

Waterloo, Iowa April 4, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Trelka, seconded by Schwartz that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS – Mike Musch, 303 1st St., Washburn, asked for information about the county's contract with Urban Services. He also asked whether the county could adopt stronger codes for nuisance abatement focused on rural neighborhoods and unincorporated communities. He said there are two properties near him with junk and garbage. Finance Director Michelle Weidner said she could email him the Urban Services contract.

The Board of Supervisors acknowledged the following employees for years of service: Brenda Hostetler of the Health Department for 25 years of service.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

GENERAL BASIC FUND

29760	EBC	flex spend	2,545.46
29762	EBC	flex spend	221.34
29764	AECOM	svc	3,045.19
29765	BICKLEY, MARK	svc	1,630.00
29767	CDW GOVT INC	svc	192.86
29772	CFPI LLC	rent	225.00
29775	EPM IA	rent	200.00
29776	GALLS LLC	rent	40.35
29777	GBM PROPERTY MGMT LLC	rent	200.00
29779	HERNANDEZ, JASON	svc	850.00
29780	IA REGIONAL UTILS ASSOC	util	187.46
29781	KEYSTONE LABS	svc	15.50
29782	KRUSE DAVID	rent	200.00
29783	MARTIN REALTORS INC	rent	525.00
29784	MENARDS CF	supl	447.15
29785	MENARDS WLOO	supl	307.00
29786	MENARDS WLOO	supl	221.55
29787	NORTHERN SAFETY CO INC	supl	624.36
29789	PER MAR SECURITY SVCS	svc	2,681.64
29790	PUBLIC HEALTH ACRED BOARD	svc	8,400.00
29791	RACOM CORP	eqp rpr	125.00
29792	ROCK STAR REAL EST LLC	rent	225.00
29794	SANDEE'S	supl	87.50
29795	SCHROCK PROPS LLC	rent	200.00
29796	SCOTS SUPL CO INC	supl	37.98
29797	SHAHNAZ CORP	rent	250.00
29799	WBC MECHANICAL INC	eqp rpr	139.00
29801	ROTTINGHAUS LORI	conf	10.00
29803	WHITMORE, CAITLIN A	reimb	270.50
337427	AMAZON CAPITAL SVCS INC	supl	3,573.54
337428	AQUATICS & EXOTICS OF WLOO	supl	3.50
337429	ARNOLD MOTOR SUPL	supl	101.55
337430	AT&T	svc	112.07
337431	BARTELS ALLEN	rent	300.00
337432	BERGEN PLUMBING HEATING & COOLING INC	eqp rpr	425.26
337433	BLACK HAWK CO LANDFILL	svc	69.29
337434	CAPITAL SANITARY SUPL CO INC	supl	317.26
337435	CAPITAL SANITARY SUPL CO INC	supl	3,819.84
337436	CF COMMUNITY CREDIT UNION	rent	200.00
337438	CENTURYLINK	util	93.24
337439	CENTURYLINK	util	452.32
337441	CLEAN LAUNDRY	svc	24.95

