

Waterloo, Iowa, February 21, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

29461	IA DEPT OF REV	st tax	471.02
29462	IA DEPT OF REV	st tax	331.70
29463	IA DEPT OF REV	st tax	24,076.74
29465	EBC	flex spend	1,912.38
29467	AHLERS & COONEY PC	svc	916.50
29468	BICKLEY, MARK	svc	550.00
29471	BRUSTKERN MICHAEL J	rent	200.00
29472	C&S REAL ESTATE	rent	550.00
29473	CDW GOVERNMENT	eqp	29.02
29475	CFU	util	102.42
29480	CFU	util	1,523.68
29481	CFU	util	437.43
29482	CFU	util	53.59
29485	CUREMD.COM	svc	1,112.00
29486	DUNCAN, TARA	svc	200.00
29487	E CENTRAL IA RURAL ELEC	util	1,597.80
29488	EPM IA	supl	400.00
29489	FIRESTONE PAYMENT CTR	eqp rpr	594.72
29490	FIX TIRE CO	eqp rpr	45.00
29491	FULLER, ANGELA	svc	100.00
29492	GALLS	unif	197.94
29493	HERNANDEZ, JASON	svc	1,150.00
29494	KANTOLA TRAINING SOLS	training	2,050.00
29496	KUCHENBERG, RANDALL	rent	300.00
29497	MENARDS CF	supl	14.97
29498	MENARDS WLOO	supl	24.04
29499	MENARDS WLOO	supl	45.13
29501	PER MAR SECURITY SVCS	svc	2,737.80
29502	SANDEE'S	supl	579.00
29504	SCOTS SUPPLY CO	supl	115.15
29505	SINCLAIR, RAVAE	svc	1,516.66
29507	THE SIDWELL CO	svc	2,654.30
29510	AMADOR, KELLY	supl	2.65
29511	HALL, TAVIS	reimb	147.99
29512	STOCKDALE MAUREEN	reimb	31.80
336794	1614 PLYMOUTH	rent	275.00
336795	ABD PROPERTY MGMT	rent	275.00
336796	ADVANCE AUTO PARTS	eqp	20.09
336798	ALBANY DOULA SVCS	svc	933.32
336799	AMAZON CAPITAL SVCS	eqp	99.94
336800	ARNOLD MOTOR SUPPLY	supl	104.76
336803	BAKER TILLY MUNICIPAL ADVISORS	svc	8,085.00
336805	CAPITAL SANITARY SUPPLY CO	supl	3,216.19
336806	CEDAR BEND HUMANE SOCIETY	alloc	2,345.28
336807	CEDAR RIVER RENEWAL	rent	200.00
336808	CV SOCIETY FOR HUMAN RESOURCE MGMT	svc	160.00
336812	COAST TO COAST COMPUTER PRODUCTS	supl	499.98
336813	COOK'S OUTDOORS	supl	4.00
336814	COURIER	publ	37.56

336815	DIMAGI	svc	120.00
336817	DONS TRUCK SALES	eqp	35.79
336818	FEDEX	svc	101.66
336819	FERGUSON ENTERPRISES	eqp	240.00
336820	GREENHILL POINT	rent	200.00
336821	HAWKEYE ALARM & SIGNAL CO	svc	323.50
336822	IA ASSOC OF CO COMMISSIONERS & VETERAN	training	240.00
336825	JAYTECH	supl	736.56
336826	L & G HARDWARE	supl	15.48
336829	LEXISNEXIS RISK SOLS	supl	390.00
336830	LOCKE FUNERAL HOME	trans	200.00
336832	MEDIACOM	util	141.87
336833	MEDIACOM	util	329.95
336834	MERCYONE	svc	470.00
336835	METRO INVESTMENTS	rent	225.00
336836	MID AMERICAN ENERGY	util	68.47
336837	MID AMERICAN ENERGY	util	12,648.68
336838	MID AMERICAN ENERGY	util	8,632.53
336840	MID AMERICAN ENERGY	util	21.22
336844	MID AMERICAN ENERGY	util	527.08
336845	MID AMERICAN ENERGY	util	1,716.80
336846	MUTUAL WHEEL CO	supl	16.23
336848	NELSON LARRY	rent	200.00
336849	NEXT LEVEL PROPERTY MGMT	rent	225.00
336850	ODP BUSINESS SOLS	supl	204.06
336851	OPERATION THRESHOLD	eqp	153.25
336852	OVERHEAD DOOR CO OF WLOO	eqp	1,580.00
336853	PATHWAYS BEHAVIORAL SVCS	svc	6,924.47
336854	PAULSON, JAMES	rent	200.00
336856	POLKS LOCK SVC	supl	3.21
336857	RUSSELL LAMSON LTD PARTNERSHIP	rent	400.00
336860	SHIVE-HATTERY	svc	42,000.00
336863	SUMMIT FOOD SVC,	food	13,055.55
336866	TEDS HOME & HARDWARE	supl	16.01
336867	TRIPP & ASSOCIATES	rent	200.00
336869	TYLER TECHNOLOGIES	fee	1,396.00
336870	US CELLULAR	util	2,197.10
336871	VOSHELL PROPERTIES	rent	400.00
336872	WASTE MGMT OF WI-MN	svc	1,548.67
336874	WLOO INDELIBLE HOUSING	rent	200.00
336875	WLOO WATER WORKS	util	600.00

