

Waterloo, Iowa March 15, 2021

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Trelka, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Little moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

26579	COLLECTION SVC CTR	oth pay	937.08
26580	IRS	fed pay	61,287.09
26581	NATIONWIDE RETIREMENT	def comp	3,082.50
26582	NATIONWIDE RETIREMENT SOLS	def comp	3,091.66
26583	SSI	fica	100,645.16
26585	BHC LAW ENFORCEMENT ASSOC	oth pay	338.75
26586	CEDAR VALLEY UNITED WAY	oth pay	40.00
26587	EBC	flex sp	2,257.03
26588	FIDELITY SECURITY LIFE INS CO	ins	2,589.34
26590	MADISON NATL LIFE INS	ins	764.86
26593	PECU	oth pay	22,938.13
26595	BDH TECHNOLOGY LLC	svc	250.00
26596	BHC SHERIFF	trans	85.85
26600	BREMER CO SHERIFF	shlt	825.00
26601	C&S REAL ESTATE	rent	225.00
26602	CDW GOVERNMENT INC	eqp	1,194.88
26606	CFU	util	347.50
26607	CFU	util	1,178.26
26608	CFU	util	240.04
26609	CFU	util	411.33
26610	CFU	util	85.00
26611	CTS LANGUAGELINK	util	107.30
26612	DEPT OF CORRECTIONAL SVCS	alloc	17,124.62
26614	EMSL ANALYTICAL INC	svc	891.05
26615	EPM IA	rent	250.00
26616	FORD JILL S	svc	138.50
26617	HOLZAPFEL SUZANNE	svc	10.50
26619	IA REGIONAL UTILS ASSOC	util	180.25
26620	KARENS PRINT RITE	svc	160.55
26622	KLENK, BRENDA L B	svc	136.50
26625	MARCO INC	util	280.59
26626	MARTIN BROS DISTRIBUTING CO	supl	1,202.93
26629	NAPHCARE INC	svc	112,970.06
26630	SANDEES LIMITED	svc	24.00
26631	SOMMERFELT FAMILY HOUSING	rent	200.00
26632	STOREY KENWORTHY	supl	335.98
26634	WEX BANK	fuel	341.41
26635	CLARK REBECCA	reimb	22.23
26639	STOCKDALE MAUREEN	reimb	17.04
331205	COMMUNITY HEALTH CHARITIES IA	svc	2.00
331206	LEGALSHIELD	svc	197.90
331208	AMAZON CAPITAL SVCS INC	eqp	2,528.55
331209	AQUATICS & EXOTICS OF WLOO	supl	25.96
331215	BLACK HAWK WASTE DISPOSAL	eqp rent	75.26
331216	CAPITAL SANITARY SUPL CO INC	supl	1,988.00
331217	CARSTENS HEALTH INDUSTRIES	supl	150.63
331218	CEDAR BEND HUMANE SOCIETY INC	alloc	2,319.53
331220	CEDAR VALLEY REPORTING LLC	svc	33.60
331221	CEDAR VALLEY SAVER	advrt	113.00
331226	CLAYTON CO SHERIFF	shlt	3,000.00

