

Waterloo, Iowa February 22, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair pro-tem.

Absent: Craig White.

Unless otherwise noted, all actions were approved unanimously, White absent.

Moved by Trelka, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

26423	IRS	fed pay	117.73
26424	IA DEPT OF REV	state pay	25,775.00
26427	EBC	flx sp	1,598.62
26430	BHC SHERIFF	shltr	340.90
26431	BLACK HAWK RENTAL	eqp rent	12,289.50
26433	BREMER CO SHERIFF	svc	36.00
26434	BRUSTKERN MICHAEL J	rent	200.00
26435	CFU	util	70.74
26441	CFU	util	923.39
26442	CFU	util	353.03
26443	CFU	util	46.67
26445	CONSOLIDATED ENERGY HARTLAND	fuel	1,447.28
26447	CUREMD.COM INC	svc	1,587.00
26448	DAN DEERY MOTOR CO INC	eqp rpr	2,522.80
26449	EAST CENTRAL IA RURALELEC	util	1,826.48
26450	EMSL ANALYTICAL INC	svc	313.75
26452	FORD JILL S	svc	178.00
26453	GORDON FLESCH CO INC	svc	519.89
26454	GORDON FLESCH CO INC	svc	417.95
26455	KARENS PRINT RITE	supl	115.10
26457	KEYSTONE LABS INC	svc	652.80
26461	MCKESSON MEDICAL SURGICAL	supl	1,673.92
26463	MENARDS WLOO	supl	63.17
26464	METRO INVESTMENTS MULTI UNIT	rent	500.00
26465	PATTERSON DENTAL SUPPLY INC	supl	972.20
26466	PER MAR SECURITY SVCS	svc	1,925.65
26467	RAY MOUNT WRECKER SVC	svc	45.00
26468	RENTALS OF IA LLC	rent	200.00
26469	SANDEES LIMITED	supl	20.00
26470	SCHROCK PROPS LLC	rent	200.00
26471	SLED SHED THE	eqp rpr	28.79
26472	STOREY KENWORTHY	supl	2,066.15
26473	US BANK	supl	9,737.38
26474	WLOO COMMUNITY SCHOOLS	supl	216.55
26475	WLOO VISITING NURSING ASSOC	reimb	3,575.14
26477	STOCKDALE MAUREEN	mileage	41.77
330937	30 SOMETHING REAL ESTATE	rent	300.00
330938	ABD PROPERTY MGMT	rent	475.00
330940	AMAZON CAPITAL SVCS INC	supl	2,134.21
330941	ANDREWS BRIAN	rent	200.00
330943	BAILEYS TEST STRIPS & THERMOMETERS	supl	344.00
330945	BUTLER CO	svc	56.48
330947	CARTER, FELICIA	rent	400.00
330948	CEDAR BEND HUMANE SOCIETY	alloc	2,371.03
330952	CLEAN LAUNDRY	svc	99.96
330954	COAST TO COAST	supl	778.90
330957	COOK'S OUTDOORS	supl	7.00
330958	CORINTHIAN SVCS OF IA LLC	svc	800.00
330959	COURIER	publ	99.22
330960	CURRAN SHIRLEY	rent	250.00
330961	DIZDARIC, MERIMA	svc	50.00

