

Waterloo, Iowa, February 8, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Trelka, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as amended. Motion carried.

PUBLIC COMMENTS. Mayors Lisa Smock and Gary Vick of Elk Run Heights and Raymond respectively asked the Board to consider using some of the county's American Rescue Plan money to assist them in a wastewater treatment plant that will cost more than originally estimated. They said the Iowa Department of Natural Resources is requiring them to build a new plant, the original estimate for which was \$7.8 million, but which increased to \$11.3 million after the COVID pandemic instigated an increase in the cost of building materials. The supervisors said that they would contact them for further information and then put the matter on the agenda.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

26305	IA DEPT OF REV	state pay	26,211.50
26306	IPERS	ipers	224,709.98
26308	EBC	flx sp	5,909.42
26310	MEYER, BRITTANI	svc	201.50
26312	BICKLEY, MARK	svc	1,400.00
26315	BOB BARKER CO INC	svc	78.05
26320	CFU	util	1,225.95
26321	CFU	util	246.04
26322	CFU	util	381.92
26324	COTT SYSTEMS	svc	3,305.00
26328	GORDON FLESCH CO INC	svc	656.27
26330	HOLZAPFEL SUZANNE	svc	148.00
26332	INQUIREHIRE	svc	79.30
26333	IA REGIONAL UTILS ASSOC	util	180.25
26336	MARCO INC	svc	74.69
26338	MENARDS CF	supl	156.66
26339	MENARDS WLOO	supl	52.74
26340	NATIONAL ASSOC OF COUNTIES	des	2,622.00
26341	PREGLER PROPS-MCQUAID 2014REV TRUST	rent	400.00
26343	SANDEES LTD	supl	66.00
26345	STOREY KENWORTHY	supl	2,208.96
26346	THE SCOOP FEED & SUPPLY	food	40.50
26348	ALBUS, STACY	mileage	74.10
330743	30 SOMETHING REAL ESTATE	rent	225.00
330744	ABD PROPERTY MGMT	rent	500.00
330745	ADVANCE AUTO PARTS	supl	116.57
330747	AMAZON CAPITAL SERVICES INC	eqp	151.62
330749	AT&T	util	148.19
330750	AXON ENTERPRISE INC	cert	25,439.68
330752	BHC CJIS	alloc	64,149.51
330753	BURLINGTON TRAILWAYS	trans	191.50
330754	C&C WELDING & SAND BLASTING	eqp rpr	1,543.88
330755	CAPITAL SANITARY SUPPLY CO INC	supl	1,251.60
330756	CEDAR VALLEY PROPERTY MGMT	rent	375.00
330757	CEDAR VALLEY REPORTING LLC	svc	666.85
330758	CELLEBRITE USA INC	svc	1,049.00
330761	COMPRESSED AIR & EQUIP CO	eqp rpr	151.73
330762	COOK'S OUTDOORS	supl	7.00
330764	COURIER THE	advrt	8,283.90
330765	DELUXE FOR BUSINESS	supl	172.95
330766	DES MOINES REGISTER	svc	370.03
330768	DOLLESLAGER RICK	svc	200.00
330771	DYSART TIRE & SERVICE	eqp rpr	22.00

330773	GOVERNMENT SOCIAL MEDIA LLC	conf	449.00
330774	GRUNDY COUNTY SHERIFF	svc	36.50
330777	HUDSON PRINTING CO INC	publ	1,483.45
330779	IA HEARTLAND HABITAT FOR HUMANITY	rent	200.00
330780	IA PUBLIC HEALTH ASSOC	memb	550.00
330781	IA STATE MEDICAL EXAMINER	svc	14,045.88
330782	JOHNSON COUNTY	svc	49.87
330783	KIPP, CHARLES	rent	200.00
330784	KOBLISKA VINCE M	rent	200.00
330788	LPC CONNECT	util	173.49
330789	MCCARTER JOHN L	svc	179.61
330791	MERCYONE	trans	416.00
330796	MOORE, GLEN	rent	225.00
330797	MOTEL 6	shlt	135.00
330799	NAPA AUTO PARTS	supl	196.96
330806	POWESHIEK WATER ASSOC	util	375.00
330807	PROSECUTING ATTORNEYS TRAINING	supl	660.00
330812	STAPLES CREDIT PLAN	supl	414.00
330813	STRATEGIC IMAGING	supl	2,960.51
330814	SUMMIT FOOD SERVICE, LLC	food	11,262.74
330815	THE SHRED MASTER LLC	svc	145.90
330816	TITAN MACHINERY INC	eqp	103.00
330817	USPO	supl	3,900.00
330818	USPS	postage	6,300.00
330819	US CREMATION SOCIETY	svc	1,595.00
330821	WLOO WATER WORKS	util	193.71
330822	WERTJES UNIFORMS	unif	515.98

