

Waterloo, Iowa March 22, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Trelka, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

26640	IA DEPT OF REV	state pay	26,375.00
26643	EBC	flx sp	2,590.61
26645	A TECH/FREEMAN ALARM	svc	348.75
26646	B & B LOCK & KEY INC	eqp	366.85
26647	BDI	supl	475.87
26648	BICKLEY, MARK	svc	1,550.00
26650	BRUSTKERN MICHAEL J	rent	225.00
26651	CDW GOVERNMENT INC	eqp	669.00
26652	CF CITY OF	fuel	160.27
26653	CFU	util	831.00
26654	CFU	util	72.97
26660	CFU	util	1,021.13
26661	CFU	util	594.39
26662	CFU	util	46.63
26666	DAN DEERY MOTOR CO INC	fuel	6,924.91
26667	DUNCAN, TARA	svc	175.00
26668	EAST CENTRAL IA RURAL ELEC	util	1,696.95
26670	FASTENAL CO	supl	6,547.56
26671	FAT DOG 18 LLC	rent	250.00
26673	FULLER, ANGELA	svc	2,135.00
26676	KEYSTONE LABS INC	svc	400.35
26677	KRUSE DAVID	rent	225.00
26678	MARTIN BROS DISTRIBUTING CO	supl	113.04
26680	MENARDS CF	si[;	17.26
26681	MENARDS WLOO	supl	286.59
26682	MHP WLOO LLC	rent	250.00
26683	NORTHEAST IA FOOD BANK	alloc	22,000.00
26684	PER MAR SECURITY SVCS	svc	2,066.22
26685	PPG ARCHITECTURAL FINISHES INC	supl	96.09
26686	PREGLER PROPS-MCQUAID2014REV TRUST	rent	200.00
26687	QUADIENT INC	eqp rent	285.00
26689	SANDEES LTD	supl	66.70
26690	SCOTS SUPL CO INC	supl	392.75
26691	SLED SHED	supl	202.04
26692	STOREY KENWORTHY	supl	910.49
26693	US BANK	conf	11,318.10
26694	WLOO VISITING NURSING ASSOC	grant	4,024.21
26695	BROWN, SCOT	edu	105.16
26696	JAMISON, TIMOTHY	edu	285.72
26697	TIMM, COREY	edu	42.90
26698	VEEDER GRANT	edu	68.53
331300	ABD PROPERTY MGMT	rent	500.00
331301	ADVANCE AUTO PARTS	eqp	28.11
331304	AMAZON CAPITAL SVCS INC	supl	1,143.94
331307	BAILEYS TEST STRIPS & THERMOMETERS LLC	supl	110.00
331309	BUCHANAN CO SHERIFF	svc	35.18
331310	BUTLER CO SHERIFF	svc	56.48
331312	CALHOUN CO SHERIFF	svc	34.00
331313	CAMPBELL SUPL WLOO	supl	155.59
331314	CAPITAL SANITARY SUPL CO INC	supl	1,180.00