330963	DUBUQUE CO	svc	63.00
330965	EASTGATE MHC LLC	rent	200.00
330966	EMBARC	svc	199.20
330968	EVANSDALE WATER WORKS	util	96.93
330969	FEDEX	svc	87.90
330970	GALLS LLC	unif	228.95
330972	IA DEPT OF INSPECTIONS & APPEALS	lics	15.00
330973	IA LAW ENFORCEMENT ACADEMY	training	625.00
330974	IA STATE ASSOC OF COUNTIES	edu	190.00
330975	JAN PROPS LLC	rent	275.00
330978	LINN CO	svc	2,083.33
330979	LOCKE FUNERAL HOME INC	svc	1,000.00
330982	MEDIACOM	util	139.97
330983	MEDIACOM	util	199.95
330984	MESSINGHAM SNOW PLOWING,	svc	2,175.00
330986	MID AMERICAN ENERGY	util	26.04
330989	MID AMERICAN ENERGY	util	14.93
330993	MID AMERICAN ENERGY	util	577.01
330994	MID AMERICAN ENERGY	util	1,866.20
330995	MUTUAL WHEEL CO	svc	163.90
330996	MYSZKA, ERIC	rent	250.00
330998	NATIONAL ENVIRONMENTAL HEALTH	fee	130.00
330999	NOAH DETENTION CONSTRUCTION LLC	eqp	2,340.00
331000	ORTMAN, HOLLY	svc	308.00
331001	OUTDOOR & MORE	supl	51.70
331002	PENGAD INC	supl	28.97
331004	PROFESSIONAL OFFICE SVCS	supl	250.41
331006	SAINI, YASHPAL	rent	300.00
331007	SANDERS FUNERAL SVC	svc	1,000.00
331010	STEVA REAL ESTATE INVESTMENTS LLC	rent	275.00
331011	STEW HANSEN DODGE	vehcl	117,468.00
331012	SUMMIT FOOD SVC, LLC	food	10,990.58
331013	T.A. REPORTING	svc	90.30
331014	TITAN MACHINERY INC	eqp rpr	220.00
331015	TRUITT, KARRIE	svc	57.00
331016	US CELLULAR	util	2,146.45
331018	US CREMATION SOCIETY	svc	2,000.00
331020	WLOO CITY OF	svc	5,000.00
331021	WLOO CITY OF	svc	1,009.52
331023	WLOO WATER WORKS	util	251.77
331024	WAVERLY TIRE CO	eqp rpr	177.00
331026	WINNEBAGO CO SHERIFF	svc	400.00
331027	WINNESHIEK CO SHERIFF	svc	35.00
331029	MJM INVESTMENTS	rent	250.00
GENERAL SUPPLEMENTAL FUND			
26424	IA DEPT OF REV	state pay	244.00
330953	CLERK OF DISTRICT COURT	restit	2,050.69
331008	SAYER LAW GROUP PC	svc	1,208.23
CO SVCS FUND			
26424	IA DEPT OF REV	state pay	118.00
RURAL BASIC FUND			
26424	IA DEPT OF REV	state pay	1,686.00
331021	WLOO CITY OF	oth pay	6,456.68
SECONDARY ROADS FUND			
26424	IA DEPT OF REV	state pay	3,645.00
26429	ANTON SALES	supl	16.18
26437	CFU	util	82.11
26438	CFU	util	5.25
26439	CFU	util	8.50
26440	CFU	util	8.50
26444	CEDAR VALLEY AUTO GLASS INC	eqp rpr	275.00
26449	EAST CENTRAL IA RURAL ELEC	util	23.75
26458	KWIK TRIP INC	fuel	857.82

26459	LEWIS, JAMES D	unif	120.00
26473	US BANK	supl	1,912.80
330939	AIRGAS NORTH CENTRAL	eqp rent	121.97
330940	AMAZON CAPITAL SVCS INC	supl	114.87
330951	CENTURYLINK	util	76.07
330956	COMPASS MINERALS AMERICA	supl	51,667.46
330962	DONS TRUCK SALES INC	supl	629.51
330967	EVANSDALE CITY OF	supl	684.00
330971	HIWAY TRUCK EQUIP INC	supl	1,494.57
330976	JIM SCHROEDER CONSTRUCTION INC	svc	1,906.29
330985	MID AMERICAN ENERGY	util	4,500.69
330990	MID AMERICAN ENERGY	util	703.33
330991	MID AMERICAN ENERGY	util	28.09
330992	MID AMERICAN ENERGY	util	69.95
330997	NAPA AUTO PARTS	supl	199.53
331003	PHELPS UNIFORM SPECIALIST	svc	55.75
331019	VERIZON CONNECT NWF INC	util	689.79
RECORDER'S RECORD MGT FUND			
26473	US BANK	cert	30.00
JAIL COMMISSARY FUND			
26424	IA DEPT OF REV	state pay	98.00
26432	BOB BARKER CO INC	supl	101.58
26456	KEEFE SUPPLY CO	food	2,831.46
26460	MCKEE FOODS	food	177.30
26473	US BANK	supl	1,757.10
330946	CAMENZIND MASONRY LLC	svc	4,700.00
331028	WT.COX INFORMATION SVCS	supl	1,729.11
CONSERVATION TRUST			
26462	MENARDS CF	supl	225.60
26471	SLED SHED THE	supl	36.66
26473	US BANK	supl	276.46
330942	AQUATICS & EXOTICS OF WLOO	supl	34.98
ARP FUND			
330966	EMBARC	svc	164.20
RURAL WATER FUND			
331022	WLOO WATER WORKS	util	131.91
INS TRUST FUND			
26425	NAVITUS HEALTH SOLUTIONS	ins	16,121.88
26426	NAVITUS HEALTH SOLUTIONS	ins	2,524.50
26428	PREFERRED ONE INS CO	ins	101,142.85
SELF-INSUR/LIAB,PROP ETC FUND			
330977	JOHNS AUTO BODY	eqp rpr	871.65
SOLID WASTE ADMIN FUND			
26424	IA DEPT OF REV	state pay	213.00
E911 SVC COMMISSION FUND			
26436	CFU	util	1,200.00
26446	CTS LANGUAGELINK	svc	15.85
26451	FARMERS MUTUAL TELEPHONE CO	util	120.76
330949	CENTURYLINK	util	73.69
330955	COLOFF MEDIA LLC	util	2,086.00
330964	DUNKERTON TELEPHONE COOP	util	611.12
330980	LPC CONNECT	util	328.94
330987	MID AMERICAN ENERGY	util	199.88

