

Waterloo, Iowa, March 28, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Hall that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Danica Haas and Courtney King of the Child Protection Center asked if they could display pinwheels on the courthouse grounds to commemorate Child Abuse Protection Month in April. There being no objections, Laylin said they could work with Superintendent of Maintenance Rory Geving on a spot for the display.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

29720	AFLAC	oth pay	1,052.09
29721	COLLECTION SVC CTR	oth pay	1,534.76
29722	IRS	fed pay	62,829.29
29723	NATIONWIDE RET	def comp	2,362.08
29724	NATIONWIDE RET SOLS	def comp	3,151.32
29725	SSI	fica	105,818.04
29728	CEDAR VALLEY UNITED WAY	oth pay	7.00
29729	EBC	flex spend	1,666.99
29731	PECU	oth pay	21,171.76
29732	ACES	svc	1,022.00
29733	B&B LOCK & KEY INC	eqp	113.02
29734	BICKLEY MARK	svc	1,190.00
29737	CUREMD.COM INC	svc	1,112.00
29739	DUNCAN, TARA	svc	1,350.00
29741	EMSL ANALYTICAL	svc	275.10
29742	EPM IA	rent	200.00
29743	FULLER ANGELA	svc	750.00
29744	GORDON FLESCH CO	svc	543.51
29745	GORDON FLESCH CO	svc	75.55
29746	KARENS PRINT RITE	supl	159.00
29747	MARCO	svc	135.00
29749	MENARDS WLOO	supl	74.25
29750	PATTERSON DENTAL SUPL	supl	4,841.58
29751	PER MAR SECURITY SVCS	svc	2,588.04
29752	STERLING COMPUTERS CORP	lics	6,505.65
29753	US BANK	supl	20,838.06
29754	WLOO COMMUNITY SCHOOLS	supl	586.00
29756	DIEPHOUSE, JENNACA	food	18.00
29757	NEFF NATHAN	food	958.43
29758	WRITZ, ALEXANDRIA	food	18.00
337348	ABD PROPERTY MGMT	rent	225.00
337349	ALBANY DOULA SVCS	svc	133.32
337350	AMAZON CAPITAL SVCS	equip	688.38
337351	ARTISAN CEILING SYSTEMS	svc	1,579.00
337353	BRASE, ALAN	rent	200.00
337354	BUCHANAN CO SHERIFF	shlt	90.87
337355	CAPITAL SANITARY SUPPLY CO INC	supl	122.88
337358	CENTURYLINK	util	145.42
337360	COAST TO COAST COMPUTER PRODUCTS	supl	778.90
337361	COURIER THE	publ	2,045.53
337362	CROSSROADS AUTO REPAIR	supl	4,051.21
337363	DAVISON, TIMOTHY JAMES	grants	500.00
337365	DICKEYS PRINTING	permtis	1,743.00
337367	EVANSDALE WATER WORKS	util	100.00
337368	EVELAND, JOHN	rent	200.00
337369	FEDEX	svc	55.43
337370	FIRST BANK	rent	275.00