331315	CEDAR VALLEY SPORTSPLEX	memb	10.00
331316	CENTER FOR ED & EMPLOYMENT LAW	svc	159.00
331321	COHESIVE CREATIVE & CODE INC	supl	2,438.43
331323	COMMUNITY ELECTRIC INC	svc	1,819.00
331324	COOK'S OUTDOORS	supl	7.50
331326	DIMAGI INC	svc	120.00
331328	DOORS INC	eqp rpr	459.29
331330	EDGE RPM	rent	200.00
331331	EMBARC	svc	637.50
331332	FERGUSON ENTERPRISES INC	supl	2,640.40
331333	GASLIGHT VILLA MHC LLC	rent	225.00
331334	GREEN SOURCE MGMT-THE SHREDDER	svc	198.35
331335	HAWKEYE ALARM & SIGNAL CO	training	1,425.00
331338	IA LAW ENFORCEMENT ACADEMY	svc	300.00
331340	IA UNIVERSITY OF	svc	22.06
331342	JOHNSON CO	svc	156.37
331343	KA INVESTMENTS LLC	rent	300.00
331345	LINN CO	svc	85.15
331346	LINN CO	svc	436.83
331347	LINN CO	svc	2,083.33
331348	MCDONALD SUPL	supl	389.40
331349	MEDIACOM	util	139.97
331350	MEDIACOM	util	269.95
331351	MERCYONE	trans	2,080.00
331352	MHP 2216 LINCOLN ST LLC	rent	225.00
331353	MID AMERICAN ENERGY	util	6,872.08
331354	MID AMERICAN ENERGY	util	7,744.20
331355	MID AMERICAN ENERGY	util	62.32
331356	MID AMERICAN ENERGY	util	9,884.61
331357	MID AMERICAN ENERGY	util	6,490.85
331359	MID AMERICAN ENERGY	util	13.84
331368	MID AMERICAN ENERGY	util	11.29
331369	MID AMERICAN ENERGY	util	944.27
331370	NAPA AUTO PARTS	supl	182.98
331371	OFFICE DEPOT	supl	434.75
331373	PEOPLES COMMUNITY HEALTH	meds	33.43
331375	PITNEY BOWES	postage	3,000.00
331376	POLK CO SHERIFF	svc	52.23
331377	POLK CO TREASURER	svc	184.77
331379	PURDY PROPERTIES	rent	500.00
331380	RICOH USA INC	svc	6,873.00
331381	SCHUMACHER ELEVATOR CO	eqp rpr	470.00
331382	SUMMIT FOOD SVC LLC	food	11,092.64
331383	TAMA CO SHERIFF	svc	48.05
331384	TEDS HOME & HARDWARE	supl	155.76
331386	TITAN MACHINERY INC	supl	209.50
331387	US CELLULAR	util	1,625.47
331388	WASTE MGMT OF WI-MN	svc	1,997.71
331389	WLOO CITY OF	svc	1,127.50
331391	WLOO OIL CO	fuel	2,914.15
331392	WLOO WATER WORKS	util	300.00
331393	WEST PAYMENT CENTER	svc	124.97

GENERAL SUPPLEMENTAL FUND

26640	IA DEPT OF REV	state pay	244.00
26672	FOUR OAKS INC	shlt	4,804.95
26693	US BANK	supl	51.93
331311	CALHOON, RICK L	reimb	15.60
331320	CLERK OF DISTRICT COURT	restit	1,273.36
331372	PAYNE , ROD	reimb	7.80
331395	YOUTH SHELTER CARE OF NC IA INC	shlt	2,230.20

CO SVCS FUND

26640 IA DEPT OF REV state pay 118.00

RURAL BASIC FUND

26640 IA DEPT OF REV state pay 1,870.00  
 331390 WLOO CITY OF fuel 6,215.73

SECONDARY ROADS FUND

26640 IA DEPT OF REV state pay 3,656.00  
 26649 BMC AGGREGATES LC supl 2,686.72  
 26656 CFU util 82.03  
 26657 CFU util 5.25  
 26658 CFU util 8.50  
 26659 CFU util 8.50  
 26664 CONSOLIDATED ENERGY HARTLAND fuel 1,632.00  
 26665 D & D TIRE INC svc 265.00  
 26668 EAST CENTRAL IA RURAL ELEC util 23.75  
 26688 RAY MOUNT WRECKER SVC svc 1,000.00  
 26691 SLED SHED THE unif 73.46  
 26693 US BANK svc 2,770.02  
 331302 AGVANTAGE FS INC eqp 681.39  
 331303 AIRGAS NORTH CENTRAL eqp rent 88.83  
 331308 BENTONS READY MIXED CONCRETE INC supl 433.13  
 331319 CERTIFIED POWER INC eqp 1,786.27  
 331327 DONS TRUCK SALES INC eqp 2,493.00  
 331337 HIWAY PRODUCTS INC eqo rent 915.06  
 331339 IA PRISON INDUSTRIES supl 54.10  
 331344 LA PORTE MOTOR SUPL INC supl 485.30  
 331358 MID AMERICAN ENERGY util 3,741.75  
 331360 MID AMERICAN ENERGY util 530.08  
 331361 MID AMERICAN ENERGY util 61.05  
 331362 MID AMERICAN ENERGY util 17.66  
 331363 MID AMERICAN ENERGY util 58.37  
 331364 MID AMERICAN ENERGY util 17.20  
 331365 MID AMERICAN ENERGY util 374.65  
 331366 MID AMERICAN ENERGY util 28.32  
 331367 MID AMERICAN ENERGY util 56.17  
 331370 NAPA AUTO PARTS supl 247.02  
 331374 PHELPS UNIFORM SPECIALIST svc 55.75  
 331385 THOMPSON TRUCK & TRAILER supl 65.47  
 331394 XI COMPUTER CORP eqp 14,010.99

