.00
337766	DICKEYS PRINTING	svc	117.30
337767	DIZDARIC, MERIMA	svc	50.00
337769	ECOLAB INC	supl	3,009.02
337770	ELEVATE HOUSING FOUNDATION	rent	200.00
337771	EVANSDALE WATER WORKS	util	200.00
337772	FEDEX	svc	34.97
337773	GLOBAL INDUSTRIAL	eqp	404.79
337774	GREEN SOURCE MGMT-THE SHREDDER	fuel	272.50
337775	GREENHILL POINT	rent	250.00
337776	GREINER LAW OFFICE PC	svc	249.60
337777	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	svc	215.42
337778	HAWKEYE COMMUNITY COLLEGE	training	5,400.00
337779	HOLMES WELDING & FABRICATION LTD	supl	41.02
337780	HOME DEPOT CREDIT SVCS	supl	30.24
337781	HY VEE ACCOUNTS RECEIVABLE	food	56.38
337782	HY VEE FOOD STORES #1318	food	2,361.52
337783	IA LAW ENFORCEMENT ACADEMY	school	625.00
337784	IA STATE UNIVERSITY	conf	175.00
337785	JAYTECH INC	conf	2,816.04
337786	JOHNSON CO	svc	675.14
337787	KABBA KREATIONS LLC	contract	2,000.00
337788	KCVM 93.5 THE MIX	advrt	330.00
337789	L & G HARDWARE	equip	63.82
337790	L-TRON CORP	equip	1,125.00
337792	LPC VETERINARY CLINIC PC	supl	43.90
337794	MARTINEZ, JUANA	rent	500.00
337796	MEDIACOM	util	140.76
337797	MERCYONE	svc	717.00
337798	MESSINGHAM SNOW PLOWING	svc	600.00
337799	METRO INVESTMENTS LLC	rent	250.00
337800	MID AMERICAN ENERGY	util	32.89
337802	MID AMERICAN ENERGY	util	475.76
337803	MID AMERICAN ENERGY	util	109.91
337804	MID AMERICAN ENERGY	util	900.62
337805	MID AMERICAN ENERGY	util	193.00
337806	MIDWEST BOATS SALES & REPAIRS	supl	127.38
337807	MIDWEST DEFENSE SOLUTIONS	svc	2,575.00
337808	MIDWEST OVERHEAD CRANE	svc	235.49
337810	NAGLE SIGNS INC	supl	27,430.37
337811	N'TL ASSOC OF CO VA SVC OFFICERS	dues	200.00
337812	N'TL NETWORK OF PUBLIC HEALTH INST	conf	714.00
337813	NELSON & TOENJES	fees	278.80
337814	N IA JUVENILE DETENTION SVCS	fees	7,635.60
337816	ODP BUSINESS SOLUTIONS LLC	supl	28.69
337817	OPERATION THRESHOLD	svc	224.00
337818	PATHWAYS BEHAVIORAL SVCS	svc	766.39
337819	PEACH BASKET RENTALS	svc	275.00
337821	PIXEL LABS LLC	svc	30,000.00
337822	PRAIRIE RAPIDS APARTMENTS LLC	rent	700.00
337823	PRESERVE AT CROSSROADS	rent	200.00
337824	PREVENT CHILD ABUSE IA	conf	750.00
337825	RADIO COMM SYSTEMS	eqp rpr	764.00

337826	REEDY, MIKE	rent	200.00
337827	RICHARDSON FUNERAL SVC	sbc	2,000.00
337828	RIDENOUR, KIMIE	rent	200.00
337830	ROCK, SAW MOO	svc	112.50
337831	SCHUMACHER ELEVATOR CO	eqp	280.00
337832	SHERWIN WILLIAMS	supl	50.39
337833	SMILEMAKERS	replaced	137.94
337834	SOUTH VIEW OF WLOO	rent	200.00
337835	ST HYGIENIC LAB CLIA LAB PROG	reg	180.00
337836	STOKES WELDING	eqp	192.00
337837	STOREY KENWORTHY	supl	32.21
337838	TAMA CO SHERIFF	svc	2,379.00
337840	TEDS HOME & HARDWARE	supl	79.91
337841	THE WLOO GROUP LLC	rent	425.00
337842	THURSTON, CHARLES SHERMAN	rent	200.00
337843	TOP PRIORITY PROPERTY MGMT INC	rent	275.00
337844	TRACTOR SUPPLY CO	supl	299.97
337846	UNITY POINT - ALLEN HOSPITAL	svc	159.00
337848	US CELLULAR	util	2,166.28
337850	US CELLULAR	util	277.92
337851	WARRINER, PATRICK	grant	1,000.00
337852	WLOO CITY OF	fuel	13,631.30
337853	WLOO OIL CO	fuel	1,060.00
337854	WLOO OIL CO	fuel	7,498.63
337855	WLOO WATER WORKS	fuel	789.98

