

Waterloo, Iowa, January 6, 2026

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Microsoft Teams, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Justin Brandt, Tavis Hall, Ritch Kurtenbach, Chris Schwartz and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Schwartz that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

#### PUBLIC COMMENTS

**Aaron Roberts, Waterloo:** Mr. Roberts stated that a recent farmland sale was rescinded. He noted a discrepancy of \$17,000 between the checks issued and the amount the courts reported receiving. He has filed a motion regarding this issue and raised concerns about potential county corruption.

**Tara Tigges, Hudson:** Ms. Tigges expressed concern regarding Chief Daniel Banks, who filed an incident report involving her. She stated that this report has resulted in her losing her job with Hudson Schools. She requested that the board provide oversight on this matter.

YEARS OF SERVICE AWARD – to employee with twenty or more years of service.  
Justin Stafford- 20 years with the Sheriff's Office.

Kurtenbach moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE PAYMENTS, against the various settlements of such claims as allowed:

#### GEN BASIC FUND

MILLAR, MARLEY	reimb	120.00
ADVANCE AUTO PARTS	supl	10.99
AMAZON	eqp	1,908.18
BROOKSIDE VET HOSPITAL	food	129.99
C&C WELD SAND BLAST	rpr	4,237.56
CAMPBELL SUPPLY	rpr	642.57
CAP SANITARY SUPPLY	supl	3,527.00
CENTURYLINK	util	504.89
CRALL, MICHAEL G	rent	200.00
CROSSROADS AUTO	rpr	713.86
DICKEYS PRINTING	supl	645.00
E C IA COUNCIL OF GOVTS	svc	5,077.00
EMA	alloc	20,847.50
ECOLAB	supl	2,848.13
ETR ASSOCS	supl	721.50
THE SHREDDER	svc	30.00
HAWKEYE ALARM	rpr	1,526.62
ISACS	fee	100.00

IA ST MED EX	svc	15,767.96
IA ST SHRFS&DEPS ASSOC	train	62.50
JESSE COSBY	alloc	20,847.50
JOHNSON CO	svc	3,321.75
LABSOURCE	supl	1,138.40
LANGE, BRIAN	svc	75.50
LINN CO	svc	503.66
LOCKE FH	svc	2,000.00
MID AM ENERGY	util	12.47
MODUS	rpr	6,320.00
MOSLEY, RHONDA	rent	200.00
MOTEL 6	shltr	327.00
NELSON, LARRY	rent	225.00
OPERATION THRESHOLD	alloc	3,632.50
OSTBY, LISA	rent	325.00
PITTSBURGH PAINTS	supl	437.02
PITZENBERGER A	rent	200.00
SAMS	supl	177.77
SHERWIN WILLIAMS	supl	774.83
STOREY KENWORTHY	supl	612.47
SUMMIT FOOD	food	29,012.64
SVS INVEST	rent	325.00
TERMINIX PRESTO-X	svc	41.72
THE SHRED MASTER	svc	249.60
USPO	post	1,080.00
UNITY POINT	svc	62.00
US CELLULAR	util	1,447.14
VERIDIAN	rent	375.00
VOSHELL MICHAEL	rent	200.00
WLOO CITY OF	svc	160.00
WLOO INVEST	rent	200.00
WLOO WATER WORKS	util	7,835.84
WLOO WATER WORKS	util	100.00
WLOO WATER WORKS	util	100.00
EBC	flex	360.00
EBC	flex	1,968.91
QUADIENT	post	10,000.00
ACCESS SYSTEMS	svc	97.00
B&B LOCK & KEY	supl	546.89
BICKLEY, MARK	svc	830.00
BH RENTAL	eqp	489.01
FIRESTONE	rpr	13.50
FRESH START CLEANING	svc	24,500.00
FULLER, ANGELA	svc	300.00
HERNANDEZ, JASON	svc	1,450.00