337442	CLOSE, PATRICIA	rent	200.00
337443	COMMUNITY ELECTRIC INC	eqp rpr	267.49
337444	CONTINENTAL RESEARCH CORP	supl	133.56
337445	COOK'S OUTDOORS	supl	4.00
337447	COURIER THE	publ	1,322.71
337449	DICKEYS PRINTING	supl	270.00
337450	DOBRILA, LAURENTIU	rent	300.00
337452	DURA WAX CO	supl	377.51
337453	ECHO GROUP INC	supl	409.06
337455	FAGER, JUANITA	rent	200.00
337456	FAT DOG 18 LLC	rent	275.00
337457	FEDEX	svc	35.73
337458	FJI-I HOLDINGS LLC	rent	275.00
337459	GOVT FORMS & SUPPLIES	supl	3,432.00
337460	GRAINGER INC	supl	46.71
337461	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	svc	1,000.00
337462	HAWKEYE ALARM & SIGNAL CO	svc	60.00
337463	HERITAGE HOMES APARTMENTS	rent	200.00
337464	HOME DEPOT CREDIT SVCS	supl	10.74
337466	IA DIVISION OF LABOR SVCS	training	50.00
337470	IA ST ASSOC OF CO AUDITORS	dues	250.00
337471	JAMIESON, JOHN D	rent	200.00
337472	JOHNSON CLARK	rent	200.00
337473	JOHNSON CO	svc	2,140.00
337476	LEEHEY, JOE	rent	200.00
337477	LIFE FITNESS LLC	svc	4,929.15
337478	LOCKE FUNERAL HOME INC	svc	3,032.00
337480	MAGID GLOVE & SAFETY MFG CO LLC	supl	43.44
337481	MERCYONE	svc	1,248.00
337482	MID AMERICAN ENERGY	util	8,424.28
337483	MID AMERICAN ENERGY	util	12.32
337504	MID AMERICAN ENERGY	util	8.59
337505	NELSON LARRY	rent	1,250.00
337506	NEW ERA RENTALS	rent	300.00
337508	ODP BUSINESS SOLUTIONS LLC	supl	372.14
337509	OHR BIRTH & WELLNESS SVCS LLC	svc	666.64
337510	PATHWAYS BEHAVIORAL SVCS	svc	7,090.56
337512	PILOT CREEK PROPS	rent	200.00
337513	PITNEY BOWES GLOBAL FINANCIAL SVCS	postage	791.67
337515	PRESERVE AT CROSSROADS	rent	225.00
337517	R&S PROPERTY MGMT INC	rent	200.00
337519	RUSSELL LAMSON LTD PARTNERSHIP	rent	200.00
337520	SEHIC MIRSADA	rent	200.00
337521	SHIVE-HATTERY INC	svc	53,500.00
337522	STOKES WELDING	svc	35.43
337523	STOREY KENWORTHY	supl	298.59
337524	SUMMIT FOOD SVC, LLC	food	12,885.01
337525	TEDS HOME & HARDWARE	supl	8.99
337526	TOP PRIORITY PROPERTY MGMT INC	rent	200.00
337527	TRIPP & ASSOCIATES	rent	700.00
337530	US CREMATION SOCIETY	svc	1,000.00
337532	VERIZON WIRELESS	util	213.52
337533	VERMEER IA & N MISSOURI	supl	155.07
337534	VOSHELL PROPS LLC	rent	200.00
337535	WLOO OIL CO	fuel	2,119.08
337536	WLOO WATER WORKS	util	6,896.00
337537	WLOO WATER WORKS	util	100.00
337538	WLOO WATER WORKS	util	471.73
337539	WLOO WATER WORKS	util	3,600.00
337540	WILKEN PROPS LLC	rent	200.00
337542	WOODLY HOLDINGS LLC	rent	200.00
337543	XPRESSIONS	supl	783.00
337544	MJM INVESTMENTS	rent	250.00

GENERAL SUPPLEMENTAL FUND

337426	ALERE TOXICOLOGY SVCS INC.	svc	15.91
337465	INTAB LLC	sbc	501.35
337469	ISACS	fees	50.00
337508	ODP BUSINESS SOLUTIONS LLC	supl	750.56
337523	STOREY KENWORTHY	supl	554.90
337529	ULINE	trans	739.66

SECONDARY ROADS FUND

29766	BMC AGGREGATES LC	supl	38,567.43
29767	CDW GOVT INC	svc	96.43
29768	CFU	util	8.50
29769	CFU	util	49.76
29770	CEDAR VALLEY AUTO GLASS INC	eqp rpr	275.00
29774	CONSOLIDATED ENERGY HARTLAND	fuel	1,623.44
29778	GORDON FLESCH CO INC	maint	99.00
29780	IA REGIONAL UTILS ASSOC	util	70.19
29788	NORTHLAND PRODUCTS CO	supl	779.36
29793	SAMEC, ROGER L	reimb	240.00
29800	DETTMER, LUKE J	reimb	162.60
337440	CERTIFIED LABS	fuel	1,359.20
337443	COMMUNITY ELECTRIC INC	util	105.38
337448	DAKOTA SUPL GROUP	supl	29,600.00
337451	DONS TRUCK SALES INC	supl	24.03
337468	IA PRISON INDUSTRIES	supl	6,239.60
337474	LA PORTE CITY UTILS	util	390.24
337475	LA PORTE MOTOR SUPL INC	supl	330.00
337479	LPC CONNECT	util	39.26
337498	MID AMERICAN ENERGY	util	19.64
337499	MID AMERICAN ENERGY	util	10.44
337500	MID AMERICAN ENERGY	util	36.39
337501	MID AMERICAN ENERGY	util	15.71
337502	MID AMERICAN ENERGY	util	468.76
337503	MID AMERICAN ENERGY	util	11.40
337507	NORTHERN IA CONSTRUCTION	svc	2,310.00
337511	PHELPS UNIFORM SPECIALIST	svc	62.49
337514	POMP'S TIRE SVC	svc	2,000.00
337518	ROCKFORD RIGGING INC	eqp rent	9,960.00
337531	VERIZON WIRELESS	util	155.61
337536	WLOO WATER WORKS	util	1,139.51