GENERAL SUPPLEMENTAL FUND

29927	IA DEPT OF REV	st pay	216.00
29930	IRS	fed pay	418.95
29932	NATIONWIDE RET	def comp	550.00
29933	SSI	fica	994.24
29940	ACCESS SYSTEMS	fee	178.35
29983	US BANK	supl	185.73
337762	CLERK OF DISTRICT COURT	restit	503.36
337846	UNITY POINT - ALLEN HOSPITAL	svc	25.00

RURAL BASIC FUND

29927	IA DEPT OF REV	st pay	1,839.00
29928	AFLAC	oth pay	134.74
29929	COLLECTION SVC CTR	oth pay	872.80
29930	IRS	fed pay	4,524.90
29931	NATIONWIDE RET	def comp	131.25
29933	SSI	fica	7,111.42
29939	PECU	oth pay	2,263.24
337852	WLOO CITY OF	svc	9,302.53

SECONDARY ROADS FUND

29927	IA DEPT OF REV	st pay	3,266.00
29928	AFLAC	oth pay	65.70
29930	IRS	fed pay	7,609.84
29931	NATIONWIDE RET	def comp	430.00
29932	NATIONWIDE RET SOLS	def comp	25.00
29933	SSI	fica	13,862.80
29939	PECU	oth pay	2,028.00
29949	CFU	util	83.44
29950	CFU	util	5.25
29951	CFU	util	8.50
29952	CFU	util	8.50
29957	CONSOLIDATED ENERGY HARTLAND	fuel	4,725.02
29959	E CENTRAL IA RURAL ELEC	svc	25.25
29967	HARMS OIL CO	fuel	21,761.61
29969	KARENS PRINT RITE	supl	19.00
29973	MENARDS WLOO	supl	19.99
29983	US BANK	svc	5,642.33
337750	AMAZON CAPITAL SVCS INC	eqp	165.20
337764	COMPASS MINERALS AMERICA	supl	29,617.88

337768	DONS TRUCK SALES INC	eqp	291.23
337791	LA PORTE MOTOR SUPPLY INC	supl	165.00
337801	MID AMERICAN ENERGY	util	12.03
337809	MURPHY TRACTOR & EQUIP CO	supl	1,594.04
337815	NORTHERN IA CONSTRUCTION	svc	5,000.00
337820	PHELPS UNIFORM SPECIALIST	svc	67.12
337829	ROAD MACHINERY & SUPPLIES CO	supl	178.10
337847	UNITY POINT - ALLEN HOSPITAL	svc	224.00
337856	WHITE CAP LP	supl	590.76
RESOURCE/ENHANCE/PROTECT FUND			
29983	US BANK	supl	669.99
337750	AMAZON CAPITAL SVCS INC	supl	1,052.11
337757	CAMENZIND MASONRY LLC	svc	17,000.00
JAIL COMMISSARY FUND			
29927	IA DEPT OF REV	st pay	53.00
29930	IRS	fed pay	136.27
29933	SSI	fica	465.60
29946	BOB BARKER CO INC	supl	540.00
29958	CPI/GUARDIAN	svc	1,792.60
29983	US BANK	svc	10.69
337845	TURNKEY CORRECTIONS	food	3,185.35
337849	US CELLULAR	util	638.71
CONSERVATION TRUST FUND			
29930	IRS	fed pay	39.13
29933	SSI	fica	175.60
29971	MENARDS CF	supl	437.43
29983	US BANK	supl	493.10
ARP FUND			
337839	TAYLOR CONSTRUCTION	svc	222,151.42
CAPITAL IMPROVEMENTS - CAP FUND			
337839	TAYLOR CONSTRUCTION	svc	148,100.95
RURAL SEWER FUND			
29982	URBAN SVCS LLC	svc	4,490.00
INS TRUST FUND			
29934	NAVITUS HEALTH SOLUTIONS	ins	25,292.59
29935	NAVITUS HEALTH SOLUTIONS	ins	2,565.75
29938	PREFERRED ONE INS CO	ins	440,882.22
SOLID WASTE ADMIN FUND			
29927	IA DEPT OF REV	st pay	205.00
29930	IRS	fed pay	536.36
29933	SSI	fica	685.44
E911 SVC COMMISSION FUND			
29983	US BANK	svc	556.51
EMERGENCY MANAGEMENT FUND			
29927	A DEPT OF REV	st pay	108.00
29930	IRS	fed pay	227.31
29933	SSI	fica	377.74
337754	BERGANKDV TECH & CONSULTING	svc	6.00
337795	MEDIACOM	util	236.90
CONS COMM FUND			
29927	IA DEPT OF REV	st pay	2,103.00
29928	AFLAC	flex spend	238.90
29929	COLLECTION SVC CTR	oth pay	607.37
29930	IRS	fed pay	4,997.48
29931	NATIONWIDE RET	def comp	125.00