PATTERSON DENTAL	grant	4,944.07
PER MAR SECURITY	svc	3,865.36
RAY MOUNT WRECKER	svc	109.00
ROCK STAR REAL EST	rent	500.00
SANDEE'S	supl	224.99
SIECH JOSHUA	reimb	18.00
SCHMIDT JOSEPH	reimb	18.00
GEN SUPP FUND		
BENNETT, CHRISTINE	elec	358.00
RURAL BASIC FUND		
CROSSROADS AUTO	rpr	1,509.06
FIRESTONE	rpr	888.24
SEC RDS FUND		
AMAZON	eqp	820.90
ARNOLD MOTOR	supl	53.47
CENTURYLINK	util	225.72
CERTIFIED POWER	rpr	141.52
COMPASS MINERALS AM	supl	56,927.32
GILBERTVILLE CITY OF	util	88.35
LPC UTILS	util	350.22
LA PORTE MOTOR	supl	511.54
MID AM ENERGY	util	18.23
MURPHY TRACTOR	eqp	2,535.23
OVERHEAD DOOR CO	rpr	1,017.78
PHELPS UNIFORM	svc	160.54
RASMUSSON TOWING	svc	950.00
SADLER POWER TRAIN	eqp	741.58
STOKES WELDING	supl	337.04
TRUCK CENTER CO	rpr	419.07
WLOO WATER WORKS	util	1,397.09
BLACK HILLS ENERGY	utl	868.73
BMC AGGREGATES	supl	8,879.25
CEDAR FALLS CITY OF	svc	779.63
CFU	util	9.10
CFU	util	66.25
CV AUTO GLASS	rpr	320.00
DONS TRUCK SALES	eqp	1,881.81
IA REG UTILS ASSOC	util	51.34
NORTHLAND PRODUCTS	supl	529.24
JAIL COMM FUND		
AXON ENTERPRISE	eqp	36,187.76
SAMS CLUB	supl	107.04

TURNKEY CORRECTIONS	food	4,633.32
ARP FUND		
YOUNG PLUMB&HEAT	svc	111,295.35
PETERS CONSTRUCTION	svc	320,496.26
OPIOID ABT FUND		
PATHWAYS	svc	6,185.63
LOST FUND		
IA DOT	svc	19,979.26
CEDAR FALLS CITY OF	svc	350,000.00
RURAL WATER FUND		
WLOO WATER WORKS	util	108.31
RURAL SEWER FUND		
MID AM ENERGY	util	21.78
MID AM ENERGY	util	28.56
MID AM ENERGY	util	23.90
MID AM ENERGY	util	25.53
MID AM ENERGY	util	23.46
MID AM ENERGY	util	17.44
MID AM ENERGY	util	19.81
MID AM ENERGY	util	22.17
MID AM ENERGY	util	26.45
MID AM ENERGY	util	15.58
MID AM ENERGY	util	16.40
MID AM ENERGY	util	13.61
MID AM ENERGY	util	18.93
MID AM ENERGY	util	17.12
WLOO WATER WORKS	util	108.31
INS TRUST FUND		
EBC	flex	94.50
NAVITUS HEALTH SOLS	ins	17,385.28
WELLMARK	ins	96,986.53
DELTA DENTAL	ins	23,738.33
NAVITUS HEALTH SOLS	ins	6.62

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS  
**Catherine Nicholas, County Engineer**- Provided a roads update.

Moved by Schwartz, seconded by Kurtenbach that the MINUTES of the Board Meeting held Regular Session on December 30, 2025, and Organizational meeting on January 2, 2026, be and are hereby approved as submitted. Motion carried.