330988	MID AMERICAN ENERGY	util	269.71
331017	US CELLULAR	util	2,919.97
331025	WINDSTREAM IA COMM	util	154.07

EMERGENCY MGMT FUND

26424	IA DEPT OF REV	state pay	125.00
330944	BERGANKDV TECHNOLOGY & CONSULTING	svc	8.00

CONS COMM FUND

26424	IA DEPT OF REV	state pay	2,247.00
26473	US BANK	svc	1,076.43
330950	CENTURYLINK	util	58.56
330959	COURIER	publ	24.15
331005	QUILL CORP	supl	2.91
331009	STAPLES CREDIT PLAN	supl	31.52

CO ASSESSOR FUND

26424	IA DEPT OF REV	state pay	1,056.00
26476	WELLMARK	ins	19,271.19
330959	COURIER	publ	217.80
330981	MARCO INC	supl	185.23
331021	WLOO CITY OF	fuel	390.01

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White.

Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said snow control trucks are sanding paved roads. Nicholas wants to set up a public meeting in late March at the Dunkerton Public Library to discuss possibly removing the East Bennington Road Bridge, which has been closed since it was damaged by a contractor's truck in 2018. Sheriff Tony Thompson said he was concerned about detention officers and other Sheriff's Office staff being omitted from a \$1,000 retention bonus the state of Iowa is planning for law enforcement officers who worked through the COVID-19 pandemic. Only 68 of the 140 Sheriff's Office staff are eligible for the bonus. Thompson asked the board to consider using American Rescue Plan (ARP) funds to purchase certain vehicles. Thompson also asked the board to consider renovating space in the jail to add capacity. The jail is full currently, and inmates are being housed in other county jails. Thompson said construction prices are increasing, and he encouraged the board to move ahead with the renovation with ARP dollars even if funding isn't yet identified for future staffing.

Moved by Trelka, seconded by Schwartz that the MINUTES of the Board Meeting held February 15, 2022 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Trelka moved the following RESOLUTION seconded by Schwartz.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
 2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and direct to adjust his records accordingly.

DEPT, NAME, TITLE	TO	EFFECTIVE DATE	ACTION
BOARD OF SUPERVISORS, Craig White, Chair			
Zwanziger, Kayla	23.46	2/6/2022	Leave of absence
SHERIFF, Tony Thompson			
Daleske, Christa E.	\$28.00	2/6/2022	Increment Raise
Dodd, Blake, W.	\$35.21	2/6/2022	Increment Raise
Haley, Steven M.	\$39.28	2/6/2022	Increment Raise
Holbach, Zachary R.	\$33.89	2/6/2022	Increment Raise
Nai, Anthony T.	\$35.21	2/6/2022	Increment Raise
Sampson, Dillon J.	\$21.52	2/7/2022	New Hire
COUNTY ATTORNEY, Brian Williams			
Hudson, Michael S.A.	\$51.55	2/6/2022	Step Increase
CONSOLIDATED COMMUNICATIONS, Judy Flores			
Carney, Kendra R.	\$22.34	2/6/2022	Step Increase
Hansen, Kyle T.	\$22.34	2/6/2022	Step Increase

3. The CERTIFICATE OF INSURANCE for Code Publishing, LLC, Harris Camden Terminal Equipment Inc., Hawkeye Alarm & Signal Co., Johnson Plumbing & Heating Co.
4. The Sheriff's MONTHLY REPORT of fees as of January 31, 2022.