RESOURCE/ENHANCE/PROTECT FUND

26693 US BANK supl 2,970.50

JAIL COMMISSARY FUND

26640 IA DEPT OF REV state pay 95.00  
 26675 KEEFE SUPL CO food 122.76  
 26679 MCKEE FOODS food 79.12  
 26681 MENARDS WLOO supl 2,715.83  
 26693 US BANK util 145.82  
 331317 CENTURY CONSTRUCTORS LLC svc 2,950.00

CONSERVATION TRUST FUND

26693 US BANK food 585.63  
 331306 AQUATICS & EXOTICS OF WLOO fish 17.98  
 331378 PRINT INNOVATIONS supl 319.92

ARP FUND

26674 INVISON ARCHITECTURE svc 26,200.00

EMA RADIO SYSTEM-CAP FUND

331325	DELTAWRX	bond	13,554.60
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RURAL SEWER FUND

26663	CEDAR VALLEY PUMP LLC	eqp rpr	482.59
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INS TRUST FUND

26641	NAVITUS HEALTH SOLS	ins	17,443.56
26642	NAVITUS HEALTH SOLS	ins	2,560.25
26644	PREFERRED ONE INS CO	ins	129,622.51

SELF-INSUR/LIAB,PROP ETC FUND

331341	JOHNS AUTO BODY	vhc eqp	19,819.20
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SOLID WASTE ADMIN FUND

26640	IA DEPT OF REV	state pay	213.00
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E911 SVC COMMISSION FUND

26655	CFU	util	1,200.00
26669	FARMERS MUTUAL TELEPHONE CO	util	120.76
331305	AMERICAN TOWER CORP	util	8,046.74
331318	CENTURYLINK	util	74.69
331322	COLOFF MEDIA LLC	util	2,086.00
331329	DUNKERTON TELEPHONE COOP	util	611.12

EMERGENCY MGMT FUND

26640	IA DEPT OF REV	state pay	125.00
331336	HAZARDOUS MAT REG TRAINING CTR	training	2,968.19

CONS COMM FUND

26640	IA DEPT OF REV	state pay	2,660.00
26693	US BANK	oth pay	1,040.00

CO ASSESSOR FUND

26640	IA DEPT OF REV	state pay	1,074.00
26692	STOREY KENWORTHY	supl	677.16

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that Secondary Roads crews are preparing to deal with frost boils on gravel roads as they begin to thaw. They are also removing grass from road shoulders so that water can drain into ditches.

Health Department Director said that the community level for COVID-19 is low, and her department has at long last received national accreditation.

Moved by Laylin, seconded by Schwartz that the MINUTES of the Board Meeting held March 15, 2022 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Trelka moved the following RESOLUTION seconded by Laylin.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
  - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
  - 2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

