



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN THE FRANK MAGSAMEN BOARD ROOM #201 OF THE BLACK HAWK COUNTY COURTHOUSE

**May 16, 2023**

**Black Hawk County - Governing for the Future**

**2028 Vision**

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

**Motivating Values - Black Hawk County is committed to being:**

Effective Responsible Collaborative Efficient Innovative Adaptable

**Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:**

Build Desirable Communities  
Promote Economic Vitality  
Achieve Environmental Sustainability  
Apply Technology to Serve  
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

**GENERAL RULES FOR PUBLIC PARTICIPATION**

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address, and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent, or slanderous remarks.
5. Questions concerning these rules, or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



EQUAL HOUSING  
OPPORTUNITY

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Black Hawk County is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86027224816?pwd=V0FMekprQUpxdUtPaVBZVDRxZEJnZz09>

Meeting ID: 860 2722 4816

Passcode: 704072

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Find your local number: <https://us02web.zoom.us/u/kec3FltOfT>

**ROLL CALL**

**MOMENT OF SILENCE – To Reflect on Actions**

**PLEDGE OF ALLEGIANCE**

**1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED**

**2. PUBLIC COMMENTS**

**3. CLAIMS AND PAYMENTS**

Resolution – that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

**4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS**

**5. MINUTES APPROVED – May 9, 2023**

**6. CONSENT AGENDA**

The following items will be acted upon by a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

**A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR**

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

**B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR**

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The electronic notice from the DNR for the electronic receipt and approval of the MANURE MANAGEMENT PLAN (MMP) update submitted by Tom and Luanne Schneider d/b/a Schneider & Schneider Pork ID#59495 located at 9717 Ansborough Ave., Waterloo, IA, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

The RENEWAL APPLICATION for a Class “F” RETAIL ALCOHOL LICENSE (LF) submitted by Beaver Hills Country Club, 8230 Beaver Hills Dr., Cedar Falls, IA.

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**7. CONTRACTS AND AGREEMENTS**

- A. Resolution – that the PROPOSAL received by Commercial Recreation Specialists (CRS) of Verona, WI, in the amount of \$240,000 and utilizing American Rescue Plan funding for the purposes of designing, procuring, and installing ADA compliant playground equipment and safety surfacing at four Black Hawk County Parks be accepted and contract awarded. This project will serve to ensure that all children, regardless of ability level or demographics, are afforded access to safe playground equipment and the opportunity to play, socialize, and gain cognitive and motor skills even in times of uncertainty. The same has been approved by the Conservation Board and recommended for approval by the Board of Supervisors and to be funded by American Rescue Plan funds.
- B. Resolution – that Black Hawk County accepts and approves contract amendment #5 for the Professional Services Contract with Origin Design of Dubuque, IA, for the Cedar Valley Nature Trail project for Black Hawk County to reflect the reallocation of unused design costs to other project phases as follows: Reduce Construction Staking by \$10,283; move these allocated funds to Construction Services to cover costs associated with unanticipated additional hours and reduce Geotechnical evaluation by \$12,375.29; move these allocated funds to Trail Design and Bidding to cover the costs associated with the second bid letting for Division 1, Paving. This contract amendment does not change the overall total contract amount. The same has been approved by the Conservation Board and recommended for approval by the Board of Supervisors.
- C. Resolution – that Black Hawk County accepts and approves Change Order #1 – Final, for the Cedar Valley Nature Trail, Division 1, Structures contract with Taylor Construction in the amount of \$7,541.17 as determined through quantity verifications by the project engineer and utilizing American Rescue Plan funds and Destination Iowa funds. Change Order #1 – Final will increase the contract dated December 13, 2022, from \$715,378.11 to \$722,919.28. The same has been

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approved by the Conservation Board and recommended for approval by the Board of Supervisors.