GENERAL SUPPLEMENTAL FUND

29463	IA DEPT OF REV	st tax	216.00
336811	CLERK OF DISTRICT COURT	restit	560.55
336828	LABELS DIRECT	supl	176.00

RURAL BASIC FUND

29463	IA DEPT OF REV	st tax	1,929.26
336873	WLOO CITY OF	svc	7,458.96

SECONDARY ROADS FUND

29463	IA DEPT OF REV	st tax	3,674.00
29469	BMC AGGREGATES LC	supl	6,356.44
29474	CF CITY OF	fuel	732.46
29476	CFU	util	82.04
29477	CFU	util	5.25
29478	CFU	util	8.50
29479	CFU	util	8.50
29484	CONSOLIDATED ENERGY HARTLAND	fuel	4,151.00
29487	E CENTRAL IA RURAL ELEC	util	23.75
29500	NORTHLAND PRODUCTS CO	supl	939.27
29503	SCOTS SUPPLY CO	supl	859.98
29509	WEX BANK	supl	17,827.61

336797	AIRGAS NORTH CENTRAL	eqp	142.72
336801	AT&T MOBILITY	util	2,299.25
336810	CENTURYLINK	util	84.61
336816	DONS TRUCK SALES	eqp	1,455.46
336823	IA PRISON INDUSTRIES	supl	740.74
336827	LA PORTE MOTOR SUPPLY	supl	187.05
336839	MID AMERICAN ENERGY	util	2,899.01
336841	MID AMERICAN ENERGY	util	548.00
336842	MID AMERICAN ENERGY	util	30.24
336843	MID AMERICAN ENERGY	util	66.61
336847	NAPA AUTO PARTS	supl	68.64
336855	PHELPS UNIFORM SPECIALIST	supl	53.90
336858	SADLER POWER TRAIN	eqp	83.30
336859	SAM ANNIS & CO	supl	663.01
336861	STETSON BUILDING PRODUCTS,	svc	65.39
336862	STOKES WELDING	svc	2,966.64

RESOURCE/ENHANCE/PROTECT FUND

336860	SHIVE-HATTERY	svc	1,000.00
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JAIL COMMISSARY FUND

29463	IA DEPT OF REV	st tax	58.00
29470	BOB BARKER CO	supl	4,150.09
336799	AMAZON CAPITAL SVCS	supl	58.80
336868	TURNKEY CORRECTIONS	food	6,157.62

CONSERVATION TRUST FUND

29497	MENARDS CF	supl	85.48
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ARP FUND

336802	BAKER TILLY MUNICIPAL ADVISORS	svc	8,062.50
336865	TAYLOR CONSTRUCTION	svc	23,881.58

CAPITAL IMPROVEMENTS - CAP FUND

336865	TAYLOR CONSTRUCTION	svc	15,921.05
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RURAL SEWER FUND

29495	KEYSTONE LABORATORIES	svc	33.25
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INS TRUST FUND

29464	NAVITUS HEALTH SOLS	ins	19,141.85
29466	PREFERRED ONE INS CO	ins	143,568.16

SOLID WASTE ADMIN FUND

29463	IA DEPT OF REV	st tax	205.00
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EMERGENCY MGMT FUND

29463	IA DEPT OF REV	st tax	108.00
336804	BERGANKDV TECHNOLOGY & CONSULTING	svc	4.00

CONS COMM FUND

29463	IA DEPT OF REV	st tax	2,025.00
336799	AMAZON CAPITAL SVCS	supl	55.00
336809	CENTURYLINK	util	61.52
336814	COURIER	publ	107.91
336824	IA UNIVERSITY OF	training	76.50
336864	SWISHER & COHRT	svc	457.50

