



**Black Hawk  
County**

Board of Supervisors

## Organizational Meeting Agenda

**Friday, January 2, 2026 - 9:00 a.m.**

Frank Magsamen Board Room #201  
Black Hawk County Courthouse, Waterloo, IA

### **OUR MISSION:**

Cultivating a diverse community that embraces our unique assets  
positioning our county as a thriving center for all to live, work, and succeed.

### **OUR CORE VALUES:**

Collaboration   Service   Innovation   Efficiency   Accountability  
Transparency   Financial Responsibility

*Join meeting via Microsoft Teams*

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 275 009 241 251 Passcode: RV6jq2oH

### **GENERAL RULES FOR PUBLIC PARTICIPATION**

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address, and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent, or slanderous remarks.
5. Questions concerning these rules, or any agenda item may be directed to the Board Office.
6. Please turn cell phones off during the board meeting.

**Black Hawk County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age, disability, sexual orientation, or gender identity. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (319) 833-3008.**

**ROLL CALL**

**MOMENT OF SILENCE – To Reflect on Actions**

**PLEDGE OF ALLEGIANCE**

**1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED**

**2. ORGANIZATIONAL MEETING**

- A. Resolution – to elect CHAIR of the Black Hawk County Board of Supervisors for the 2026 year.
- B. Resolution - to elect CHAIR PRO TEM of the Black Hawk County Board of Supervisors for the 2026 year.
- C. Motion - that the STANDING COMMITTEES for the year 2026 be established.
- D. Motion - that the APPOINTMENTS to the respective boards and committees as representatives of the Board of Supervisors be approved for the year 2026.
- E. Motion – to authorize the County Auditor's office to issue Cigarette PERMITS on behalf of Black Hawk County for the 2026 calendar year.
- F. Resolution - that the County Auditor be authorized to ISSUE PAYMENTS during 2026 for the following: water, lights, insurance, telephone, salaries, payrolls as fixed by the Board of Supervisors, postage, court reporters, jury and witness fees, employee criminal history record checks, bank and bond payments and fees, and emergency expense from the Community Services, Veteran Affairs and Sheriff's Departments.
- G. Resolution -to authorize County Auditor Karen Showalter to conduct claims and payroll transactions on behalf of the Black Hawk County Auditor's Office effective January 1, 2026.
- H. Resolution - that the following newspapers be designated as the two OFFICIAL NEWSPAPERS of Black Hawk County for the year 2026: The Courier and Hudson Herald.
- I. Motion - to direct Catherine Nicholas, County Engineer, to CLOSE county roads as necessary during the 2026 construction season subject to prior notification to the Black Hawk County Board of Supervisors.
- J. Motion - to direct Catherine Nicholas, County Engineer, to EMBARGO county roads as necessary for the 2026 year subject to prior notification to the Board of Supervisors.
- K. Motion - to direct Catherine Nicholas, County Engineer, to sign the progress vouchers for FARM-TO-MARKET PAYMENTS for the year 2026.
- L. Resolution - to adopt the 2026 CONSTRUCTION EVALUATION RESOLUTION for the purpose of submitting recommendations to the DNR for approval or disapproval of construction permit applications pursuant to *Iowa Code §459.304(3)* regarding proposed Confinement Feed Operations (CFO) structures.

**3. ADJOURNMENT**

# AGENDA FOR THE SPECIAL SESSION OF THE BOARD OF SUPERVISORS

January 2, 2026

## FOR YOUR INFORMATION:

Meetings can be viewed on YouTube [youtube.com/c/blackhawkcountyiowa](https://youtube.com/c/blackhawkcountyiowa) or Waterloo Cable Access Channel 15 at [cityofwaterlooia.com/government/city\\_clerks/waterloo\\_community\\_television/index.php](http://cityofwaterlooia.com/government/city_clerks/waterloo_community_television/index.php).

### *Contact a Board Supervisor with your comments or concerns:*

Justin Brandt	319-833-3077	<a href="mailto:jbrandt@blackhawkcounty.iowa.gov">jbrandt@blackhawkcounty.iowa.gov</a>
Tavis Hall	319-833-3078	<a href="mailto:thall@blackhawkcounty.iowa.gov">thall@blackhawkcounty.iowa.gov</a>
Linda Laylin	319-833-3076	<a href="mailto:llaylin@blackhawkcounty.iowa.gov">llaylin@blackhawkcounty.iowa.gov</a>
Chris Schwartz	319-833-3074	<a href="mailto:cschwartz@blackhawkcounty.iowa.gov">cschwartz@blackhawkcounty.iowa.gov</a>
Ritch Kurtenbach	319-833-3075	<a href="mailto:rkurtenbach@blackhawkcounty.iowa.gov">rkurtenbach@blackhawkcounty.iowa.gov</a>

Our web site is: [www.blackhawkcounty.iowa.gov](http://www.blackhawkcounty.iowa.gov)

**PLEASE NOTE: THE BOARD OF SUPERVISORS AGENDA DEADLINE IS THURSDAY AT NOON.**