## CONSENT AGENDA

Schwartz moved the following RESOLUTION seconded by Hall.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
<b><u>SHERIFF, NATHAN NEFF</u></b>				
Brown, Kayla	Civ Detent Officer	\$25.60	12/21/2025	Term
Jerome, Isaac	Dep Sheriff	\$43.21	12/31/2025	Ret
<b><u>TREASURER, LYNDA HINTZMAN</u></b>				
Steimel, Lori	Office Specialist	\$25.43	12/31/2025	Ret
<b><u>MAINTENANCE, RORY GEVING</u></b>				
Norton, Trenton	Prop Maint Asst	\$20.77	1/2/2026	Term

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2025, submitted by Michelle Weidner, Finance Director.
2. The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Mantello LLC ID #65096 located at 7133 Independence Ave, Waterloo, IA in Black Hawk County pursuant to 567 Code of Iowa §455B.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

## CONSENT AGENDA ENDS

Moved by Hall, seconded by Schwartz to direct staff to publicize the vacancy on the Conservation Board, including the qualifications required for interested candidates. Motion carried. Supervisor Laylin noted the vacancy will occur in March.

Kurtenbach moved the following RESOLUTION seconded by Hall that the updated list of financial institutions, reflecting a name change, be approved as the 2026 DEPOSITORYES of Black Hawk County funds in conformance with all applicable provisions of 12B and 12C of the Code of Iowa in amounts not to exceed the maximum approved for each respective financial institution as submitted.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

Kurtenbach moved the following RESOLUTION seconded by Schwartz that the STATEMENT OF COMPLETION and FINAL ACCEPTANCE OF WORK for Project BRS-C007(173)--60-07, Dubuque Road Culvert Replacement, be approved and direct the Chair to sign for same and authorize and direct the Auditor to make final payment in the amount of \$15,150.35 with a total project cost of \$495,774.71 as recommended by Catherine Nicholas, County Engineer (Project contracted at \$505,011.69, contractor K Construction, Inc., Elkader, Iowa). Nicholas shared project completion photos.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.  
NAYS: None. Resolution adopted.

Hall moved the following RESOLUTION seconded by Schwartz that the Title VI AGREEMENT between Black Hawk County and the Iowa Department of Transportation naming Catherine Nicholas, the County Engineer, as the designated Title VI Coordinator be approved and direct the Chair to sign for same. Nicholas noted that the requirement is due to the county receiving and spending federal funds. She was also happy to report on the county's ongoing efforts to improve accessibility for residents with disabilities.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.  
NAYS: None. Resolution adopted.

Kurtenbach moved the following RESOLUTION seconded by Hall that the Title VI ASSURANCE between Black Hawk County and the Iowa Department of Transportation stating that Black Hawk County will comply with the following statutory/regulatory authorities; Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and 28 C.F.R. Part 21 in order to receive Federal financial assistance from the United States Department of Transportation be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.  
NAYS: None. Resolution adopted.

Moved by Brandt, seconded by Schwartz to approve Supervisors Kurtenbach, Brandt, and Laylin to attend the ISU Extension Critical Governance virtual training sessions in 2026 at a cost of \$750. Motion carried.

#### WORK SESSION

Discussion – Consideration of all aspects of the FY27 Black Hawk County Budget. Finance Director Michelle Weidner presented property valuations for FY27. Department budget presentations included: **Recorder** – Sandie Smith, noting a potential \$275,000 increase if recording fees rise under 2026 legislation; **Veterans Affairs** – Yolando Loveless, noting the VA Director salary ranks 28th in Iowa; **Mental Health Patient Advocate** – Michelle Weidner; and **Public Health** – Kaitlin Emrich and Todd Parsons, reporting overall revenue up 13.57%. Requests include a full-time IT position, three THRIVE positions, and three part-time interns. Salaries and benefits account for 90% of the department's budget, with 40% of salaries grant-funded.

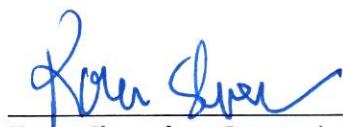
#### ANY REPORTS OR INFORMATION FROM THE BOARD

**Supervisor Kurtenbach** – Reported that TSA PreCheck enrollment at Waterloo Airport will be offered February 10–13, from 9 a.m. to 5 p.m. A flyer with details will be provided.

**Supervisor Laylin** – Requested that the board appointments from January 2 be finalized.

On motion and vote the meeting adjourned.

  
Linda Laylin, Chair, Board of Supervisors

  
Karen Showalter, County Auditor