CO ASSESSOR FUND

29463	IA DEPT OF REV	st tax	930.00
29483	COMMERCIAL APPRAISERS OF IA	svc	500.00
29506	THE MASTER'S TOUCH,	postage	33,320.00
29508	WELLMARK	ins	12,199.34
336831	MARCO	supl	185.23

AYES: Hall, Little, Schwartz, Trelka, Laylin.
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS – County Engineer Cathy Nicholas said gravel roads are in poor condition with quite a few potholes. Human Resources Specialist Anna Knapp updated the board on the status of the ongoing wage and compensation study.

Moved by Trelka, seconded by Schwartz that the MINUTES of the Board Meeting held – February 14, 2023, regular meeting; February 14, 2023, Oversight Board Meeting; February 16, 2023, Budget Work Session. be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
 - 2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME	TITLE	TO	DATE	CHANGE
SHERIFF, TONY THOMPSON				
DOLAN, HEATHER	DEPUTY SHERIFF	\$37.89	2/10/2023	SCHEDULE/SHIFT CHANGE
DALTON, JASMINE	CIVILIAN DETENTION OFFICER	\$23.79	2/11/2023	SCHEDULE/SHIFT CHANGE
LYNN, RICHARD	MASTER CONTROL TECH	\$23.79	2/11/2023	SCHEDULE/SHIFT CHANGE
WEISERT, WILLIAM	DEPUTY SHERIFF	\$36.54	2/14/2023	SCHEDULE/SHIFT CHANGE
TEISINGER, LANCE	DEPUTY SHERIFF	\$53.26	2/3/2023	CORRECTION/SHIFT PAY
BECK, STEPHANIE	OFFICE SPECIALIST	\$17.75	2/15/2023	COMPLETION OF PROBATION
DALESKE, CHRISTA	MASTER CONTROL TECH	\$30.98	2/5/2023	ANNUAL STEP INCREMENT
HOLBACH, ZACHARY	DEPUTY SHERIFF	\$37.89	2/5/2023	ANNUAL STEP INCREMENT
RAPIEN, CORY	DEPUTY SHERIFF	\$41.62	2/5/2023	PROMOTION
SAMPSON, DILLON	CIVILIAN DETENTION OFFICER	\$24.04	2/5/2023	ANNUAL STEP INCREMENT
WEST, AMBER	MASTER CONTROL TECH	\$23.19	2/3/2023	TERMINATION PENDING
COUNTY ATTORNEY, BRIAN WILLIAMS				
HUDSON, MICHAEL	ASST COUNTY ATTORNEY	\$55.65	2/5/2023	ANNUAL STEP INCREMENT
CONSOLIDATED COMMUNICATIONS, JUDY FLORES				
KRULL, KELSEY	CIVILIAN DISPATCHER	\$23.19	2/6/2023	NEW HIRE
ENGINEER, CATHERINE NICHOLAS				
ZIPSE, JERRY	ACCOUNT SPECIALIST	\$18.51	2/10/2023	COMPLETION OF PROBATION

- 3. The SALE OF EQUIPMENT from the Engineer’s Office for the following equipment: #82 2003 Ford F250, Asset number 6050- 18 and #86 2003 Ford F250, Asset number 6050- 17.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Diane Anderson d/b/a Hawkeye Star Farm, Inc. Facility ID#58374 located in Barclay Township, Section seventeen (17) at 1465 S. Canfield Rd., Dunkerton, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
 - The RENEWAL APPLICATION for Special Class “C” LIQUOR LICENSE (BB), including outdoor service area, submitted by Cedar Falls Motorsports Park, 7227 Waverly Road, Cedar Falls, IA.