331227	COAST TO COAST COMPUTER PRODUCTS	supl	595.02
331228	CONFERENCE TECHNOLOGIES	svc	3,426.92
331229	COOK'S OUTDOORS	supl	7.00
331231	COURIER	publ	619.54
331235	FAMILY PSYCHOLOGY ASSOCS PC	svc	400.00
331236	FEDEX	svc	113.67
331237	GALLS LLC	unif	390.99
331238	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	svc	2,500.00
331240	IN THE LINE OF DUTY	svc	995.00
331242	IA ASSOC OF CO COMMISSIONERS & VETS	edu	240.00
331245	IA UNIVERSITY OF	svc	48.00
331246	JOHNSON, LINDA	svc	136.50
331249	LABSOURCE INC	supl	9,533.40
331250	LAMAR COMPANIES THE	svc	67,600.00
331252	MALAISE SUSAN	svc	308.00
331253	MCCARTER JOHN L	svc	229.50
331255	MHP 2216 LINCOLN STREET LLC	rent	225.00
331256	MID AMERICAN ENERGY	util	5,392.04
331259	MID AMERICAN ENERGY	util	131.84
331260	NAPA AUTO PARTS	supl	59.88
331261	NELSON LARRY	rent	275.00
331263	NORTH IA JUVENILE DETENTION SVCS	shlt	1,275.00
331264	OFFICE DEPOT	supl	17.86
331265	OSTBY, LISA	rent	225.00
331266	PATHWAYS BEHAVIORAL SVCS	training	362.43
331269	PROACTIVE SOLS INC	supl	2,304.00
331271	RICOH USA INC	supl	167.16
331274	SANDERS FUNERAL SVC	svc	2,500.00
331276	SCHUMACHER ELEVATOR CO	eqp rpr	280.00
331277	SILVER EAGLE HARLEY DAVIDSON	svc	376.87
331278	SPEE DEE DELIVERY SVC INC	svc	92.10
331280	SUMMIT FOOD SVC, LLC	food	10,684.97
331282	THE SHRED MASTER LLC	svc	106.52
331283	TITAN MACHINERY INC	supl	317.75
331286	US CELLULAR	util	1,525.62
331288	US CREMATION SOCIETY	svc	2,295.00
331290	VERIZON WIRELESS	util	40.01
331291	VERU INC	supl	1,900.00
331293	WATERFALLS CAR WASH	svc	67.80
331294	WLOO CITY OF	fuel	73.45
331295	WLOO WATER WORKS	util	180.86
331296	WERTJES UNIFORMS	svc	2,019.77
331297	WEST PAYMENT CTR	svc	4,506.75

GENERAL SUPPLEMENTAL FUND

26580	IRS	fed pay	415.64
26582	NATIONWIDE RETIREMENT SOLS	def comp	500.00
26583	SSI	fica	970.78
26588	FIDELITY SECURITY LIFE INS CO	ins	8.36
26613	ELECTION SYSTEMS & SOFTWARE	svc	64,475.00
26624	LUTHERAN SVCS OF IA	shltr	466.50
26632	STOREY KENWORTHY	supl	191.20
331222	CENTRAL IA JUVENILE DET CNT	alloc	400.00
331230	COURIER	svc	609.00
331231	COURIER	publ	73.50
331232	DELAGARDELLE, EILEEN K	svc	200.00
331241	INTAB LLC	svc	609.80
331247	KRESSER, JOAN	svc	200.78
331248	LABELS DIRECT	supl	160.00
331254	MCCULLOUGH, MAX	svc	23.20
331262	NORRIS, KATHLEEN	svc	36.90
331263	NORTH IA JUVENILE DETENTION SVCS	alloc	33,560.00
331264	OFFICE DEPOT	supl	830.39
331266	PATHWAYS BEHAVIORAL SVCS	training	10.00
331275	SCHMITZ PATRICIA J	svc	258.97
331281	TEGTMEIER, ALINE J	svc	27.10

CO SVCS FUND

26580	IRS	fed pay	237.28
26581	NATIONWIDE RETIREMENT	def comp	75.00
26583	SSI	fica	396.00
26588	FIDELITY SECURITY LIFE INS CO	ins	8.36
26590	MADISON NATL LIFE INS	ins	1.50

RURAL BASIC FUND

26579	COLLECTION SVC CTR	oth pay	872.80
26580	IRS	fed pay	5,117.87
26581	NATIONWIDE RETIREMENT	def comp	37.50
26583	SSI	fica	6,967.48
26585	BHC LAW ENFORCEMENT ASSOC	oth pay	76.25
26588	FIDELITY SECURITY LIFE INS CO	ins	158.83
26590	MADISON NATL LIFE INS	ins	8.70
26593	PECU	oth pay	2,643.87