337373	GREEN SOURCE MGMT-THE SHREDDER	fuel	60.00
337374	GREINER LAW OFFICE PC	svc	136.00
337375	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	svc	2,000.00
337376	HESSE, RUSSELL HENRY	grants	1,000.00
337378	JOHNSON COUNTY	svc	294.05
337379	KLEIN, CYRIL	grants	1,000.00
337380	KnM SVCS	eqp	1,304.74
337383	MERCYONE	trans	416.00
337384	MID AMERICAN ENERGY	util	21.58
337386	MID AMERICAN ENERGY	util	495.01
337387	MOTEL 6	shlt	327.00
337389	NELSON LARRY	rent	200.00
337390	ODP BUSINESS SOLUTIONS LLC	supl	7.53
337393	PEOPLES COMMUNITY HEALTH	supl	28.94
337394	PETIC, SANIMIR	rent	225.00
337396	PITZENBERGER ANTHONY	rent	250.00
337397	PRESTO-X	svc	32.00
337398	PRINT INNOVATIONS	supl	95.00
337400	RATCHFORD, RONALD	grants	500.00
337404	SADLER CLETUS FRANCIS	grants	500.00
337406	SAFARILAND LLC	supl	63.00
337407	SANDERS FUNERAL SVC	svc	1,000.00
337408	SHERWIN WILLIAMS	supl	340.83
337411	STOREY KENWORTHY	supl	789.12
337412	STOREY KENWORTHY	supl	90.00
337413	SUMMIT FOOD SVC	food	12,957.69
337414	TEDS HOME & HARDWARE	supl	13.82
337416	US CELLULAR	util	2,284.12
337418	US CELLULAR	util	278.52
337419	US CREMATION SOCIETY	svc	4,000.00
337420	VOSHELL PROPERTIES LLC	rent	400.00
337422	WINDSTREAM IA COMM	util	4,126.43
337423	YUSKA FARMS INC	grants	500.00

GENERAL SUPPLEMENTAL FUND

29720	AFLAC	oth pay	2.29
29722	IRS	fed pay	476.13
29723	NATIONWIDE RET	def comp	2.22
29724	NATIONWIDE RET SOLS	def comp	553.68
29725	SSI	fica	1,202.49
29731	PECU	oth pay	10.82
29740	ELECTION SYSTEMS & SOFTWARE	supl	326.63
337377	IOWA STATE ASSOCIATION OF COUNTIES	dues	150.00
337403	RYDER TRANSPORTATION SVCS	svc	420.55
337409	STATE ELECTION ADMIN TRAINING	dues	200.00
337411	STOREY KENWORTHY	supl	191.50
337422	WINDSTREAM IA COMM	util	15.06

RURAL BASIC FUND

29720	AFLAC	oth pay	132.88
29721	COLLECTION SVC CTR	oth pay	872.80
29722	IRS	fed pay	5,053.17
29723	NATIONWIDE RET	def comp	120.70
29725	SSI	fica	7,556.99
29731	PECU	oth pay	2,284.92

SECONDARY ROADS FUND

29720	AFLAC	oth pay	65.70
29722	IRS	fed pay	7,627.69
29723	NATIONWIDE RET	def comp	430.00
29724	NATIONWIDE RET SOLS	def comp	25.00
29725	SSI	fica	13,940.50
29731	PECU	oth pay	1,912.50
29736	CEDAR FALLS CITY OF	fuel	1,354.05
29738	DAVIS, BRIAN	training	255.00
29748	MENARDS CEDAR FALLS	supl	123.84
29753	US BANK	svc	2,981.34