5. The MANURE MANAGEMENT PLAN (MMP) Ownership Change submitted by Wes Thoma d/b/a Denney's ID #68951 located in Spring Creek Township, Section Seven (7), in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White. Resolution adopted.

CONSENT AGENDA ENDS

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the AGREEMENT received from Clapsaddle-Garber and Associates, Inc., Cedar Falls, Iowa for monument preservation and on-call surveying Services for calendar year 2022 at various locations in Black Hawk County with a bid of \$10,100.00 for monument preservation and surveying services at varying hourly rates and mileage detailed in the agreement be approved and for the chair to sign as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for property at 1320 David Street, Waterloo, Iowa (Parcel #8913-14-402-025; Certificate #2019000826), pursuant to §446.31 of the Code of Iowa and agrees to pay delinquent taxes of \$4,797.54 along with the \$10.00 assignment fee be approved and said Certificate of Purchase of Tax Sale be assigned to 3 Stooges, LLC as recommended by Rita Schmidt, County Treasurer. Schmidt said the buyer will pay the full delinquent taxes and plans to refurbish the dilapidated building.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for vacant lot located in Waterloo, Iowa (Parcel #8912-30-309-006; Certificate #PB-2100980), pursuant to §446.31 of the Code of Iowa and agrees to pay delinquent taxes of \$749.00 along with the \$10.00 assignment fee be approved and said Certificate of Purchase of Tax Sale be assigned to 112 Randolph LLC as recommended by Rita Schmidt, County Treasurer.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENT for 2 vacant lots located in Waterloo, Iowa (Parcels #8912-19-351-014 Certificate #2018000681 and #8913-24-408-006 Certificate #2019000855) and property located at 411 Bratnober Street, Waterloo, Iowa (Parcel #8913-23-252-009 Certificate #2019000834) pursuant to §446.31 of the Code of Iowa and agrees to pay delinquent tax of \$7,059.74 along with the \$30.00 assignment fees be approved and said Certificate of Purchase of Tax Sale be assigned to Situs Cultivation, LLC as recommended by Rita Schmidt, County Treasurer.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT with ARP funds submitted by Al Yu, Information Technology Director: \$5,360.00 to purchase 8 Canon DR-S150 document scanners from CDW.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White. Resolution adopted.

Moved by Trelka, seconded by Schwartz to approve the PERSONNEL REQUISITION for a Security Administrator position (full-time) effective February 22, 2022 as recommended by Al Yu, Information Technology Director. Yu said the security administrator replaces a vacant network technician position. Yu said the county needs the position to monitor network security and look for possible breaches. Motion carried.

Moved by Trelka, seconded by Schwartz to approve the TRAVEL REQUEST submitted by Amanda Fesenmeyer, Human Resources Director, and direct the Chair to sign: \$1,058.74 for Chari Gallmeyer and Anna Knapp to attend the Iowa Employment Spring Conference Meeting in Altoona, IA scheduled for April 6-7, 2022. Motion carried.

At nine-twenty-two o'clock (9:22) a.m., a public hearing was held as provided by law in the Board Room 201 of the Black Hawk County Courthouse, Waterloo, Iowa, at which time all interested persons could appear to file objections on the proposed Black Hawk County Budget for FY 2022-2023.

Finance Director James Perry said key budget changes include the state taking over funding and eliminating the county levy for mental health services and a 24.7% drop in the county's debt service tax collection. Other highlights included a negotiated wage increase for Unit 5 employees to combat a shortage in applicants for Sheriff's Office positions; a 6.44% increase in assessed value and 3.33% increase in taxable valuation countywide; and the use of American Rescue Plan funds for large capital projects without having to tax for them locally. The budget adds three positions: a safety coordinator, GIS coordinator, and part-time county attorney. The countywide urban tax rate will decrease to \$5.63335/\$1,000. The rural-only tax rate will increase to \$3.53233/\$1,000. The combined tax rate will fall to \$9.16568/\$1,000. Perry said the rural fund increase is due to a larger transfer for secondary roads and an increase in wages and benefits for sheriff's deputies. Local option sales tax revenue increased to offset some of the rural fund expenditures. Budgeted expenditures of \$69,109,101 is a decrease of \$867,360 from Fiscal Year 2022.