**SHERIFF, TONY THOMPSON**

BARCLAY, ZACHARIAH J	DEPUTY SHERIFF SERGEANT HOURLY	\$ 40.19	3/6/2022	SCHEDULE/SHIFT CHANGE
BERRY, JOSHUA V	DEPUTY SHERIFF	\$ 29.03	3/6/2022	SCHEDULE/SHIFT CHANGE
BRIGGS, ANDREW M	DEPUTY SHERIFF	\$ 31.24	3/6/2022	SCHEDULE/SHIFT CHANGE
DEPRIEST, ZACHARY L	CIVILIAN DETENTION OFFICER	\$ 23.34	3/6/2022	SCHEDULE/SHIFT CHANGE
HALEY, LAURA A	MASTER CONTROL TECHNICIAN	\$ 26.00	3/6/2022	SCHEDULE/SHIFT CHANGE
JACOBSON, ANDREW S	CIVILIAN DETENTION OFFICER	\$ 22.52	3/6/2022	SCHEDULE/SHIFT CHANGE
JOEBGEN, MICHAEL J	DEPUTY SHERIFF	\$ 36.21	3/6/2022	SCHEDULE/SHIFT CHANGE
JOLLEY, JARED T	DEPUTY SHERIFF	\$ 27.99	3/6/2022	SCHEDULE/SHIFT CHANGE
KLENZMAN, TYLER J	DEPUTY SHERIFF	\$ 29.03	3/6/2022	SCHEDULE/SHIFT CHANGE
LANDERS, WYATT J	DEPUTY SHERIFF	\$ 34.89	3/6/2022	SCHEDULE/SHIFT CHANGE
LEADLEY, MARK R	CIVILIAN DETENTION OFFICER	\$ 23.34	3/6/2022	SCHEDULE/SHIFT CHANGE
MAINS, JUSTIN M	DEPUTY SHERIFF	\$ 26.99	3/6/2022	SCHEDULE/SHIFT CHANGE
O'ROURKE, SIERRA J	MASTER CONTROL TECHNICIAN	\$ 22.52	3/6/2022	SCHEDULE/SHIFT CHANGE
OSMANCEVIC, NEVZAD	DEPUTY SHERIFF	\$ 27.99	3/6/2022	SCHEDULE/SHIFT CHANGE
PAULSEN, STEPHEN G	DEPUTY SHERIFF SERGEANT HOURLY	\$ 40.19	3/6/2022	SCHEDULE/SHIFT CHANGE
PUGH, RACHEL M	MASTER CONTROL TECHNICIAN	\$ 23.34	3/6/2022	SCHEDULE/SHIFT CHANGE
RETTINGER, BENJAMIN M	MASTER CONTROL TECHNICIAN	\$ 22.52	3/6/2022	SCHEDULE/SHIFT CHANGE
ROLLINS, BENJAMIN D	DEPUTY SHERIFF	\$ 34.89	3/6/2022	SCHEDULE/SHIFT CHANGE
SCHIPPER, TRINITY S	MASTER CONTROL TECHNICIAN	\$ 22.52	3/6/2022	SCHEDULE/SHIFT CHANGE
SCHMIDT, JOSEPH R	DEPUTY SHERIFF	\$ 36.21	3/6/2022	SCHEDULE/SHIFT CHANGE
SCROGGINS, CHRISTIAN M	DEPUTY SHERIFF	\$ 29.03	3/6/2022	SCHEDULE/SHIFT CHANGE
SKILLING, CRAIG A	MASTER CONTROL TECHNICIAN	\$ 25.08	3/6/2022	SCHEDULE/SHIFT CHANGE
STRONG, MATTHEW R	MASTER CONTROL TECHNICIAN	\$ 25.08	3/6/2022	SCHEDULE/SHIFT CHANGE
THORN, DYLAN B.A.	CIVILIAN DETENTION OFFICER	\$ 22.52	3/14/2022	NEW HIRE
VANDIVER, JOSHUA A	CIVILIAN DETENTION OFFICER	\$ 22.52	3/7/2022	NEW HIRE
WHITE, PAUL C	DEPUTY SHERIFF	\$ 27.99	3/6/2022	SCHEDULE/SHIFT CHANGE

**ATTORNEY, BRIAN WILLIAMS**

HINDS, KRISTIN K	OFFICE SPECIALIST	\$ 17.97	3/6/2022	ANNUAL STEP INCREASE
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**MAINTENANCE, RORY GEVING**

CORNELIUS, CAROL J	ADMINISTRATIVE AIDE III	\$ 29.13	3/14/2022	SUCCESSFUL APPLICANT
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**B. TO APPROVE AND DIRECT THE CHAIR TO SIGN**

1. The RENEWAL APPLICATION for a Class "C" LIQUOR LICENSE (LC) submitted by Mo's One More Lounge, 4515 E. Washburn Road, Washburn, Iowa.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the CONTRACT between Black Hawk County and KAM Line Highway Markings, Gilbert, IA, for Fiscal Year 2022 Pavement Markings, project number L-7622, in various locations throughout the County with a total bid of \$118,401.68 (Completion Date: June 24, 2022, Liquidated Damages: \$800/day) be approved and direct the Chair to sign for same and to receive and place on file the Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to set hearing at such time as the law on publication permits, and to publish notice thereof in accordance with the Iowa Code, for comment, discussion, and potential initial vote on passage of an amendment to County Ordinance 9.05.010, prohibiting use of engine brakes and compression brakes, as well as for decision on whether to suspend requirements for additional passage at subsequent meetings as set forth under Iowa Code Section 331.302. The anticipated proposed amendment would remove the phrase "or assist" before the word "device" in subsection A of the existing ordinance. The anticipated proposed amendment would also remove the phrase "more than 80 decibels of noise when it drives by, as measured at 50 feet" from the existing ordinance, and replace that phrase with "loud, unusual, explosive, or otherwise disturbing noise."

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

At Nine-eleven o'clock (9:11) a.m., a public hearing was held as provided by law in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa at which time all interested persons could appear to file objections on the proposed Fiscal Year 2023 Crack Sealing project.

