

Waterloo, Iowa January 2, 2026

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Justin Brandt, Ritchie Kurtenbach, Linda Laylin, Chris Schwartz and Tavis Hall, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Kurtenbach, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Kurtenbach.

BE IT HEREBY RESOLVED to elect Laylin CHAIR of the Black Hawk County Board of Supervisors for the 2026 year.

AYES: Brandt, Hall, Kurtenbach, Laylin, Schwartz.

NAYS: None. Resolution adopted.

Kurtenbach moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to elect Brandt CHAIR PRO TEM of the Black Hawk County Board of Supervisors for the 2026 year.

AYES: Brandt, Hall, Kurtenbach, Laylin, Schwartz.

NAYS: None. Resolution adopted.

Moved by Hall, seconded by Kurtenbach that the STANDING COMMITTEES for the 2026 year be established. Kurtenbach said there are other committees not listed here, which may need to have appointments. He expressed interest in serving on several committees. Brandt asked if meeting times could be included in the committee lists to ensure appointed supervisors are able to attend. Michael Treinen, assistant county attorney, recommended the board approve establishing the committees today and changing members, if necessary, in the future. Motion carried.

Moved by Brandt, seconded by Schwartz that the APPOINTMENTS to the respective boards and committees as representatives of the Board of Supervisors be approved for the year 2026. Motion carried.

#### **Board Appointments**

	<b>Representative</b>	<b>Alternate</b>
Black Hawk County Emergency Management Agency	Laylin	Kurtenbach
Criminal Justice information System (CJIS)	Brandt	Schwartz
First Judicial District Department of Correction Services	Laylin	Brandt
IA Northland Regional Council of Governments (INRCOG)	Laylin	Kurtenbach
IA Northland Regional Econ Dev Commission	Laylin	N/A
IA Northland Regional Housing Council	Hall	N/A
IA Northland Regional Transit Commission (RTC)	Schwartz	N/A
IA Northland Regional Transportation Authority (RTA)	Kurtenbach	N/A

Metropolitan Planning Organization (MPO)	Kurtenbach	N/A
Middle Cedar River Water Management Authority	Schwartz	Laylin
North Iowa Juvenile Detention Commission	Brandt	Laylin
Northeast Iowa Response Group (NIRG)	Schwartz	Brandt
REAP	Laylin	N/A
Solid Waste Management Commission	Schwartz	Laylin
Upper Cedar River Water Management Authority	Schwartz	Laylin
Upper Wapsi Water Management Authority	Kurtenbach	Laylin
Urban County Coalition	Laylin	Kurtenbach
Workforce Development Regional CEO Board	Laylin	N/A
<b>Standing Committees</b>	<b>Representative</b>	<b>Alternate</b>
Alternative Energy Committee	Schwartz	TBA
Black Hawk - Grundy Mental Health Board	Laylin	N/A
Conservation Board Liaison	Hall	N/A
Courthouse & Building Security Committee	Schwartz	TBA
Northeast Iowa Food Bank	Hall	N/A
Information Technology Committee	Schwartz	Laylin
Insurance Committee	Laylin	TBA
Employee Health Insurance Committee	Schwartz	TBA
Operation Threshold	Schwartz	N/A
Policy Review Committee	Schwartz	TBA
Public Health Board Liaison	Schwartz	N/A
Veteran Affairs Liaison	Brandt	N/A
E911 and Consolidated Communication Board Liaison	Brandt	N/A

Moved by Hall, seconded by Brandt to authorize the County Auditor's office to issue Cigarette PERMITS on behalf of Black Hawk County for the 2026 calendar year. Motion carried.

Kurtenbach moved the following resolution seconded by Brandt.

BE IT HEREBY RESOLVED that the County Auditor be authorized to ISSUE PAYMENTS during 2026 for the following: water, lights, insurance, telephone, salaries, payrolls as fixed by the Board of Supervisors, postage, court reporters, jury and witness fees, employee criminal history record checks, bank and bond payments and fees, and emergency expense from the Community Services, Veteran Affairs and Sheriff's Departments.

AYES: Brandt, Hall, Kurtenbach, Laylin, Schwartz.

NAYS: None.

Resolution adopted.

Brandt moved the following resolution seconded by Kurtenbach.

BE IT HEREBY RESOLVED to authorize County Auditor Karen Showalter to conduct claims and payroll transactions on behalf of the Black Hawk County Auditor's Office effective January 1, 2026.

AYES: Brandt, Hall, Kurtenbach, Laylin, Schwartz.

NAYS: None.

Resolution adopted.

Brandt moved the following resolution seconded by Kurtenbach.

BE IT HEREBY RESOLVED that the following newspapers be designated as the two OFFICIAL NEWSPAPERS of Black Hawk County for the 2026 year: The Courier and the Hudson Herald Printing.

AYES: Brandt, Hall, Kurtenbach, Laylin, Schwartz.

NAYS: None. Resolution adopted.

Moved by Kurtenbach, seconded by Brandt to direct Catherine Nicholas, County Engineer, to CLOSE county roads as necessary during the 2026 construction season subject to prior notification to the Black Hawk County Board of Supervisors. Motion carried.

Moved by Brandt, seconded by Hall to direct Catherine Nicholas, County Engineer, to EMBARGO county roads as necessary for the 2026 year subject to prior notification to the Board of Supervisors. Motion carried.

Moved by Hall, seconded by Brandt to direct Catherine Nicholas, County Engineer, to sign the progress vouchers for FARM-TO-MARKET PAYMENTS for the 2026 year. Motion carried.

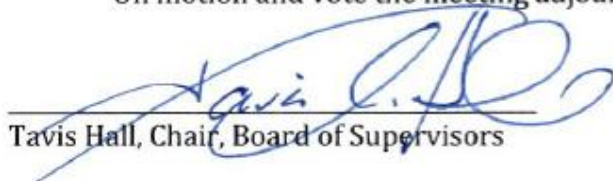
Brandt moved the following resolution seconded by Kurtenbach.

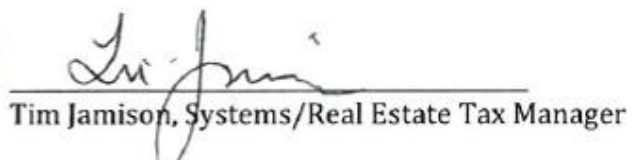
BE IT HEREBY RESOLVED to adopt the 2026 CONSTRUCTION EVALUATION RESOLUTION for the purpose of submitting recommendations to the DNR for approval or disapproval of construction permit applications pursuant to *Iowa Code* §459.304(3) regarding proposed Confinement Feed Operations (CFO) structures.

AYES: Brandt, Hall, Kurtenbach, Laylin, Schwartz.

NAYS: None. Resolution adopted.

On motion and vote the meeting adjourned.

  
Tavis Hall, Chair, Board of Supervisors

  
Tim Jamison, Systems/Real Estate Tax Manager