GENERAL SUPPLEMENTAL FUND

26305	IA DEPT OF REV	state pay	247.00
26306	IPERS	ipers	2,034.32
26311	ACCESS SYSTEMS	svc	163.50
26345	STOREY KENWORTHY	supl	176.29
330787	LINN COUNTY	supl	1.00
330800	N IA JUVENILE DETENTION SERVICES	allolc	39,195.05
330801	OFFICE DEPOT	supl	35.42
330824	YOUTH & SHELTER SERVICES INC	svc	513.15

CO SVCS FUND

26305	IA DEPT OF REV	state pay	119.00
26306	IPERS	ipers	851.76
330763	COUNTY SOCIAL SERVICES	oth pay	670.08

RURAL BASIC FUND

26305	IA DEPT OF REV	state pay	1,731.50
26306	IPERS	ipers	16,561.75
330785	KOCH CONSTRUCTION	svc	412.00

SECONDARY ROADS FUND

26305	IA DEPT OF REV	state pay	3,790.00
26306	IPERS	ipers	29,624.47
26314	BLACK HILLS ENERGY	util	1,348.70
26317	CFU	util	7.25
26323	CONSOLIDATED ENERGY HARTLAND	util	151.20
26326	FIX TIRE CO	fuel	354.55
26329	GORDON FLESCH CO INC	svc	89.60
26331	HUDSON CITY OF	util	35.58
26332	INQUIREHIRE	svc	50.00
26334	KARENS PRINT RITE	supl	12.50
26344	SCOTS SUPPLY CO INC	supl	123.48
26347	THOMAS JAMES LLC	svc	17.50
26352	WAGNER, JOHN C	reimb	120.00
26353	WEBER, JEFFREY	reimb	120.00

330742	1ST AYD CORP	supl	483.63
330746	AIRGAS NORTH CENTRAL	eqp rent	240.46
330747	AMAZON CAPITAL SERVICES INC	supl	460.42
330769	DONS TRUCK SALES INC	eqp rpr	3,751.40
330776	HUDSON MUNICIPAL ELECTRIC UTIL	util	498.18
330786	LA PORTE MOTOR SUPPLY INC	supl	805.00
330788	LPC CONNECT	util	38.89
330794	MID AMERICAN ENERGY	uutil	38.73
330795	MITCHELL1	supl	230.00
330798	MURPHY TRACTOR & EQUIP CO	eqp rpr	27.48
330799	NAPA AUTO PARTS	supl	1,125.41
330802	PETERSON CONTRACTORS INC	svc	30,668.50
330803	PHELPS UNIFORM SPECIALIST	svc	55.75
330804	PLUMB TECH INC	eqp rpr	569.05
330805	POMP'S TIRE SERVICE	eqp	7,180.22
330810	SADLER POWER TRAIN INC	eqp	6,490.54
330823	WITHAM AUTO CENTER	eqp rpr	13.52

RECORDER'S RECORD MGT FUND

26345	STOREY KENWORTHY	eqp	865.81
330770	DRIVERS LICENSE GUIDE CO	supl	31.95
330772	GOVERNMENT FORMS AND SUPPLIES	supl	227.01