Salary and benefits grew 5.3% overall, including the three new positions. County debt will be \$7.6 million at the start of the fiscal year, down \$3.1 million from the prior year, and is expected to fall to \$4.47 million by the end of Fiscal Year 2023. Budgeted revenue of \$63,091,836 is a decrease of 1% from the prior year, mostly due to less Covid-19 grant revenue and the elimination of the mental health levy. The residential rollback dropped to 54.12% from 56.41% while the agricultural land and building rollback grew to 89.04% from 84.03%, which contributes to residential property owners paying less and ag property owners paying more in rural county taxes next year.

Supervisors made remarks on the budget. Schwartz said he thought the board created a budget that provides high-quality services and tax relief. Trelka said the board and past boards should take credit for a budget that gives taxpayers value for the taxes they pay. The planets aligned with the ARP funds and state taking over mental health funding. Laylin said she would have liked to see some ARP projects included in the general budget to more accurately reflect a typical year and to free up ARP funds for other projects. But she thanked staff and county officials for the work they did.

Systems/Real Estate Tax Manager Tim Jamison read the recommendation of the County Compensation Board, which proposed a 20% pay raise for the sheriff, 10% raise for the county attorney, and 4.5% raises for other elected officials. The board cut the compensation board recommended increases by one-fourth and adopted the following annual salaries for elected officials: Auditor, \$92,044.59; County Attorney, \$151,162.83; Board of Supervisors, \$43,074.97; Recorder, \$91,911.42; Sheriff, \$139,009.47; and Treasurer, \$91,911.42.

Moved by Trelka, seconded by Schwartz to receive and place on file proof of publication of notice of public hearing. Motion carried.

Moved by Trelka, seconded by Schwartz to close the public hearing. Motion carried.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the proposed Black Hawk County Budget for FY 2022-2023 as published in the county's official newspapers on February 10, 2022 be approved and adopted as published.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White.

Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the APPROPRIATIONS be approved at one hundred percent (100%) for the Black Hawk County Budget for FY2022-2023.

AYES: Laylin, Little, Schwartz, Trelka.

NAYS: None.

ABSENT: White.

Resolution adopted.

Moved by Trelka, seconded by Schwartz to direct the County Auditor to advertise for a PUBLIC HEARING/BID OPENING to be held at 9:05 a.m. on March 8, 2022 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Fiscal Year 2023 Seal Coat project in various locations throughout Black Hawk County. Motion carried.

DISCUSSION – County Preparedness and Possible Updates for COVID-19. Health Department Director Nafissa Cisse-Egbuonye said there were 37 positive cases since Feb. 18. At least one dose of vaccine has been given to 71.2 % of county residents age 12 and older, while 66.8% are fully vaccinated, and 26.2% of 5- to 11-year-olds are vaccinated. In February, children 18 and under account for 20% of the positive cases and adults 19 through 39 account for 35% of the cases. She also shared a mailer that will be going out to 60,000 households in the county. Trelka brought up the possibility of using county ARP funds for employees who were not benefitting from the state retention bonuses. Assistant County Attorney Michael Treinen said that should be a separate agenda item to provide proper notice for a future meeting. Trelka also suggested the board stop including a COVID-19 update as a standing agenda item. Egbuonye said she could provide updates as needed during the department head updates agenda item. Schwartz and Little both agreed.

ANY REPORTS OR INFORMATION FROM THE BOARD – Little said he was disgusted with article in the Waterloo Courier about White. White doesn't always say the right things, isn't always politically correct, and makes mistakes like the rest of us. But White has helped veterans for 50 years and volunteers at Cedar Valley Hospice. Little said he would support White if he seeks re-election, adding he hoped veterans and hospice supporters would stand up to support White. Laylin said communities, including Evansdale, La Porte City and Gilbertville, were interested in making requests for county ARP funds if the board is entertaining similar proposals for the Raymond and Elk Run Heights sewage treatment plant. Laylin asked Trelka if he was still interested in a countywide ordinance regarding catalytic converter thefts. Trelka said he was waiting to see if a pending state law is approved on the matter.

On motion and vote the meeting adjourned.

Linda Laylin, Pro-Tem, Chair, Board of Supervisors

Tim Jamison, Systems/Real Estate Tax Manager