29932	NATIONWIDE RET SOLS	def comp	50.00
29933	SSI	fica	8,676.72
29939	PECU	oth pay	852.00
29983	US BANK	svc	55.00

CO ASSESSOR FUND

29927	IA DEPT OF REV	st pay	937.00
29930	IRS	fed pay	2,062.85
29931	NATIONWIDE RET	def comp	1,395.00
29932	NATIONWIDE RET SOLS	def comp	325.00
29933	SSI	fica	4,265.04
29936	CEDAR VALLEY UNITED WAY	oth pay	1.00
29939	PECU	oth pay	2,225.00
29983	US BANK	svc	177.42
29985	WELLMARK	ins	12,113.02
337793	MARCO INC	supl	185.23

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said crews are placing mile rock and have created windrows of dirt and grass, which is a proven maintenance practice. Construction projects have begun.

Chari Gallmeyer of Human Resources said that open enrollment for various benefits occurs in May.

Moved by Trelka, seconded by Little that the MINUTES of the Board Meeting held April 18, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Trelka moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The CERTIFICATE OF INSURANCE for Argee Transport Co.; Black Hawk Electrical Co.; Hudson Hardware, Plumbing & Heating; Nagle Signs, Inc.; Owen Contracting, Inc.; Superior Welding Supply Co., Inc.; Technical Specialty Systems; Tyler Technologies, Inc.; Vieth Construction Corp.
3. The Auditor's QUARTERLY REPORT of fees collected from January 1, 2023, through March 31, 2023.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Clark Even d/b/a Clark Even Facility ID#67178 located in Fox Township, Section thirty-two (32) at 9339 Jubilee Road, LaPorte City, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The MANURE MANAGEMENT PLAN (MMP) update submitted by Bill Gutknecht d/b/a G & G Pork Facility ID#65158 located in Black Hawk Township, Section six (6) at 8226 Ranchero Rd., Cedar Falls, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Readlyn Telephone of Readlyn, Iowa for placement of underground fiber utility on County right-of-way under Moline Road as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

UPDATES-Ben Delagardelle d/b/a Urban Services, Inc. gave his monthly Washburn Sanitary Sewer System update. He gave a slide show demonstrating how he responds to utility locates. Little asked why a meeting with Washburn residents is being planned. Laylin said to discuss an increase in fees and planned improvements.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that that the BEST BID received from Wellmark for the County's third-party administrator (TPA) services for health insurance effective July 1, 2023, be approved as recommended by the TPA review team.

Stacy Wanderscheid of Perspective Consulting said that five administrators were contacted and the two finalists were Wellmark and UMR. The TPA team scored the proposals based on member experience, administrative experience, cost structure of services and strength of overall proposal, and Wellmark outscored UMR 86-82.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that CONTRACT between Black Hawk County and Peters Construction, Waterloo, IA, for the Sheriff's Office Lobby renovation project, with a bid of \$512,858.00, using American Rescue Plan Funds, be approved and the Chair directed to sign for same, as recommended by Tony Thompson, Sheriff, and to receive and place on file the Contractor's Bond and Certificate of Insurance, all contingent upon furniture for the project being purchased using Sheriff's Office operating funds in fiscal year 2023, and upon contract and bonding documents being amended to reflect that Black Hawk County is the property owner.