SECONDARY ROADS FUND

26580	IRS	fed pay	7,817.06
26581	NATIONWIDE RETIREMENT	def comp	580.00
26582	NATIONWIDE RETIREMENT SOLS	def comp	175.00
26583	SSI	fica	13,761.34
26586	CEDAR VALLEY UNITED WAY	oth pay	28.00
26588	FIDELITY SECURITY LIFE INS CO	ins	450.65
26590	MADISON NATL LIFE INS	ins	124.55
26593	PECU	oth pay	1,547.50
26594	ANTON SALES	supl	145.95
26603	CF CITY OF	fuel	355.37
26604	CFU	util	7.25
26618	HUDSON CITY OF	util	35.58
26623	KWIK TRIP INC	fuel	1,008.65
26628	MILLER, NEAL A	unif	120.00
26633	SUPERIOR WELDING SUPL	svc	426.67
331207	AGVANTAGE FS INC	fuel	3,165.69
331208	AMAZON CAPITAL SVCS INC	supl	843.64
331212	BENTONS READY MIXED CONCRETE INC	supl	3,193.13
331214	BHC LANDFILL	svc	15.00
331215	BLACK HAWK WASTE DISPOSAL	svc	187.15
331223	CENTURYLINK	util	76.07
331224	CENTURYLINK	util	50.56
331225	CENTURYLINK	util	54.69
331233	DONS TRUCK SALES INC	eqp rpr	584.77
331234	DUNKERTON COOP ELEVATOR	fuel	1,180.46
331239	HIWAY PRODUCTS INC	supl	5,745.00
331266	PATHWAYS BEHAVIORAL SVCS	training	60.00
331268	PHELPS UNIFORM SPECIALIST	svc	55.75
331272	SAM ANNIS & CO	fuel	2,151.85
331279	STOKES WELDING	eqp rpr	67.99
331289	VERIZON CONNECT NWF INC	util	689.79

JAIL COMMISSARY FUND

26580	IRS	fed pay	164.41
26583	SSI	fica	480.50
26588	FIDELITY SECURITY LIFE INS CO	ins	19.23
26599	BOB BARKER CO INC	supl	6,612.52
26621	KEEFE SUPL CO	food	7,641.18
26627	MCKEE FOODS	food	110.66
331267	PENNY PUBLICATIONS, LLC	suppl	253.23
331273	SAMS WHOLESALE CLUB	food	451.12

CONSERVATION TRUST FUND

331208	AMAZON CAPITAL SVCS INC	eqp	954.73
331211	AWARDS GIFTS & ENGRAVING	svc	80.00
331219	CF LASER ENGRAVING LLC	svc	30.00
331284	TRUAX CO INC	eqp	600.66

INS TRUST FUND

26584	NAVITUS HEALTH SOLS	ins	13,825.34
26589	MADISON NATIONAL LIFE INS	ins	1,022.88
26591	PREFERRED ONE INS CO	ins	118,646.99
26592	PREFERRED ONE INS CO	ins	69,646.40

SELF-INSUR/LIAB, PROP ETC

331243	IA COMMUNITIES ASSURANCE POOL	oth pay	8,793.68
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SOLID WASTE ADMIN FUND

26580	IRS	fed pay	548.12
26583	SSI	fica	665.26
26590	MADISON NATL LIFE INS	ins	27.85

E911 SVC COMMISSION FUND

26597	BHC TREASURER	oth pay	25,625.00
26598	BHC TREASURER	oth pay	25,625.00
26605	CFU	util	332.07
331251	LPC CONNECT	util	328.94
331257	MID AMERICAN ENERGY	util	184.55
331258	MID AMERICAN ENERGY	util	228.44
331287	US CELLULAR	util	2,919.97
331298	WINDSTREAM IA COMM	util	154.07

EMERGENCY MGMT FUND

26580	IRS	fed pay	271.74
26583	SSI	fica	394.40
26588	FIDELITY SECURITY LIFE INS CO	ins	8.36
26590	MADISON NATL LIFE INS	ins	15.00
331210	AT&T MOBILITY	util	127.24
331213	BERGANKDV TECHNOLOGY & CONSULTING	svc	6.00
331285	US BANK	svc	431.39
331294	WLOO CITY OF	fuel	79.41

