



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN THE FRANK MAGSAMEN BOARD ROOM #201 OF THE BLACK HAWK COUNTY COURTHOUSE

June 27, 2023

Black Hawk County - Governing for the Future

2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

Motivating Values - Black Hawk County is committed to being:

Effective Responsible Collaborative Efficient Innovative Adaptable

Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:

Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address, and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent, or slanderous remarks.
5. Questions concerning these rules, or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



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Black Hawk County is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86027224816?pwd=V0FMekprQUpxdUtPaVBZVDRxZEJnZz09>

Meeting ID: 860 2722 4816

Passcode: 704072

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Find your local number: <https://us02web.zoom.us/u/kec3FltOfT>

ROLL CALL

MOMENT OF SILENCE – To Reflect on Actions

PLEDGE OF ALLEGIANCE

1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED

2. PUBLIC COMMENTS

3. CLAIMS AND PAYMENTS

Resolution – that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

5. MINUTES APPROVED – June 20, 2023

6. HEARINGS – Times are approximate.

- i. 9:05 a.m. Hearing/Bid Opening for purchase of Network Switches

7. CONSENT AGENDA

The following items will be acted upon by a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

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2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.
3. The CERTIFICATE OF INSURANCE for B and B Lock and Key, Inc., Cintas Corporation, and its Subsidiaries; City of Waterloo; Computer Pros Inc. DBA ACES; Don Gardner Construction, Inc.; Iowa Health System; Iowa Northland Regional Council of Governments; Kirk Gross Company; Luther College; Northland Products Co., Inc.; Peterson Contractors, Inc; Taylor Construction, Inc. Etal; and US Bancorp & its Subsidiaries.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Rick Phillips d/b/a Rick Phillips Facility ID#64788 located Fox Township, Section sixteen (16) at 10620 Indian Creek Road, Jesup, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy Company, Waterloo, Iowa for placement of overhead electric utility on County right-of-way on Waverly Road as recommended by Catherine Nicholas, County Engineer.

C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

The FIREWORKS PERMIT request by Rhonda Roberts for July 1, 2023, to be held at the applicant's home, 4230 S. Raymond Rd, Waterloo, Iowa with Pyrotechnics done by Mike Chingren.

8. CONTRACTS AND AGREEMENTS

- A. Resolution – that the that the Iowa DNR Agreement 21ESDWQBEDAY0001 Intergovernmental (28E) Agreement between Black Hawk County and the Iowa Department of Natural Resources, establishing terms and conditions for delegation of private water well permitting to Black Hawk County Board of Health, the county authorized permitting agency, be approved and direct the Chair to sign for the same as recommended by the Black Hawk County Board of Health.
- B. Resolution – that the Agreement between Black Hawk County and The SpyGlass Group, LLC to complete an audit of telecommunications invoicing and services be approved and direct the board to sign for same as recommended by Michelle Weidner, Finance Director and Rory Geving, Maintenance Superintendent.
- C. Resolution – that the STATEMENT OF COMPLETION and FINAL ACCEPTANCE OF WORK for Project LFM-6001—7X-07, FY2023 Guardrail Replacements, be

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- approved and direct the Chair to sign for same and authorize and direct the Auditor to make final payment in the amount of \$4,181.64 with a total project cost of \$139,387.95 as recommended by Catherine Nicholas, County Engineer (Project contracted at \$139,825.00 with a contract completion date of June, 30, 2023, liquidated damages assessed - \$0 contractor, Dave Gryp Construction, Williamsburg, Iowa).
- D. Resolution – that the contract between Black Hawk County (BHC) and Black Hawk County Emergency Management Agency (EMA) for BHC to provide IT Services to EMA be approved and the chair be directed to sign for same.
- E. Resolution - that the CONTRACT FOR LIBRARY SERVICES between Black Hawk County and the Board of Trustees of the public libraries in the cities of Cedar Falls, Dunkerton, Evansdale, Hudson, Janesville, La Porte City and Waterloo at a total amount of \$180,200 for FY2024 be approved and direct the Chair to sign.

9. OTHER BUSINESS

- A. Resolution – that the POLICY REVISION to the Non-Bargaining Personal Days Policy be approved effective July 1, 2023, as recommended by the Policy Review Committee.
- B. Resolution – that the POLICY REVISION to the Non-Bargaining Paid Time Off Benefit Policy be approved effective July 1, 2023, as recommended by the Policy Review Committee.
- C. Resolution – that the 2023-2024 PROPERTY/CASUALTY, LIABILITY AND RISK MANAGEMENT RENEWAL from PDCM Insurance for coverage through the Iowa Communities Assurance Pool (ICAP) in the amount of \$776,700 (11% increase plus the renewal of a 3-year policy for pollution liability coverage of \$44,598) be approved and direct the Chair to sign as recommended by the Insurance Committee.
- D. Resolution - that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase one (1) 60" Skid Steer Drum Mulcher in the amount of \$31,403.00 from Diamond Mowers, Sioux Falls, SD.
- E. Motion – that the County Auditor be authorized and directed to TRANSFER \$0 from the General Fund to the Self-Insurance Property/Liability fund for FY23 as recommended by the Insurance Committee.
- F. Motion – to approve the PERSONNEL REQUISITION submitted for a Property Maintenance Assistant effective June 27, 2023, as recommended by Rory Geving, Maintenance Superintendent.

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- G. Resolution – directing the advertisement for the sale of \$4,600,000 General Obligation Bonds, Series 2023, and approve electronic bidding procedures and the Official Statement, as recommended by the Finance Director.
- H. Motion – to direct the County Auditor to advertise for a public hearing for Facility Security Services to be held at 9:07 on Tuesday, July 18, 2023, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa.
- I. 9:05 AM HEARING/BID OPENING on the proposed purchase of Network Switches.
 - i. Motion – to receive and place on file proof of publication of notice of public hearing. (Published June 20, 2023).
 - ii. Motion – to close the hearing after oral and written comments are received.
 - iii. Bids to be received, opened and read (bid deadline 5:00 p.m. Monday, June 26, 2023).
 - iv. Motion – that the Board of Supervisors review and place on file the bids to allow time to review said bids as recommended by Al Yu, Information Technology Director.

10. WORK SESSION

Discussion/Possible Board Action– American Rescue Plan Act – County projects.

11. ANY REPORTS OR INFORMATION FROM THE BOARD

12. ADJOURNMENT

PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS THURSDAY AT NOON.

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

Tavis Hall	833-3078	thall@blackhawkcounty.iowa.gov
Linda Laylin	833-3076	llaylin@blackhawkcounty.iowa.gov
Tom Little	833-3075	tlittle@blackhawkcounty.iowa.gov
Chris Schwartz	833-3074	cschwartz@blackhawkcounty.iowa.gov
Dan Trelka	833-3077	dtrelka@blackhawkcounty.iowa.gov

Our web site is: www.blackhawkcounty.iowa.gov