



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN THE FRANK MAGSAMEN BOARD ROOM #201 OF THE BLACK HAWK COUNTY COURTHOUSE

**November 29, 2022**

**Black Hawk County - Governing for the Future**

**2028 Vision**

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

**Motivating Values - Black Hawk County is committed to being:**

Effective Responsible Collaborative Efficient Innovative Adaptable

**Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:**

Build Desirable Communities  
Promote Economic Vitality  
Achieve Environmental Sustainability  
Apply Technology to Serve  
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

**GENERAL RULES FOR PUBLIC PARTICIPATION**

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



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Black Hawk County is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting:

<https://us02web.zoom.us/j/87423915614?pwd=Y1M2VkMzbndFMDhZL2ZweU4ySzhCZz09>

Meeting ID: 874 2391 5614

Passcode: 371598

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kdL9kOLppO>

**ROLL CALL**

**MOMENT OF SILENCE – To Reflect on Actions**

**PLEDGE OF ALLEGIANCE**

**1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED**

**2. PUBLIC COMMENTS**

**3. CLAIMS AND PAYMENTS**

- A. Resolution – that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

**4. PRESENTATION**

- A. UCC Legislative Priorities for 2023 presented by Larry Murphy and Gary Grant

**5. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS**

**6. MINUTES APPROVED – November 22, 2022**

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**7. CONSENT AGENDA**

The following items will be acted upon by voice vote on a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
  - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
  - 2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
  - 1. The Fiscal Year 2023 Annual Financial Report

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**8. REPORTS**

- A. UPDATES – Ben Delagardelle d/b/a Urban Services, Inc. RE: Washburn Sanitary Sewer

**9. CONTRACTS AND AGREEMENTS**

- A. Resolution – that the STATEMENT OF COMPLETION and FINAL ACCEPTANCE OF WORK for Project LFM-5008- -7X-07, Paving on Grundy Road, be approved and direct the Chair to sign for same and authorize and direct the Auditor to make final payment in the amount of \$30,000.00 with a total project cost of \$3,492,431.41 as recommended by Catherine Nicholas, County Engineer (Project contracted at \$3,417,481.18 total working days specified 210, working days used 198, liquidated damages assessed - \$0 contractor, Peterson Contractors Inc., Reinbeck, Iowa).

**10. OTHER BUSINESS**

- A. Motion – that the PERSONNEL REQUISITION for a Property Tax Supervisor (full time, replacement) with a start date no sooner than January 3, 2022, in the Treasurer’s Office be approved as recommended by Rita Schmidt, County Treasurer.

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- B. Resolution – that the MINOR PLAT OF SURVEY submitted by Chad and Trisha Brown to minor plat 4.64 acres located at North of 809 N Holgate Road in order to construct one new single-family home. The property in question is located approximately 500 feet west of the N Holgate Road and Newell Street Intersection, and if approved that the County Auditor be directed to certify a copy of this Resolution for the Black Hawk County Recorder.
- C. Resolution – that the MINOR PLAT OF SURVEY submitted by Mike and Tracy Gensler to minor plat 1.92 acres located at West of 12806 Wellman Road in order to construct one new single-family home. The property in question is located approximately a mile southeast of the Wellman Road and West Jesup Road Intersection, and if approved that the County Auditor be directed to certify a copy of this Resolution for the Black Hawk County Recorder.
- D. Motion – to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, December 13, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-273 from a request submitted by Brad Boswell at East of 6225 Ford Road to rezone 6.00 acres from “A” Agriculture District to “A-R” Agricultural-Residential District to build three new single family homes.
- E. Motion – that the TRAINING REQUEST submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: \$2,195.00 to attend the 2023 National Association of County Engineers Annual Conference from April 16 – 19<sup>th</sup>, 2023.
- F. Motion – that the TRAINING REQUEST submitted by Michelle Weidner, Finance Director, be approved and direct the Chair to sign for same: \$180.00 to attend the virtual 2022 Government Finance Officers Association Generally Accepted Accounting Principles Update December 8, 2022.
- G. Motion – that the TRAVEL REQUEST be approved and direct the Chair to sign for same: that Tavis Hall attend the 2023 ISAC New County Officers School in West Des Moines, IA scheduled for January 17<sup>th</sup> – 18<sup>th</sup>, 2023 with a cost not to exceed \$500.00.
- H. Resolution – because electronic media and output generated by such, and communicated by an employee using e-mail, messaging, word processing, utility programs, spreadsheets, faxes, voice mail, telephones, internet, etc. is the sole property of Black Hawk County, effective immediately, all e-mail will be archived by the IT Department for a one-year period utilizing the County’s e-mail system.
- I. Resolution – to approve the IT Servers Project, with an estimated cost of \$25,000, to be paid for with American Rescue Plan funds.

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**11. ANY REPORTS OR INFORMATION FROM THE BOARD**

**12. ADJOURNMENT**

**PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS THURSDAY AT NOON.**

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

Craig White	833-3078	<a href="mailto:cwhite@blackhawkcounty.iowa.gov">cwhite@blackhawkcounty.iowa.gov</a>
Linda Laylin	833-3076	<a href="mailto:llaylin@blackhawkcounty.iowa.gov">llaylin@blackhawkcounty.iowa.gov</a>
Tom Little	833-3075	<a href="mailto:tlittle@blackhawkcounty.iowa.gov">tlittle@blackhawkcounty.iowa.gov</a>
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Our web site is: [www.blackhawkcounty.iowa.gov](http://www.blackhawkcounty.iowa.gov)