CONS COMM FUND

26579	COLLECTION SVC CTR	oth pay	607.37
26580	IRS	fed pay	5,545.09
26581	NATIONWIDE RETIREMENT	def comp	200.00
26582	NATIONWIDE RETIREMENT SOLS	def comp	50.00
26583	SSI	fica	10,035.78
26585	BHC LAW ENFORCEMENT ASSOC	oth pay	65.00
26588	FIDELITY SECURITY LIFE INS CO	ins	214.87
26590	MADISON NATL LIFE INS	ins	91.50
26593	PECU	oth pay	852.00
26636	GOETSCH, SKYE	reimb	89.57
26637	LOLLEY, KELSEY	reimb	55.31
26638	MICHAEL, ROBERT	reimb	265.67
331231	COURIER	publ	23.62
331244	IA LAW ENFORCEMENT ACADEMY	edu	1,125.00
331266	PATHWAYS BEHAVIORAL SVCS	training	20.00
331270	QUILL CORP	supl	32.02
331299	XEROX CORP	svc	188.92

CO ASSESSOR FUND

26580	IRS	fed pay	2,328.18
26581	NATIONWIDE RETIREMENT	def comp	1,445.00
26582	NATIONWIDE RETIREMENT SOLS	def comp	325.00
26583	SSI	fica	4,254.36
26588	FIDELITY SECURITY LIFE INS CO	ins	57.69
26590	MADISON NATL LIFE INS	ins	89.49
26593	PECU	oth pay	2,925.00
331206	LEGALSHIELD	svc	30.70
331266	PATHWAYS BEHAVIORAL SVCS	training	20.00
331271	RICOH USA INC	svc	7,474.00
331292	VISA	edu	441.35

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. Assistant County Engineer Ryan Brennan said that motor graders are touching up washboarded roads. Health Department Director Nafissa Cisse-Egbuonye said that the county is still at the low-risk level for COVID-19 transmission.

Moved by Trelka, seconded by Laylin that the MINUTES of the Board Meeting held March 8, 2022 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Laylin moved the following RESOLUTION seconded by Trelka.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
COUNTY SERVICES FUND	10.44	GENERAL - DHS	10.44
GENERAL - SOCIAL SERVICES	5.30	GENERAL - DHS	5.30
	15.74		15.74

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy Company, Waterloo, Iowa for placement of underground electric utility on County right-of-way along Grundy Road as recommended by Catherine Nicholas, County Engineer.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy Company, Waterloo, Iowa for placement of overhead electric utility on County right-of-way along Crane Creek Road as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the AGREEMENT between Black Hawk County and First Judicial District Department of Correctional Services (DCS) for the purpose of providing supervision and alternative inmate housing for prisoners who would otherwise be placed in the Black Hawk County Jail and to provide Intensive Pre-Trial Supervision in the amount of \$260,000 (0% Increase) between July 1, 2022 through June 30, 2023 be approved and direct the Chair to sign the same.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Little moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the STATEMENT OF COMPLETION and FINAL ACCEPTANCE OF WORK for Project BROS-SWAP-C007(164)-SF-07 Bridge Replacement, CCS on Kimball Ave be approved and direct the Chair to sign for same and authorize and direct the Auditor to make final payment in the amount of \$12,458.64 with a total project cost of \$415,288.15 as recommended by Catherine Nicholas, County Engineer (Project contracted at \$415,071.74 total working days specified 45, working days used 41.5, liquidated damages assessed - \$0 contractor, Jim Schroeder Construction Inc., Bellevue, Iowa.

Assistant Engineer Brennan showed photos of the project and said it was one of two bridges of similar construction that were completed last year.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the LOWEST RESPONSIBLE BID received from Manatt's, Brooklyn, IA, for Fiscal Year 2023 Seal Coat Maintenance, project number L-7523, in various locations throughout the county with a bid of \$92,058.50 (Engineer's Estimate \$119,050.00) be awarded as recommended by Catherine Nicholas, County Engineer.