JAIL COMMISSARY FUND

26305	IA DEPT OF REV	state pay	98.00
26306	IPERS	ipers	1,117.10
26335	KEEFE SUPPLY CO	food	2,647.64
26337	MCKEE FOODS	food	101.59

INS TRUST FUND

26307	NAVITUS HEALTH SOLUTIONS	ins	30,179.59
26309	PREFERRED ONE INS CO	ins	159,577.69

SOLID WASTE ADMIN FUND

26305	IA DEPT OF REV	state pay	213.00
26306	IPERS	ipers	1,382.69

E911 SERVICE COMMISSION FUND

26316	CDW GOVERNMENT INC	svc	6,808.83
26318	CFU	util	289.80
26319	CFU	util	102.50
26325	EAST CENTRAL IA RURAL ELEC	util	175.45
26342	RACOM CORP	svc	2,832.00
330748	AMERICAN TOWER CORP	util	8,046.74
330792	MID AMERICAN ENERGY	util	233.57
330793	MID AMERICAN ENERGY	util	196.31

EMERGENCY MGMT FUND

26305	IA DEPT OF REV	state pay	126.00
26306	IPERS	ipers	846.90
330759	CENTURYLINK	util	66.77
330760	CENTURYLINK	util	554.77
330790	MEDIACOM	util	214.40
330809	RAPIDS REPRODUCTIONS INC	eqp	100.00

CONS COMM FUND

26305	IA DEPT OF REV	state pay	2,396.00
26306	IPERS	ipers	20,326.88
26327	FORBES KIM	training	76.81
26349	GOETSCH, SKYE	training	66.63

26350	LOLLEY, KELSEY	training	156.95
26351	MICHAEL, ROBERT	training	185.43
330747	AMAZON CAPITAL SERVICES INC	supl	123.96
330767	DIGITAL OFFICE SOLUTIONS	svc	166.10
330775	HAWKEYE ALARM & SIGNAL CO	eqp	1,153.00
330778	INFOGROUP	svc	282.00
330808	QUILL CORP	supl	181.66
330811	STAPLES CREDIT PLAN	supl	10.97

CO ASSESSOR FUND

26305	IA DEPT OF REV	state pay	1,091.00
26306	IPERS	ipers	8,821.78
26313	BHC TREASURER	oth pay	5,000.00
26332	INQUIREHIRE	svc	25.00
330751	BHC ATTORNEY	svc	20,000.00
330820	VISA	supl	662.80

AYES: Laylin, Little, Schwartz, Trelka, White.
 NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that a group of county engineers is asking the Iowa Department of Transportation (IDOT) to spend more on ADA ramps, curb cuts and safety programs. She said that the IDOT will have only \$50 million rather than the \$120 million they had in the past for swapping with the counties for federal funds, meaning the counties will be working with federal money to a greater extent and will be subject to federal requirements.

Human Resources Director Amanda Fesenmeyer said she is reviewing the county's Equal Employment Opportunity (EEO) plan and will use 2020 census figures to look at the EEO and Affirmative Action plans, revisiting goals and comparing county resident demographics to county employee demographics. She said the Policy Review Committee should meet to consider changes from the state.

Moved by Laylin, seconded by Trelka that the MINUTES of the Board Meeting held February 1, 2022 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Laylin moved the following RESOLUTION seconded by Trelka.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
SECONDARY ROADS	6,124.56	HEALTH INSURANCE TRUST FUND	6,124.56
COUNTY SERVICES FUND	21.48	GENERAL - DHS	21.48
GENERAL - SOCIAL SERVICES	4.77	GENERAL - DHS	4.77
	6,150.81		6,150.81

B. TO APPROVE AND DIRECT THE CHAIR TO SIGN

- The MANURE MANAGEMENT PLAN (MMP) update submitted by Happel Farms Inc, Facility ID# 64264, located in Bennington Township, Section Twelve (12), in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
- The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

DEPT, NAME, TITLE	TO	EFFECTIVE DATE	ACTION
SHERIFF, Tony Thompson			
Schipper, Trinity S.	\$21.52	1/31/2022	New Hire
White, Paul C.	\$26.99	1/23/2022	Increment Raise
INFORMATION TECHNOLOGY, Al Yu			
Veeder, Kim M.	\$50.65	1/31/2022	Termination

- The RENEWAL APPLICATION for a Class "E" LIQUOR LICENSE (LC), including SUNDAY SALES, submitted by Fratzke, Inc., d/b/a Pronto BP, 7305 LaPorte Road, Washburn Iowa.