RESOURCE/ENHANCE/PROTECT FUND

337521	SHIVE-HATTERY INC	svc	2,000.00
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JAIL COMMISSARY FUND

337446	COOKS CORRECTIONAL	food	531.00
337528	TURNKEY CORRECTIONS	food	3,940.35

CONSERVATION TRUST FUND

29784	MENARDS CF	supl	40.94
337427	AMAZON CAPITAL SVCS INC	supl	39.25
337437	CF LASER ENGRAVING LLC	svc	465.00

ARP FUND

337427	AMAZON CAPITAL SVCS INC	supl	326.83
337541	WITHAM AUTO CENTER	vehcile	48,346.00

CAPITAL IMPROVEMENTS - CAP FUND

337516	QUALITY PUMP & CONTROL	eqp rpr	5,905.00
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RURAL SEWER FUND

29771	CEDAR VALLEY PUMP LLC	eqp rpr	5,373.12
29798	URBAN SVCS LLC	svc	1,900.00
337484	MID AMERICAN ENERGY	util	16.84
337485	MID AMERICAN ENERGY	util	27.53
337486	MID AMERICAN ENERGY	util	23.20
337487	MID AMERICAN ENERGY	util	23.42
337488	MID AMERICAN ENERGY	util	19.71
337489	MID AMERICAN ENERGY	util	15.59
337490	MID AMERICAN ENERGY	util	16.99
337491	MID AMERICAN ENERGY	util	18.73
337492	MID AMERICAN ENERGY	util	22.21
337493	MID AMERICAN ENERGY	util	14.67
337494	MID AMERICAN ENERGY	util	16.69
337495	MID AMERICAN ENERGY	util	13.22
337496	MID AMERICAN ENERGY	util	17.47
337497	MID AMERICAN ENERGY	util	15.73

INS TRUST FUND

29759	NAVITUS HEALTH SOLUTIONS	ins	24,778.98
29761	PREFERRED ONE INS CO	ins	82,085.71
29763	EBC	flex spend	151.20
337424	DELTA DENTAL PLAN OF IA	ins	29,142.31

EMERGENCY MGMT FUND

337425	ACCESS SYSTEMS LEASING	supl	130.23
337454	ELECTRICAL ENGINEERING & EQUIP CO	maint	425.00

CONS COMM CENT FUND

29802	THOMPSON, BRYCE	milage	51.00
337427	AMAZON CAPITAL SVCS INC	supl	68.75
337467	IA LAW ENFORCEMENT ACADEMY	training	375.00
337529	ULINE	svc	602.62

CO ASSESSOR FUND

29767	CDW GOVT INC	svc	96.43
29773	COMMERCIAL APPRAISERS OF IA	svc	2,275.00
337427	AMAZON CAPITAL SVCS INC	supl	47.78

AYES: Hall, Little, Schwartz, Trelka, Laylin.
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS – Assistant County Engineer Ryan Brennan said road crews were doing normal maintenance this week and demolition of the Poyner Road bridge began today. Kaitlin Emrich, Interim Director of Public Health, thanked the board for last week’s National Public Health Week declaration.