29755	DETTMER, LUKE J	reimb	325.20
337350	AMAZON CAPITAL SVCS	supl	124.56
337352	BENTONS READY MIXED CONCRETE INC	supl	1,511.88
337359	CENTURYLINK	util	185.38
337366	DONS TRUCK SALES INC	eqp rpr	1,580.59
337371	GILBERTVILLE CITY OF	util	75.57
337372	GRACIOUS FOOD	fuel	104.82
337385	MID AMERICAN ENERGY	util	11.92
337388	MURPHY TRACTOR & EQUIPMENT CO	supl	1,440.43
337391	OVERHEAD DOOR CO OF WATERLOO INC	svc	392.44
337395	PHELPS UNIFORM SPECIALIST	svc	62.49
337401	RAY MOUNT WRECKER SVC INC	svc	463.25
337402	ROBINSON SVC INC	svc	4,785.00
337405	SADLER POWER TRAIN INC	eqp rpr	108.23
337410	STETSON BUILDING PRODUCTS	supl	91.82
337415	UNITY POINT-ALLEN HOSPITAL	svc	64.00
337422	WINDSTREAM IA COMM	util	48.88
RESOURCE/ENHANCE/PROTECT FUND			
29753	US BANK	supl	2,764.41
JAIL COMMISSARY FUND			
29722	IRS	fed pay	114.12
29725	SSI	fica	429.40
29735	BOB BARKER CO INC	supl	7,025.95
29753	US BANK	supl	10.69
337355	CAPITAL SANITARY SUPPLY CO INC	supl	443.75
337381	LAUNDRY LOOPS INC	svc	225.50
337417	US CELLULAR	util	640.06
CONSERVATION TRUST FUND			
29722	IRS	fed pay	22.33
29725	SSI	fica	130.66
29753	US BANK	supl	550.34
ARP FUND			
337350	AMAZON CAPITAL SVCS INC	svc	676.99
337361	COURIER THE	publ	45.76
337364	DELL MARKETING LP	eqp	749.99
RURAL WATER FUND			
337421	WLOO WATER WORKS	util	103.09
RURAL SEWER FUND			
337421	WLOO WATER WORKS	util	103.08
INS TRUST FUND			
29726	NAVITUS HEALTH SOLS	ins	36,139.46
29727	NAVITUS HEALTH SOLS	ins	2,576.75
29730	PREFERRED ONE INS CO	ins	98,413.45
SOLID WASTE ADMIN FUND			
29722	IRS	fed pay	536.36
29725	SSI	fica	685.46
EMERGENCY MGMT FUND			
29722	IRS	fed pay	227.31
29725	SSI	fica	377.76
337356	CENTURYLINK	util	74.23
337357	CENTURYLINK	util	488.44
337399	RAPIDS REPRODUCTIONS	eqp	110.00
CONS COMM CENT FUND			
29720	AFLAC	flex spend	238.90
29721	COLLECTION SVC CTR	oth pay	607.37
29722	IRS	fed pay	5,514.77
29723	NATIONWIDE RET	def comp	125.00

29724	NATIONWIDE RET SOLS	def comp	50.00
29725	SSI	fica	9,389.78
29731	PECU	oth pay	852.00
29753	US BANK	svc	791.16
337358	CENTURYLINK	util	1,599.50

CO ASSESSOR FUND

29722	IRS	fed pay	2,095.11
29723	NATIONWIDE RET	def comp	1,395.00
29724	NATIONWIDE RET SOLS	def comp	325.00
29725	SSI	fica	4,305.42
29728	CEDAR VALLEY UNITED WAY	oth pay	1.00
29731	PECU	oth pay	2,225.00
337382	MARCO INC	supl	185.23
337392	PDCM INS	ins	8,673.00
337411	STOREY KENWORTHY	supl	94.42
337422	WINDSTREAM IA COMM	util	107.34

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

PRESENTATION – Gilbertville Emergency Services Building, Mark Thome, Gilbertville Mayor. Gilbertville City Council Member Scott Becker said that the city passed a bond issue for \$1.25 million for a new building on March 7 but learned too late that building materials requirements will require a structure estimated at \$2.9 million. He detailed the significant benefits of Gilbertville emergency services to county rural residents, reviewed plans for raising additional funds, and asked the county to donate \$600,000.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said crews are still addressing some potholes with spot rock and that construction season starts today. She called on motorists to take extra care in construction zones, noting that workers there are their friends and neighbors. Roadside Biologist Griffin Cabalka gave an integrated roadside vegetation management (IRVM) report. Finance Director Michelle Weidner said she sent a worksheet to the supervisors showing the current status of American Rescue Plan funds and projects. She said all but about \$1.3 million of the \$26 million awarded to the county has been attributed to possible projects. Trelka said some projects are on hold that could be removed from the list. Schwartz said when the Board holds its planned work session such projects could be removed. Weidner said she hopes to hold the work session on April 11. County Assessor T.J. Koenigsfeld said that valuation notices will be mailed to property owners early next week, and with many valuations increasing substantially due to market conditions there will likely be complaints from the public. He noted that increased valuations do not automatically translate to increased taxes.