Moved by Laylin, seconded by Trelka to receive and place on file proof of publication of notice of public hearing. Motion carried.

Moved by Trelka, seconded by Laylin to close the hearing after oral/written comments are received. Motion carried.

The Engineer's estimated cost was \$124,810. The Chair announced the following sealed bids were all received by three o'clock (3:00) p.m. Monday March 21, 2022, as stated in the Notice to Bidders. The Engineer's estimated cost was \$124,810. The time of announcement being nine-eleven (9:11) a.m., the following bids were opened and read:

NAME	CITY	AMOUNT
Denco Highway Construction Corp.	Mingo, IA	\$115,444.20
American Pavement Solutions, Inc.	Green Bay, WI	\$ 76,974.92
Kluesner Construction	Farley, IA	\$110,965.00

Moved by Schwartz seconded by Laylin that the Board of Supervisors receive and place on file the bids for the proposed Fiscal Year 2023 Crack Sealing project to allow time to review said bids as recommended by Catherine Nicholas, County Engineer.

At Nine-fourteen o'clock (9:14) a.m., a public hearing was held as provided by law in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa at which time all interested persons could appear to file objections on the proposed purchase of two (2) Motor Graders for the Black Hawk County Engineer's Office.

Moved by Trelka, seconded by Laylin to receive and place on file proof of publication of notice of public hearing. Motion carried.

Moved by Trelka, seconded by Laylin to close the hearing after oral/written comments are received. Motion carried.

The Engineer's estimated cost was \$780,000. At nine-fourteen (9:14) a.m. the Chair announced the time had arrived in accordance with prior action and as advertised, for the receiving and opening of bids for the proposed

The Board of Supervisors examined proof of publication of notice to bidders and determined that said notice had been published in the Waterloo Courier on March 14, 2022 in accordance with the requirements of the *Code of Iowa*.

The Chair announced the following sealed bids were all received by three o'clock (3:00) p.m. Monday March 21 2022, as stated in the Notice to Bidders. The time of announcement being nine-fourteen (9:14) a.m., the following bids were opened and read:

NAME	CITY	AMOUNT
Altorfer Inc.	Cedar Rapids, IA	\$892,414.00
Murphy Tractor & Equipment	Waterloo, IA	\$758,000.00

Moved by Trelka, seconded by Laylin that the Board of Supervisors receive and place on file the bids for proposed purchase of two (2) Motor Graders for the Black Hawk County Engineer's Office to allow time to review said bids as recommended by Catherine Nicholas, County Engineer.

#### **WORK SESSION.**

Discussion – Consideration of all aspects of the American Rescue Plan Funding. Finance Director James Perry displayed a listing of projects by category, department and phase number. Laylin asked about the fluidity of the plans, given the volatility of materials prices and the uncertainty of the space assessment's outcomes, among other issues. Perry said that plans may be reprioritized as needed. Laylin also asked for more clarity on what may or may not fall under the heading of responding to a public health emergency so that the county would be prepared to be audited. Perry reviewed the relevant criteria.

Information Technology Director Al Yu reviewed his proposal for meeting the growing need for new laptops and related equipment, given the possibility of large numbers of employees working from home, and his plan to replace old and mismatched monitors. He estimated a total requirement of \$800,000. Conservation Director Mike Hendrickson said that he realized that projects the supervisors have expressed support for, the largest of which is repairing and upgrading the Cedar Valley Nature Trail (total estimate \$5 million), could fluctuate in cost and may need to be reprioritized. He said the high priorities would be hard surfacing 9.5 miles of trail and replacing and repairing bridges, since these are the things that are hardest to find outside sources of funding for. Human Resources Director Amanda Fesenmeyer said she would like to contract for a compensation study to be sure the county is competitive in hiring and retaining employees. She estimated a cost of \$30,000 to \$40,000. She said that of about 50 resignations a year, about 35 are not leaving due to retirement, and some departments are finding that their top two or three applicants interviewed are turning down positions. She said it isn't a crisis situation, but she wants the county to approach the issue strategically and she wants to take advantage of the availability of federal funds. Little said he had talked to employees who have recently left the county and they gave him other reasons for leaving than compensation. Fesenmeyer said there are various other reasons for leaving other than compensation, and that she has talked to departments about being more transparent so that new employees are better informed about the jobs they take.

On motion and vote the meeting adjourned.

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Craig White, Chair, Board of Supervisors

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Grant Veeder, County Auditor