AYES: Laylin, Little, Schwartz, Trelka, White.
 NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the AGREEMENT for DOT Initiated Detour of Primary Highways onto Local Roads between the Iowa Department of Transportation and Black Hawk County during the period July 25, 2022 to August 25, 2022 detour US 63 on West Schrock Road (D35) to IA 21 be approved as recommended by Catherine Nicholas, County Engineer.

Cn-3-5000

AYES: Laylin, Little, Schwartz, Trelka, White.
 NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the TAX SALE CERTIFICATE ASSIGNMENTS for four (4) vacant lots (Parcel #8912-30-403-011; Parcel #8912-30-403-012; Parcel #8912-30-403-013; Parcel #8912-30-403-019) located in Waterloo, Iowa, pursuant to §446.31 of the Code of Iowa be approved and said Certificates of Purchase of Tax sale be assigned to A-Line, E.D.S. Inc. with total property tax amount of \$8,654.00 with \$10.00 assignment fee per parcel, as recommended by Rita Schmidt, County Treasurer.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Moved by Little, seconded by Laylin that the IOWA INDIVIDUAL HEALTH BENEFIT REINSURANCE PROGRAM 2021 Annual Reporting Form be approved and the Chair to sign for same as recommended by Tim Jamison, Systems/Real Estate Tax Manager. Motion carried.

Moved by Schwartz, seconded by Laylin to APPOINT Kingsley Botchway II as a representative for the Black Hawk County Health Department Board be approved, term ending December 31, 2023. Motion carried.

Little moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT with ARP funds as submitted by Al Yu, Information Technology Director: \$10,291.21 to purchase laptops and docking stations from Sterling Computers Corp.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION/POSSIBLE BOARD ACTION – Phase II ARP Funding for FY23. Finance Director James Perry said that there were some Phase II items left unaddressed when bulk of them were approved. He and Maintenance Superintendent Rory Geving described them.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the Phase 2 American Rescue Plan projects proposed by Building Maintenance for HVAC software upgrade at Pinecrest, walk-in coolers and freezer replacements at the Jail, resurfacing of the courthouse main parking lot and employee parking lot and parking lot repair and resurfacing at Juvenile Court Services; and by the Medical Examiner for a transportation vehicle, in an aggregate amount estimated at \$357,500.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

DISCUSSION – County Preparedness and Possible Updates for COVID-19. Health Department Director Nafissa Cisse-Egbuonye said the county has had 153 new cases since February 4, has a current positivity rate of 28.5%, has a fully vaccinated rate of 66.4% for 12 and above, and, with a correction to last week's report, the vaccination rate for ages 5-11 is 25% with at least 1 vaccination and 19% fully vaccinated. She said grant funds were used to send a countywide mailing with information on COVID-19 and services provided by the Health Department that has a barcode allowing translation into different languages.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka asked the Board to consider an ordinance that would require salvage yards to keep records on who sells them catalytic convertors, and to make the records available to law enforcement.

Laylin asked how much of the ARP money has been allocated and suggested that since up to \$10 million may be spent on non-COVID related projects, the Board should review possible road and bridge projects. Perry said that about \$5.5 million has been allocated to date of the county's \$25 million allotment, but that projects that are broken up among the phases, primarily the Cedar Valley Nature Trail and expenses in Washburn, would account for another \$4 million. Nicholas said that she could give a roads and bridges report in two weeks.

On motion and vote the meeting adjourned.

Craig White, Chair, Board of Supervisors

Grant Veeder, County Auditor