Moved by Schwartz, seconded by Hall that the MINUTES of the Board Meeting held March 21, 2023 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Trelka.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (NONE)
2. The CERTIFICATE OF INSURANCE for Arnold Motor Supply, LLP; Black Hawk County Solid Waste Management Commission; Carpetland USA, Inc.; Q3 Contracting, Inc.; Shive-Hattery, Inc.; Swick Cable Contractors, Inc.; and Young Plumbing and Heating Company.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy Company, Waterloo, Iowa for placement of overhead electric utility on County right-of-way on Platt and Watters Road as recommended by Catherine Nicholas, County Engineer.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Butler Bremer Communications, Plainfield, Iowa for placement of underground fiber utility on County right-of-way in various locations throughout Black Hawk County as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to proclaim the month of April as Sexual Assault Awareness Month.

Riverview Center advocate Michelle asked the Board to approve the center's proclamation, which was then read by County Auditor Grant Veeder.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to proclaim the week of April 3, 2023, as National Public Health Week.

Environmental Health Supervisor Jenna Diephouse reviewed the activities planned by the Health Department for the week, and Veeder read the proclamation.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the AGREEMENT received from Tyler Technologies, Plano, Texas for an electronic time keeping system with a bid of \$42,416 be approved and for the chair to sign as recommended by Al Yu, IT Director.

Assistant County Attorney Mike Treinen said that Tyler was unwilling to make some of the changes in the contract that he recommended but that Yu is happy with the cybersecurity language and the application is strongly desired. Laylin asked if it is a multi-year agreement. Yu said it is a three-year agreement.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the Application for Invitation to Qualify for future funding to support broadband development be approved, and that the County will match future broadband development, if selected, with local funds with \$ 25,000, and the Chair be directed to sign for same.

Isaiah Corbin, Director of Development for the Iowa Northland Regional Council of Governments (INRCOG) said that the Iowa Office of the Chief Information Officer (OCIO) is using this new process to award funding for areas that are unserved or underserved by broadband service and described the details of the process. He said studies show that two areas, one in northeast and one in southeast Black Hawk County, are underserved, and recommended that the county apply for both areas, although it is likely no more than one will be approved.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the Chair be authorized to sign a Memorandum of Understanding with the Iowa Northland Regional Council of Governments for the development and submission of the Invitation to Qualify (ITQ) application at a cost of \$1,000.00.

Corbin asked the Board to get letters of support from stakeholders to him by the end of the week.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED – to approve the purchase of a van for the Health Department’s Oral Health Program, with an estimated cost of \$48,346, to be paid for with American Rescue Plan funds.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Little moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to submit to Baker Tilly, for ARPA eligibility evaluation, the Veterans Affairs’ proposed Shelter project, with a projected cost of \$110,000.

Colonel Heidi Warrington, chair of the Veterans Affairs Commission, said that this would not only serve veterans but would assist the Health Department in preventing airborne disease by having a meeting/dining area out of doors.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Little, seconded by Schwartz that the APPOINTMENT of Griffin Cabalka as the 2023 Black Hawk County Weed Commissioner be approved as recommended by Cathy Nicholas, County Engineer.

Cabalka said he would disseminate information to the public on the contents and application of the herbicides that he will be using. Motion carried.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that each owner and each person in possession or control of any land in unincorporated Black Hawk County shall be herbicide sprayed, cut, burn, or otherwise destroy all noxious weeds thereon, as defined in these Chapters §317.1A & 21-§58.4(317.1A), at such time in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before June 1, 2023, and as often thereafter as is necessary to prevent said production and direct the publication of the notice in the official newspapers of Black Hawk County.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Moved by Schwartz, seconded by Little that the PERSONNEL REQUISITION for an Office Specialist, (full time) in the Treasurer’s Office be approved, as recommended by Lynda Hintzman, Treasurer. Motion carried.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka said he was working with a group that wants to provide the necessary services of consolidated dispatch without a substantial increase in taxes. Schwartz said the Board of Health has adopted its updated well regulations, which will be coming to the Board of Supervisors to be adopted as an ordinance.

On motion and vote the meeting adjourned.

Linda Laylin, Chair, Board of Supervisors

Grant Veeder, County Auditor