Rank	Contractor	Total Bid	% Over Low Bid
1	Manatt's Inc.	\$92,058.50	0.00%
2	Blacktop Service Co.	\$102,354.00	11.18%
3	Prairie Road Builders Inc.	\$105,827.00	14.96%
4	Fahrner Asphalt Sealers	\$130,337.50	41.58%

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the Amendment entitled "AMENDMENT V (GPO) TO PHARMACY BENEFIT MANAGEMENT SERVICES" to the Pharmacy Benefit Management Services Agreement between Black Hawk County and Navitus Health Solutions, LLC effective October 1, 2021, be approved as recommended by Amanda Fesenmeyer, Human Resources Director and direct the chair to sign the same.

Human Resources Director Amanda Fesenmeyer said the agreement hadn't been amended since 2011, and while it will cause a \$4,500 administrative fee it should generate \$35,000 in additional savings. It is retroactive to October.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Moved by Laylin, seconded by Trelka to direct the Treasurer to refund \$462 in taxes that were erroneously paid for the property locally addressed as 1685 Independence Avenue, Waterloo, to the titleholders of such property, pursuant to Iowa Code § 445.60, as recommended by County Assessor T.J. Koenigsfeld.

Koenigsfeld said a new property owner found the measurements of the building to be in error. Motion carried.

Moved by Trelka, seconded by Laylin seconded by to approve Joseph Day as Black Hawk County's proxy at the 2022 annual meeting of the Iowa Individual Health Benefit Reinsurance Association (IIHBRA) and direct the chair to sign the proxy form, as recommended by Tim Jamison, Systems/Real Estate Tax Manager. Motion carried.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for one (1) house at 425 Webster St (Parcel 8913-24-130-018) located in Waterloo, Iowa, pursuant to \$446.31 of the Code of Iowa be approved and said Certificate of Purchase of Tax sale be assigned to Situs Cultivation, LLC as recommended by Rita Schmidt, County Treasurer.

Schmidt said that the delinquent taxes and special assessments amount to about \$6,400, and the purchaser wants to compromise that amount (see below). She said the current owner lives out of state.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the COMPROMISE offered in the amount of \$4,021.62 plus the \$10 assignment fee by Situs Cultivation, LLC on taxes owed for one (1) house at 425 Webster St (Parcel 8913-24-130-018) located in Waterloo, Iowa be approved

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION – the use of ARP funds for renovations at the Black Hawk County Jail. Jail Commander Captain Nathan Neff said that more bed space is needed in the jail for juveniles that Juvenile Detention can't or won't take, females, protected classes like transgender individuals, gang members in danger from rival gangs, etc. He said architects have presented a plan for a largely unused mechanical room to be converted into two smaller direct supervision units of 20 and 12 beds for a preliminary cost of \$2.3-2.4 million. He said this project is a wise move both for humanitarian and liability reasons, as a juvenile held as an adult is 36 more times likely to commit suicide than other inmates and a transgender individual is 13 times more likely to be sexually assaulted. He said the cost for the project will continue to go up and the need for it won't go away, so it makes sense to do it now while federal funds are available.

Little asked for ongoing staff costs. Neff said ten additional staff would be needed, at a cost in FY24 of \$844,547. Little said that Neff presented the need for the project well, but most of the Board had expressed a preference for using ARP funds for projects that wouldn't have ongoing costs that couldn't be covered by the federal money. Laylin asked for the costs of housing prisoners out of county. Neff said it was \$109,000 in 2018, \$81,000 in 2019, \$33,000 in 2020 and \$44,000 in 2021, the latter figures reflecting the efforts to imprison fewer inmates due to the pandemic. (This does not cover costs of transporting inmates to other counties.) Trelka said that he wanted to take developments at the jail one step at a time, and he was uncomfortable with the proposal at this point. Laylin said no vote was contemplated at this time. She asked if out-of-county jails are able to accommodate Black Hawk's overcrowding. Neff said they mostly can, but it is sometimes difficult.

ANY REPORTS OR INFORMATION FROM THE BOARD. White expressed condolences to the families of veterans Phil Standiford and Gary Saucer.

On motion and vote the meeting adjourned.

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Craig White, Chair, Board of Supervisors

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Grant Veeder, County Auditor