Moved by Hall, seconded by Schwartz that the MINUTES of the Board Meeting held March 28, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
BOARD OF SUPERVISORS				
BUNGER, DEBRA	TEMP ADMIN AIDE	\$24.00	3/19/2023	STATUS CHANGE
SHERIFF, TONY THOMPSON				
DALTON, JASMINE	CIVILIAN DETENTION OFFICER	\$23.79	3/25/2023	TERMINATION PENDING
JOHNSON, CALE	CIVILIAN DETENTION OFFICER	\$23.19	3/20/2023	NEW HIRE

TREASURER, LYNDA HINTZMAN				
DENHARTOG, MITCHELL	OFFICE SPECIALIST	\$17.75	3/20/2023	NEW HIRE
COUNTY ATTORNEY, BRIAN WILLIAMS				
ESTEVEZ, JILL	ASSISTANT COUNTY ATTORNEY	\$55.56	3/20/2023	NEW HIRE
CONSOLIDATED COMMUNICATIONS, JUDY FLORES				
KRULL, KELSEY	CIVILIAN DISPATCHER	\$23.79	3/28/2023	TERMINATION PENDING
MAINTENANCE, RORY GEVING				
METCALF, BRAD	SAFETY COORDINATOR	\$33.63	3/26/2023	COMPLETED PROBATION

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Farmers Mutual Telephone Company, Jesup, Iowa for placement of underground fiber utility on County right-of-way on Poyner Road as recommended by Catherine Nicholas, County Engineer.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Aureon Network Services (INS), West Des Moines, Iowa for placement of underground fiber utility on County right-of-way on Hess Road and East Washburn Road as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the LOWEST RESPONSIBLE QUOTE received from BOULDER CONTRACTING, GRUNDY CENTER, IA for Project LFM-7012—7X-07, Bridge Approach Repair on Dysart Road between Eagle Road and Schrock Road of Black Hawk County, with a total quote of \$88,004.00 (Engineer's Estimate of \$47,755) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer. Brennan said the single quote was higher than expected but was verified as reasonable by a second quote received past the deadline.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the MEMORANDUM OF UNDERSTANDING between Black Hawk County and The Office of the Chief Information Officer (hereinafter OCIO) to provide CrowdStrike EDR software and 24x7 Security Operations Center service to the County, at no charge, be approved as recommended by Al Yu, Information Technology Director.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Schwartz, seconded by Hall to approve Joseph Day as Black Hawk County's proxy at the 2023 annual meeting of the Iowa Individual Health Benefit Reinsurance Association (IIHBRA) and direct the chair to sign the proxy form, as recommended by Tim Jamison, Systems/Real Estate Tax Manager. Motion carried.

Moved by Schwartz, seconded by Trelka to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, April 18, 2023 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-278 from a request submitted by Lisa Johnson to rezone 1.5 acres from "A" Agricultural District to "A-R" Agricultural-Residential District in order to construct one new single family home at East of 5405 Miller Creek Road. Motion carried.

Moved by Schwartz, seconded by Hall to direct the County Auditor to advertise for a public hearing to be held at 9:07 a.m. on Tuesday, April 18, 2023 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-279 from a request submitted by Ahavah Acres, LLC for a conditional amendment to allow for indoor weddings within the "C-M" Commercial-Manufacturing District at 1902 E Schrock Road. Motion carried.

Moved by Trelka, seconded by Schwartz that the GROUNDS USE REQUEST for Hawkeye Community College to use the Black Hawk County Courthouse parking lot on Saturday, April 22, 2023, for a Forklift Training and Certification, subject to the college and participants signing a waiver and release of liability, be approved and to receive and place on file the Certificate of Insurance for same and direct the Chair to sign the permission letter for same. Maintenance Superintendent Rory Geving said there had been liability concerns, prompting the request for signed waivers and releases.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: Little. Motion carried.

Moved by Little, seconded by Trelka that the TRAVEL REQUEST submitted by Rory Geving, Maintenance Superintendent, be approved and direct the Chair to sign for same: \$156.00 for Brad Metcalf to attend the 1 Day University offered by IMWCA from April 10, 2023, to April 11, 2023. Motion carried.