AYES: Hall, Little, Schwartz, Trelka, Laylin.
 NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Hall.
 BE IT HEREBY RESOLVED that the AGREEMENT between Black Hawk County and Origin Design, Dubuque, Iowa, for Professional Services, including bridge rehabilitation design on the E. Cedar Wapsi Rd. Bridge over Crane Creek, in Black Hawk County, with a quote of \$33,000, be approved, and the chair be directed to sign for same as recommended by Catherine Nicholas, County Engineer.

AYES: Hall, Little, Schwartz, Trelka, Laylin.
 NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Hall.
 BE IT HEREBY RESOLVED to approve the Recorder’s Office Remodel Project, with an estimated cost of \$65,000, to be paid for with American Rescue Plan funds. Assistant County Attorney Michael Treinen said Baker Tilly found the project qualifies for ARPA funding at a level 6

AYES: Hall, Little, Schwartz, Trelka, Laylin.
 NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to direct the Finance Director to advertise for a PUBLIC HEARING on the proposed Black Hawk County Budget Maximum Property Tax Levy hearing for the Fiscal Year 2023-2024 to be held on March 14, 2023, at 9:05 a.m. in Board Room 201 of the Black Hawk County Courthouse, Waterloo, Iowa.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

DISCUSSION/POSSIBLE BOARD ACTION – Consideration of all aspects of the FY24 Black Hawk County Budget. Finance Director Michelle Weidner reviewed the current status of the budget, which currently projects a \$1 million, or 2.9 percent, increase in tax askings. That includes all department requests and proposed wage increases. The Rural Basic Fund projects a large increase due to the change in dispatch center funding.

Little moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to include a 6% increase in rural basic funding for libraries for FY24, for a total of \$180,200. Schwartz and Hall said they would rather see a 10% increase in funding.

AYES: Little, Trelka, Laylin.

NAYS: Hall, Schwartz. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve a 3% across-the-board pay increase for FY24 for non-bargaining county employees. Little confirmed that is the same increase for employees covered under collective bargaining agreements.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the Compensation Board recommendation of a 3% salary increase for members of the Board of Supervisors and 10% pay increases for other county elected officials. Trelka said he won't support a pay increase for himself. Little said he can't support the raises if there is a tax increase. Laylin suggested the Compensation Board and Board of Supervisors meet in future years to discuss the salary recommendations.

AYES: Hall, Schwartz.

NAYS: Little, Trelka, Laylin. Resolution failed.

Trelka moved the following resolution seconded by Little.

BE IT HEREBY RESOLVED to reduce the Compensation Board recommendation by 100% and award no pay increases in FY24 for the county's elected officials. Schwartz asked if this action would violate the state's "Back the Blue" legislation. Treinen said the law only applies to the Compensation Board recommendation and not the Board of Supervisors action.

AYES: Little, Trelka, Laylin.

NAYS: Hall, Schwartz. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the following FY24 pay adjustments for positions identified by Human Resources as being out of internal and external market equity:

<u>Position</u>	<u>Grade Change</u>	<u>Salary Increase</u>
Payroll Specialists	GS-9 to GS-12	\$5,000
Payroll/Accounting Manager	GS-18 to GS-21	\$9,000
Facilities Director	GS-20 to GS-25	\$14,190
County Engineer	n/a	\$7,139
Human Resources Director	n/a	\$12,894
Conservation Director	n/a	\$7,778

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: Little. Resolution adopted.

Schwartz said two supervisors had met about possibly moving the Northeast Iowa Food Bank annual funding into the county general assistance budget and not making the agency apply each year through a \$100,000 pool of funding set aside for agencies. Board members suggested discussing this further in the future.

Board members reviewed capital requests with Maintenance Superintendent Rory Geving and Weidner. Geving said there has been a new request for a shelter as part of the Veteran Affairs Commission patio project. He suggested it might be ARPA eligible. Board members requested departments review their capital items and prioritize them for discussion at a future work session.

Little reiterated his belief there should be no county tax increase this year given the size of the county's general fund reserves. Schwartz and Weidner both cautioned against using reserves to cover operating costs due to legislation being proposed that would use next year's budget as a baseline for any future tax increases.

On motion and vote the meeting adjourned.