Angie Nees of InVision Architects gave a slide show on the project, which removes the unused reception desk, encloses the elevator entrance with a secure sally port, splits the visitation area into separate cubicles, and moves the public window of the Sheriff's administrative suite closer to the entrance, allowing staff to be spread out. She said the initial estimate was \$585,739 but the bid cost was \$653,173.78 largely because soft costs paid to the architects (design fees, local plan review, insurance, printing) were incomplete and because they did not bid the furniture for the original estimate. Captain Nathan Neff of the Sheriff's Office said that the Sheriff's operating budget is running low enough that it can absorb the furniture cost, so the motion was written to include that change. Laylin said that the contract and bond documents show the Black Hawk County Sheriff being the property owner, rather than the county itself, so the motion was written to include that change.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

Moved by Little, seconded by Hall that the TRAVEL REQUEST submitted Michelle Weidner, Finance Director, be approved and direct the Chair to sign for same: \$245 to attend the IASCPA Iowa Governmental Audits – Local Government Update virtual class scheduled for May 15, 2023. Motion carried.

Moved by Hall, seconded by Trelka that the TRAVEL REQUEST submitted by Michelle Weidner, Finance Director, be approved and direct the Chair to sign for same: \$335 to attend the IASCPA Iowa Governmental Roundtable virtual class scheduled for May 16, 2023. Motion carried.

Discussion/Possible Board Action - American Rescue Plan Act – County projects. Finance Director Michelle Weidner said that \$24.5 million is now allocated, leaving \$931,731.76 unallocated. The Board discussed the Sheriff's evidence intake facility project. Trelka said that the emergence of other projects makes him less supportive of this project and he worries about its sustainability. Hall said he supports the project beginning as soon as possible. Schwartz said that he will withhold his final support until the Elections and Health Department projects are finalized, and that since the need for the evidence facility project is not pandemic related, he thinks other county reserves should be used. Little said he supported the project initially, but he worries that the funds will have to be returned if an audit shows that the project is not pandemic related, and he worries about the rising cost. Captain Mark Herbst of the Sheriff's Office said that Little had encouraged him in earlier conversations to make sure that the project was done right the first time to prevent future additions, which resulted in improvements being made to the plan that increased the cost from \$750,000 to \$1.5 million. Herbst said the project was moved in November from a pandemic-related category to replacement revenue, which does not have pandemic-related eligibility requirements. Baker Tilly required a report on the efficacy of the current facility, which was found to be lacking eyewash stations, showers, rest rooms, heat and air conditioning, and proper ventilation, and while employees worked in those conditions without complaint for years, the report cannot be ignored in considering employee safety going forward.

Laylin asked if the project couldn't be done in conjunction with other agencies. Herbst said that could be investigated, but it wasn't earlier because the Board indicated strong support for a county facility that could accommodate other local agencies, and time is dwindling, particularly for accepting the \$200,000 grant from the Black Hawk County Racing and Gaming Commission. Laylin said she thought the commission would be receptive to granting a six-month extension. Trelka said that the facility will need equipment, maintenance and utilities for sustainability. Herbst said all of the equipment is included in the \$1.5 million price tag, the only ongoing maintenance cost is for electricity, and no additional staff is necessary. He said he could look into downsizing and getting support from other agencies and asked for a committee to help determine a new direction for the project. Hall said that reducing the project may make it too small to benefit the agencies being asked to support it. He worried that asking for a grant extension would hurt the county's reputation with the Gaming Commission.

Weidner and Trelka suggested exploring a partnership with the city of Waterloo. Laylin said the matter could be tabled to allow this exploration.

The Board discussed the Election Office relocation project. County Auditor Grant Veeder, Elections Manager Karen Showalter and Superintendent of Maintenance Rory Geving described the plan recommended by the Space Utilization Committee to combine the basement meeting room with part of the County Attorney's suite, which would be compensated with space from the snack bar, to allow in-person absentee voting in the basement during large elections, with the space having movable walls to allow subdividing for meeting space when not used for elections. The Auditor's Office and Election Office on second floor would trade places so that a number of Election processes could be collocated. Geving said he wanted to take advantage of the construction in the basement to make a nursing-mother lactation room.

Trelka moved the following RESOLUTION seconded by Schwartz.

BE IT HEREBY RESOLVED to proceed with the Election Office relocation project using American Rescue Plan funds and to prepare a request for proposal for architectural design purposes.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

ANY REPORTS OR INFORMATION FROM THE BOARD. Laylin said that meetings of the Consolidated Communications Center Oversight Board and the Emergency Management Commission have determined that while fees will henceforward be based on property values of the cities, the current 28E agreement says fees are based 90% on calls for service and 10% on population, even though the members agreed to change the formula to 80% calls for service and 20% population. All parties currently abide by the latter despite that the 28E agreement has not been formally changed. She said none of the cities have signed the new agreement, nor has the county, but the smaller cities have indicated support. Support by the county, Waterloo and Cedar Falls are required by the terms of the agreement to amend the agreement.

On motion and vote the meeting adjourned.