Discussion/Possible Board Action – to proceed with drafting a Request for Proposal for professional design services with the intent to create a new Black Hawk County logo/brand, and to create an ad hoc marketing committee, comprised of representatives of county departments currently utilizing the county logo, with the intent to review/recommend agency respondents, provide guidance for logo development and to make final logo recommendation to the Board of Supervisors. Hall said departments that would use the logo, which excludes the Sheriff, Health Department, Conservation and Veteran Affairs, have expressed interest in being part of the project. Laylin questioned the committee makeup and whether it should include more board members and public representatives. She said she would like to hear presentations from potential design firms. Hall said he was open to involving the full board but suggested the \$15,000 design fee may not garner interest from major advertising

agencies. Schwartz said he believed Hall and Laylin should be on the ad hoc committee. Little said he has questions about the cost of implementing the logo on vehicles, letterheads and other locations. Hall said he would bring the proposed RFP for action at the next board meeting.

At Nine-forty-seven o'clock (9:47) a.m., a public hearing was held as provided by law in the Board Room 201 of the Black Hawk County Courthouse, Waterloo, Iowa at which time all interested persons could appear to file objections on the proposed Black Hawk County Budget for the Year Ending June 30, 2024.

Jamison read the FY2024 Black Hawk County Compensation Board's salary schedule which recommended 10% raises for the County Attorney, Auditor, Recorder, Sheriff and Treasurer and 3% percent raises for the Board of Supervisors. The proposed salaries were County Attorney, \$166,279.11; Auditor, \$101,249.05; Board of Supervisors, \$44,367.22; Recorder, \$101,102.56; Sheriff, \$152,910.42; and Treasurer, \$101,102.56. Board members previously voted to reduce the proposed raises by 100% across the board, leaving FY2023 salaries for those positions unchanged for FY2024.

The Board of Supervisors examined proof of publication of notice public hearing and determined that the notice had been published on March 21, 2023, in the Courier and March 23, 2023 in the Hudson Herald. in accordance with the requirements of the *Code of Iowa*.

Moved by Little, seconded by Trelka to receive and place on file proof of publication of notice of public hearing. Motion carried.

Weidner presented the proposed FY2024 budget. The budget includes a \$678,706 reduction in overall property tax collections; a reduction in the countywide property tax rate from \$5.63335 to \$5.57357 per \$1,000; and an increase in the rural property tax rate from \$3.53233 to \$3.66540 per \$1,000. Weidner said 2023 valuation notices sent recently to property owners would not impact tax bills derived from this budget. The proposed county budget would keep county taxes flat for urban residential property owners; commercial and industrial property owners would see a 1.06% tax cut; and multi-residential property has been reclassified as residential, resulting in a 15.18% tax reduction. Rural residential property owners will see a 1.77% increase in county taxes, while ag property would see a 3.74% increase. Overall expenditures were up \$8.47 million largely due to capital and federal American Rescue Plan Act projects. Overall revenues were up \$7.7 million.

Schwartz said he was pleased the county was decreasing taxes but making new investments in public health, conservation and courthouse offices. Hall said the budget reflects compromise from all board members. Trelka said it was a good budget but said the board needs to exercise its full authority over fiscal matters. Little said this was one of the most uneventful budgets in his 19 years on the board, but voiced concern about paying for new positions in future years. Laylin appreciated how the board worked together and also thanked Weidner for her work in her first year as finance director.

Moved by Hall, seconded by Schwartz to close the hearing receive and place on file oral and written comments. Motion carried.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the proposed Black Hawk County Budget for the year ending June 30, 2024 be approved and adopted, including total tax askings of \$36,185,396.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the APPROPRIATIONS be approved at one hundred percent (100%) for the Black Hawk County budget for the year ending June 30, 2024.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

ANY REPORTS OR INFORMATION FROM THE BOARD – Schwartz said the space utilization committee is meeting again this week. Laylin said the county needs to be working on an RFP for jail healthcare services.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to proceed at 10:32 am into closed session for discussion of information concerning physical and/or critical infrastructure, security, security procedures, and emergency preparedness where disclosure could reasonably be expected to jeopardize county property.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Hall, seconded by Schwartz to adjourn the Board of Supervisors meeting in CLOSED SESSION. Motion carried.

On motion and vote the meeting adjourned.

Linda Laylin, Chair, Board of Supervisors

Tim Jamison, Systems/Real Estate Tax Manager