- D. Resolution – that Black Hawk County accepts the Division 1, Structures project on the Cedar Valley Nature Trail as Substantially Complete and authorizes the payment of Pay App #4 and release of the contract retainage of \$30,000 which will be released 30 days from today utilizing the American Rescue Plan and Destination Iowa funds. The same has been approved by the Conservation Board and recommended for approval by the Board of Supervisors.
- E. Resolution – that the LOWEST RESPONSIBLE BID received from BLACKTOP SERVICES, HUMBOLDT, IA for Project L-7524, Seal Coating in various locations in Black Hawk County, with a total bid of \$97,380.00 (Engineer’s Estimate of \$105,330.00) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- F. Resolution – that the LOWEST RESPONSIBLE BID received from IOWA PLAINS SIGNING, INC, SLATER, IA for Project L-7624A, Pavement Marking Symbols in various locations in Black Hawk County, with a total bid of \$35,700.00 (Engineer’s Estimate of \$36,850.00) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- G. Resolution – that the LOWEST RESPONSIBLE BID received from AMERICAN PAVEMENT SOLUTIONS, GREEN BAY, WI for Project L-7724, Crack Filing in various locations in Black Hawk County, with a total bid of \$188,290.05 (Engineer’s Estimate of \$184,575.50) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- H. Resolution – that the LOWEST RESPONSIBLE BID received from SURFACE PREPERATION, NEW KINGSTOWN, PA for Project L-7824, rumble strip re-grinding in various locations in Black Hawk County, with a total bid of \$15,500.00 (Engineer’s Estimate of \$21,110.00) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- I. Resolution – that the LOWEST RESPONSIBLE BID received from ASPRO, INC., WATERLOO, IA for Project LFM-5025—7X-07, Ridgeway Avenue H.M.A Resurfacing and LFM-5034—7X-07, Main Road and Mt. Auburn Road H.M.A.

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Resurfacing in Black Hawk County, with a total bid of \$924,681.70 (Engineer's Estimate of \$1,062,686.88) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.

- J. Resolution – that the CONTRACT between Black Hawk County and Koch Construction, Cedar Falls, Iowa for eave repairs at the Hudson Shop with a total bid of \$16,464.00 be approved and direct the Chair to sign for same and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- K. Resolution – that the CONTRACT with Cost Advisory Services, Inc., Adel, Iowa for cost allocation report services for FY23, FY24, FY25 in the amount of \$9,800 per annual cost allocation plan be approved and the Chair be directed to sign as recommended by Grant Veeder, Auditor.

**8. OTHER BUSINESS**

Motion – that the PERSONNEL REQUISITION for the Office Specialist, (full time) in the Treasurer's Office, with a start date no sooner than May 22, 2023, be approved, as recommended by Lynda Hintzman, Treasurer.

**9. WORK SESSION**

Discussion/Possible Board Action – American Rescue Plan Act – County projects.

**10. ANY REPORTS OR INFORMATION FROM THE BOARD**

**11. ADJOURNMENT**

**PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS THURSDAY AT NOON.**

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

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|----------------|----------|--|
| Tavis Hall     | 833-3078 | <a href="mailto:thall@blackhawcounty.iowa.gov">thall@blackhawcounty.iowa.gov</a>         |
| Linda Laylin   | 833-3076 | <a href="mailto:llaylin@blackhawcounty.iowa.gov">llaylin@blackhawcounty.iowa.gov</a>     |
| Tom Little     | 833-3075 | <a href="mailto:tlittle@blackhawcounty.iowa.gov">tlittle@blackhawcounty.iowa.gov</a>     |
| Chris Schwartz | 833-3074 | <a href="mailto:cschwartz@blackhawcounty.iowa.gov">cschwartz@blackhawcounty.iowa.gov</a> |
| Dan Trelka     | 833-3077 | <a href="mailto:dtrelka@blackhawcounty.iowa.gov">dtrelka@blackhawcounty.iowa.gov</a>     |

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Our web site is: [www.blackhawkcounty.iowa.gov](http://www.blackhawkcounty.iowa.gov)